

**PUBLIC NOTICE OF A MEETING FOR  
STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS**

DATE OF MEETING: Friday, March 4, 2022      Time: 8:30 a.m.

The meeting of the State of Nevada Board of Psychological Examiners (Board) will be conducted and may be attended through a remote technology system (video- or teleconference). To participate remotely, individuals are invited to enter the meeting from the Zoom website at: <https://us06web.zoom.us/j/86844075142>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: **868 4407 5142**. The meeting may also be attended at the physical location of the Board Office at 4600 Kietzke Lane, Suite B-116, Reno, Nevada, 89502. (The Board office recommends that individuals unfamiliar with ZOOM should visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us/>.)

The Board will accept public comment via email. Those wishing to make public comment should email their public comments to the Board office at [nbop@govmail.state.nv.us](mailto:nbop@govmail.state.nv.us). Written public comments must be received prior to the start of the meeting and will be forwarded to the Board for their consideration. Public comments will be included in the public record (meeting minutes) but will not necessarily be read aloud during the meeting. In compliance with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law), the Board is precluded from taking action on items raised by public comment which are not already on the agenda.

The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)) The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

**AGENDA**

1. Call To Order/Roll Call to Determine the Presence of a Quorum.
2. Public Comment. Note: Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as

time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

3. (For Possible Action) Workshop to Solicit Comments on Proposed Regulations (See Attachment A); and Possible Action to Forward the Proposed Regulation to a Public Hearing at a Future Meeting of the Nevada Board of Psychological Examiners in Accordance With NRS Chapter 233B
  - A. Introduction of language setting forth standards and requirements for licensure by endorsement (Previously known as R058-19)
4. (For Possible Action) Discussion and Possible Approval of the Minutes of the Regular Meeting of the State of Nevada Board of Psychological Examiners on February 4, 2022.
5. Financial Report
  - A. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2022 (July 1, 2021, Through June 30, 2022).
  - B. (For Possible Action) Discussion and Possible Action to Expend \$2,210 for payment of the 2022 Member Board Dues to the Association of State and Provincial Psychology Boards
  - C. (For Possible Action) Discussion and Possible Action to Approve Registration and Travel Expenses, including hotel, airfare, and per diem costs, to the Mid-Year Meeting of the Association of State and Provincial Psychology Boards for President Whitney Owens, Investigator Dr. Sheila Young and/or Investigator Dr. Gary Lenkeit in the amount of not more than \$2,000 each. The Annual Mid-Year meeting will be held in New Orleans, Louisiana on April 21-24.
6. Board Needs and Operations
  - A. Report from the Nevada Psychological Association
  - B. Report and Discussion on the Status of PsyPact
  - C. Report From the Executive Director on Board Office Operations
7. (For Possible Action) Discussion and Possible Action to Provide Guidance on Matters Related to the Covid-19 Pandemic and Governor Sisolak's Directive 011. Discussion May Include Options for Temporary Licensure to Ensure Continuity of Care for Patients Being Seen by Out-Of-State Providers when the Provisions of Directive 011 Expire, Licensure Renewal, Continuing Education Credits, Supervision Concerns, Obtaining Clinical Hours for Licensure, and the Use of Telepsychology and Interjurisdictional Practice.

8. (For Possible Action) Discussion, and Possible Action on Pending Consumer Complaints:

- A. Complaint #19-0626
- B. Complaint #19-0709
- C. Complaint #19-1106
- D. Complaint #19-1223
- E. Complaint #20-0501
- F. Complaint #20-0818
- G. Complaint #20-0819
- H. Complaint #21-0524
- I. Complaint #21-0726
- J. Complaint #21-0810
- K. Complaint #21-0816
- L. Complaint #22-0121

9. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session. *Note: Applicant names are listed on the agenda to allow the Board to discuss applicants when necessary to move the applicant through the licensure process. The listing of an applicant's name on the agenda indicates only that an application for licensure/registration has been received. It does not mean that the application has been approved or that the applicant must appear at the meeting in order for the applicant's application to move forward through the licensure process. If an applicant needs to attend the meeting for the Board to take action, the applicant will be notified in writing prior to the meeting. Please, direct questions or comments regarding licensure applications to the Board office.*

PSYCHOLOGISTS

Liana Abascal	Jodi Cabrera	Marie Ehrler	Carolyn Karr
Michael Abrams	Tyler Camaione	Anthony Francisco	Kathryn Kimball
Danielle Agnello (PA)	Jonathan Campos (PA)	Howard Friedman	Steven Klee
Catherine Aisner	Cheryl Chakranarayan	Miriam Funtowicz	Paul Kwon
Dana Anderson	Sylvia Chang	Dana Gionta	Lisa Lainer
Gera Anderson	Si Arthur Chen	Jonathan Gould	Laura LaPiana
Cherly Ballou	Dana Chidekel	Nancy Grau	Beth Lavin
John Barona	Filippo Cieri	Kalana Greer	Timothy Law
Stephanie Bellusa (PA)	Richard Coder	Lori Haggard	Karen Lehman
Luke Bigler	Edward De Anda	Jill Hayes Barbee	Rose Leung
Mantsha Boikanyo	Nicola De Paul	Bernadette Hinojos (PA)	Bertrand Levesque
Beth Borosh-Gissane	Rachyll Dempsey	Alberto Ibarra	George Lough
Latoya Brogdon	Roman Dietrich	Billie Ivra	Jodi Lovejoy
Corby Bubp	Mary Dinerman	Saira Jhorn	Jennifer Luboski

Debra Maddox	Nnenna Nwanko	David Robinson (PA)	Deepti Vaswani
Melissa Marrapese	Ana Ochoa	Anthony Rodriguez	David Ventrelle
Robert McGahey	Ariel Ogilvie-McSweeney	Vincent Rodriguez	Angela Waldrop
Patricia McGuire	Brian Olsen	Keri Ross	John Walker
Maria Mechure	Jodi Palensky	Brooke Schauder	Nicolle Walters
Shanna Mohler	Bruce Peltier	Shelly Sheinbein	Dale Watson
Alicea Morales-Alicea	Rhea Pobuda	David Shoup	Justine Weber
Luzviminda Morrow (PA)	Katherine Pruzan	Michael Stein	Kiara Wesley
Michellane Mouton	Jennifer Ramirez	Nicole Steiner-Pappalardo	Michael West
Patrick Murphy	Leland Reback	Vahe Sukiasyan	Carrie Wilkens
Jonine Nazar-Biesman	Elke Rechberger	LaTanya Takla	Erin Williams
Alyssa Newman	Rory Reid	Donna Truong	Stephen Winston
Danielle Nishida	Kristina Reynoso	John Tsanadis	Wendy Worrell
Raymond Nourmand	Danielle Richards	Alisa Turner-Augustyn	

### PSYCHOLOGICAL ASSISTANTS

Ines Acevedo	Althea Clark	James Maltzahn	Jacquelyn Rinaldi
Jeffrey Aguiar	Tasman Cleaver	Desiree Misanko	Daniela Sandelin
Sonakshi Arora	Althea Cook	Candis R. Mitchell	Shweta Sharma
Abigail Baily	Jessica Crellin	Crystal Moon	Gerald Shorty
Tracy Basile	Melanie Duckworth	Carolina Morales Alicea	Sharon Simington
Michelle Berumen	Evan Fertel	Blanca Naudin	Alexis Sliva
Andrew Buchanan	Alyssa Garcia	Jonathan Parker	Krystal Smith
Shannon Burns-Darden	Milagro Gonzalez	Dylena Pierce	Cyndy Soto-Lopez
Rachel Butler Pagnotti	Stacy Graves	Chelsea Powell	Lydia Stevenson
Tyler Camaione	Jennifer Grimes Vawters	Amanda Powers	Raven Townsel
Nicholas Carfagno	Kelly Hughes	Eric Prince	Jamie Wong
Jena Casas	Kelly Humphreys	January Prince	
Leandrea Caver	Cynthia Lancaster	Elizabeth Pritchard	
Nino Chkhaidze	Vanessa Ma	Sarah Ramos	

### PSYCHOLOGICAL INTERNS

Lynne Ballard	Chad Davis	Dorota Krotkiewicz	Barbara Sommer
Amanda Barone	Shameka Davis	Angela Lewis	Sean Traynor
Leslie Bautista	Kimberly Gray	Elisabeth Lischer	Charlotte Watley
Katie Biggers	Michelle Harden	Kelly Nelson	Melina Yaraghchi
Shantay Coleman	Shanel Harris	Jeffery Newell	Qingqing Zhu
Jessica Conner	Michael Hobbs	Ximena Radienovic	
Linda Curtis	Jeanine Johnson	Abraham Reynolds	

### PSYCHOLOGICAL TRAINEES

Yen-Ling Chen	Jaqueline Green	Raymond Lopez	Holly Summers
Dominique Cheung	Kaelyn Griffin	Erica Marino	Heather Thompson
Kinsey Ellis	Amanda Howard	Mollie McDonald	Sherri Tschida
Michael Fensken	Bianca Islas	Amanda Mraz	Bailey Way
Kayla Fobian	Stacey Juthapan	Kelly Parker	Kayli Wrenn
Leila Gail	Kayla Kaiser	Nicky Petersen	
Grace Goodwin	Demi Kourtesi	Mary Smirnova	

- A. (For Possible Action) Discussion and Possible Action to Approve the Application of Dr. Danielle Nishida for Licensure as a Psychologist, Contingent upon satisfactory completion of all other licensure requirements
  - B. (For Possible Action) Discussion and Possible Action to Approve the Request for Testing Accommodation for Dr. Abigail Baily for the EPPP Part-1, EPPP Part-2, and Nevada State Exam
10. (For Possible Action) Discussion and Possible Action to Create a Master’s Degree Level License
  11. (For Possible Action) Discussion and Possible Action to Approve the Supervision of Practicum Students from Institutions Outside of Nevada
  12. (For Possible Action) Discussion and Possible Action to Revise the Provisions of Nevada Administrative Code (NAC) 641.158, Limitations on Number of Assistants, Interns, and Supervisors
  13. (For Possible Action) Discussion and Possible Action to Revise the Provisions of Nevada Administrative Code (NAC) 641.1519, Qualifications of supervisor, to Require Registration of Supervisors of Psychological Trainees, Psychological Interns, and Psychological Assistants
  14. (For Possible Action) Discussion and Possible Action to Allow Psychological Interns and Psychological Trainees to take the EPPP Exams. Discussion may include whether Psychological Interns and Psychological Trainees must apply for registration and/or be registered prior to being allowed access to the EPPP exams
  15. (For Possible Action) Review, Discussion and Possible Action to Approve Revisions to the Board’s Policy Entitled, “Executive Director Employment, Compensation, and Evaluation.” Discussion may include a change related to retirement benefits as recommended by the State PERS office.
  16. Legislative Update
    - A. (For Possible Action) Discussion and Possible Action on the Proposed Revision of Nevada Revised Statutes (NRS) 641.390, Representation or Practice Without License or Registration Prohibited, During the 2023 Session of the Nevada State Legislature
    - B. Update from Board Lobbyist
  17. (For Possible Action) Discussion and Possible Action on Regulations Proposing Changes to Nevada Administrative Code (NAC) Chapter 641 in Accordance with Nevada Revised Statutes (NRS) Chapter 233B
    - A. R058-19: Endorsement Language

- B. R115-19: Supervision, payment of psychological assistant, Closure of a Practice
  - C. R173-20 (Previously R131-15): Requires those teaching or engaging in research to be licensed if providing supervision in a university setting.
  - D. R174-20: Code of Conduct
  - E. R175-20: Removal of "Moral"
  - F. R122-21: Removal of "Behavior Analyst" ...
  - G. R127-21: Regulations related to Assembly Bill 327
  - H. R128-21: Regulations related to Assembly Bill 366
  - I. R121-21: Regulations related to Senate Bill 44
18. (For Possible Action) Discussion of U.S. District Court Case 2:20-CV-00651-KJD-VCF Where the State of Nevada Board Psychological Examiners is a Named Defendant.
  19. (For Possible Action) Discussion and Possible Action to Approve Lisa Scurry for an employment waiver, pursuant to NRS 286.520(6), to continue working on a part-time basis beginning April 1, 2022, upon her retirement effective March 31, 2022, and until a suitable replacement begins employment, and is trained. If approved, Ms. Scurry will work 20 hours per week at an hourly rate of \$29.42 per hour. Such employment shall not extend beyond May 6, 2022, without approval of the Board.
  20. (For Possible Action) Discussion and Possible Action to create a Sub-committee to Hire an Executive Director from the current members of the Board and/or Staff as follows: Whitney Owens, Stephanie Woodard, Stephanie Holland, Monique Abarca, Soseh Esmaili, Sheila Young, Gary Lenkeit, and Lisa Scurry.
  21. (For Possible Action) Discussion and Possible Action to Approve the Vacation Leave Payout of Lisa Scurry, Executive Director, in the amount of \$5,413.28, minus any vacation time used in March 2022. The vacation payout would occur following her official retirement date of March 31, 2022.
  22. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates
    - A. The next regularly scheduled meeting of the Nevada Board of Psychological Examiners is Friday, April 1, 2022, at 8:30 a.m., which will include a public hearing for the adoption of regulations
  23. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members will Take Place on this Item)
  24. Public Comment - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public

comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in his sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

25. (For Possible Action) Adjournment

---

The Board may recess for lunch for approximately one hour, at a time to be determined.

The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If such arrangements are necessary, please contact the board office at (775) 688-1268 not later than 4 p.m. on Thursday, March 3, 2022.

For supporting materials, visit the Board's website at <http://psyexam.nv.gov/Board/2021/2021/> or contact Lisa Scurry, Executive Director at the Board office by telephone (775-688-1268), e-mail ([nbop@govmail.state.nv.us](mailto:nbop@govmail.state.nv.us)) or in writing at Board of Psychological Examiners, 4600 Kietzke Lane, Suite B-116, Reno, Nevada 89502.

In accordance with NRS 241.020, this public meeting notice was properly posted at or before 9 a.m. on Tuesday, March 1, 2022, at the following locations:

- Board office located at 4600 Kietzke Lane, Bldg. B-116, Reno;
- Nevada Public Notice website: <https://notice.nv.gov/>; and
- Board's website at <http://psyexam.nv.gov/Board/2021/2021/>.

In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

**STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS**  
**NOTICE OF WORKSHOP TO SOLICIT COMMENTS**  
**ON PROPOSED REGULATIONS**

DATE OF MEETING: Friday, March 4, 2022      Time: 8:30 a.m.

The State of Nevada Board of Psychological Examiners, 4600 Kietzke Lane, B-116 Reno, Nevada 89502 (775-688-1268), is proposing the amendment of regulations pertaining to Chapter 641 of Nevada Administrative Code.

A Workshop to Solicit Comments on Proposed Regulations will be conducted and may be attended through a remote technology system (video- or teleconference). To participate in the workshop remotely, individuals are invited to enter the meeting from the Zoom website at: <https://us06web.zoom.us/j/86844075142>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: **868 4407 5142**. The meeting may also be attended at the physical location of the Board Office at 4600 Kietzke Lane, Suite B-116, Reno, Nevada, 89502.

The purpose of the workshop is to solicit comments from interested persons on the following general topic that is addressed in the proposed regulation:

- Introduction of language setting forth standards and requirements for licensure by endorsement

Language has been developed outside of the workshop and will be discussed during the workshop. If you are unable to attend the workshop but wish to submit any questions, concerns or general input, please submit them in writing to the office of the State of Nevada Board of Psychological Examiners, 4600 Kietzke Lane, B-116 Reno, Nevada 89502 or NBOP@govmail.state.nv.us, not later than Thursday, March 3, 2022 at 12 p.m. Written statements shall be provided to the Board prior to the workshop.

Please contact the Board office if you are interested in reviewing the language that will be presented to the Legislative Counsel Bureau (LCB).

In accordance with NRS 241.020, this This Notice of Workshop to Solicit Comments on Proposed Regulation was properly posted at or before 9 a.m. on Thursday, February 17, 2022, at the following locations:

- Board office located at 4600 Kietzke Lane, Bldg. B-116, Reno;
- Nevada Public Notice website: <https://notice.nv.gov/>; and
- Board's website at <http://psyexam.nv.gov/Board/2021/2021/>.

In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

Date: February 15, 2022

**PROPOSED REGULATION OF  
THE BOARD OF PSYCHOLOGICAL EXAMINERS**

**LCB File No. R058-19**

October 15, 2019

EXPLANATION – Matter in *italics* is new; matter in brackets  
[omitted material] is material to be omitted.

AUTHORITY: §1, NRS 641.100, 641.110 and 641.195, as amended by section 3.5 of Assembly Bill No. 453, chapter 187, Statutes of Nevada 2019, at page 992.

A REGULATION relating to psychologists; setting forth standards and requirements for licensure by endorsement; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

Existing law authorizes the Board of Psychological Examiners to issue a license by endorsement as a psychologist to an applicant who holds a corresponding license as a psychologist in the District of Columbia or any state or territory of the United States and meets certain other requirements. (NRS 641.195) In 2019, the Nevada Legislature passed Assembly Bill No. 453, chapter 187, Statutes of Nevada, 2019, at page 988, revising these provisions to require: (1) an applicant to possess qualifications that are substantially similar to the qualifications required for issuance of a license to practice psychology in this State; and (2) the Board to adopt regulations providing a list of any state or territory of the United States and the District of Columbia, if applicable, whose qualifications are substantially similar to the qualifications required for issuance of a license to practice psychology in this State.

This regulation: (1) sets forth lists of jurisdictions of the United States whose qualifications required for the issuance of a license to practice psychology are substantially similar to those of this State under certain circumstances; and (2) sets forth certain other requirements for the issuance of a license by endorsement.

**Section 1.** Chapter 641 of NAC is hereby amended by adding thereto a new section to read as follows:

**1. The Board may issue a license by endorsement as a psychologist to a person who is licensed as a psychologist in a state, territory or the District of Columbia, whose qualifications are substantially similar, as provided in subsections 2, 3 and 5, to the qualifications required for the issuance of a license to practice psychology pursuant to chapter 641 of NRS.**

**2. The Board deems ~~the following to have qualifications~~ an applicant qualified for licensure as a psychologist who is licensed as a psychologist in a state, territory, or the District of Columbia which ~~are~~ is substantially similar to the qualifications required for the issuance of a license to practice psychology pursuant to chapter 641 of NRS if the applicant has completed 2,000 hours in a predoctoral internship and 1,750 hours in a postdoctoral internship for a total of 3,750 hours. Jurisdictions defined as substantially similar shall be determined by the Board.**

~~(a) Arkansas.~~

~~(b) Georgia.~~

~~(c) Hawaii.~~

~~(d) Kansas.~~

~~(e) Louisiana.~~

~~(f) Mississippi.~~

~~(g) New Jersey.~~

~~(h) New York.~~

~~(i) Tennessee, solely in the case of a person who is licensed in that state as a psychologist with a health service provider designation.~~

~~(j) Texas.~~

~~(k) Washington, D.C.~~

**3. The Board deems an applicant qualified the following to have qualifications for licensure as a psychologist who is licensed as a psychologist in a state, territory, or the District of Columbia which ~~are~~ is substantially ~~similar~~ equivalent to the qualifications required for the issuance of a license to practice psychology pursuant to chapter 641 of NRS if the applicant has completed 1,500 hours in a predoctoral internship and 1,500 hours in a postdoctoral internship for a total of 3,000 hours. Jurisdictions defined as substantially equivalent shall be determined by the Board:**

~~(a) Alaska.~~

~~(b) Colorado.~~

~~(c) Connecticut.~~

~~(d) Idaho.~~

~~(e) Iowa.~~

~~(f) Maine.~~

~~(g) Maryland.~~

~~(h) Massachusetts.~~

~~(i) Missouri.~~

~~(j) Montana.~~

~~(k) Nebraska.~~

~~(l) New Hampshire.~~

~~(m) New Mexico.~~

~~(n) North Carolina.~~

~~(o) North Dakota.~~

~~(p) Oklahoma, solely in the case of a person who is licensed in that state~~

~~as a psychologist with a health service psychologist certification.~~

~~(q) Oregon.~~

~~(r) Pennsylvania.~~

~~(s) Rhode Island.~~

~~(t) South Carolina.~~

~~(u) Washington.~~

~~(v) Wisconsin.~~

~~(w) Wyoming.~~

**4. The Board deems an applicant qualified the following to have qualifications for licensure as a psychologist who is licensed as a psychologist in a state, territory, or the District of Columbia which are is not substantially similar to the qualifications required for the issuance of a license to practice psychology pursuant to chapter 641 of NRS if the applicant has completed 2,000 hours in a predoctoral internship and 1,750 hours in a postdoctoral internship for a total of 3,750 hours. Jurisdictions defined as not substantially similar shall be determined by the Board unless otherwise qualified in accordance with NAC 641.080(3):**

~~(a) Alabama.~~

~~(b) Arizona.~~

~~(c) California.~~

~~(d) Delaware.~~

~~(e) Florida.~~

~~(f) Illinois.~~

~~(g) Indiana.~~

~~(h) Kentucky.~~

~~(i) Michigan.~~

~~(j) Ohio.~~

~~(k) Puerto Rico.~~

~~(l) Utah.~~

~~(m)(a) Vermont~~

~~(n) Virginia.~~

*A person who is licensed as a psychologist in a state, ~~or~~ territory, or the District of Columbia, as applicable, set forth in this subsection and who desires to be licensed as a psychologist in this State must complete all applicable requirements for licensure pursuant to this chapter and chapter 641 of NRS and apply ~~through the Psychology Licensure Universal System~~ in a manner prescribed by the Board.*

*5. In addition to satisfying the other requirements set forth in this section, an applicant for a license by endorsement as a psychologist pursuant to this section must:*

***(a) Hold a doctorate degree in psychology from a graduate program that is accredited by the American Psychological Association or an equivalent program. The program must also be regionally accredited.***

***(b) Have obtained a score of 500 or higher on the Examination for Professional Practice in Psychology.***

***(c) Hold a license in good standing in the jurisdiction in which the applicant currently holds a license as a psychologist. Proof of such license in good standing must be sent directly to the Board by that jurisdiction and may not be provided by the applicant.***

***(d) Submit to the Board a complete set of fingerprints and written permission authorizing the Board to forward the fingerprints in the manner provided in NRS 641.160.***

**STATE OF NEVADA BOARD OF PSYCHOLOGICAL EXAMINERS**  
**MEETING MINUTES**

February 4, 2022

**1. Call To Order/Roll Call to Determine the Presence of a Quorum.**

**Call to Order:** The meeting of the Nevada State Board of Psychological Examiners was called to order by President Whitney Owens, PsyD, at 8:32 a.m. online via "zoom" and physically at the office of the Board of Psychological Examiners, 4600 Kietzke Lane, Ste B-116, Reno, Nevada 89502.

**Roll Call:** Board President Whitney Owens, PsyD, Secretary/Treasurer Stephanie Woodard, Psy.D., and members Monique Abarca, LCSW, Soseh Esmaeili, PsyD, and Stephanie Holland, PsyD, were present.

Also present were Harry Ward, Board counsel and Deputy Attorney General, Dr. Gary Lenkeit, Board Investigator, Lisa Scurry, Executive Director, and members of the public: Brian Lech, James Tenney, Sara Hunt, Danielle Nishida, and Jaqueline Rossi Green.

**2. Public Comment.**

There was no public comment at this time. Lisa Scurry, Executive Director, stated no public comment had been received by the Board Office as of the start of the meeting.

**3. (For Possible Action) Discussion and Possible Approval of the Minutes of the Regular Meeting of the State of Nevada Board of Psychological Examiners on January 14, 2022.**

The minutes of the regular meeting of the Board of Psychological Examiners from January 14, 2022, were reviewed by the Board. There were no questions, comments nor suggested changes.

**On motion by Monique Abarca, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved the meeting minutes of the Regular Meeting of the Board on January 14, 2022.** (Yea: Whitney Owens, Stephanie Holland, Monique Abarca, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 5-0

**4. Financial Report**

**A. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for Fiscal Year 2022 (July 1, 2021, Through June 30, 2022).**

Lisa Scurry, Executive Director, provided the Board with a review of the financials, including the budget-to-actuals report, general ledger, and summary of accounts.

There were no non-budgeted expenses to report nor were there any unexpected expenses.

Stephanie Woodard, Secretary/Treasurer, explained that for future meetings, beginning in April, in-depth quarterly reports will be provided.

**On motion by Stephanie Holland, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved the Treasurer's Report for Fiscal Year 2022.** (Yea: Whitney Owens, Stephanie Holland, Monique Abarca, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 5-0

**B. (For Possible Action) Discussion and Possible Action to Provide Reimbursement to Dr. Sheila Young, Board Investigator, in the Amount of \$480 for Registration in the "Online National Certified Investigator and Inspector Training;" and Consideration of the Same Expenditure for Dr. Gary Lenkeit, Board Investigator.**

Dr. Sheila Young, Board investigator, requested reimbursement for an investigations training course entitled, "Online National Certified Investigator and Inspector Training." The cost of the course was \$480. Discussion included allowing Dr. Gary Lenkeit, the Board's other investigator, reimbursement for a similar training related to his work with the Board.

Director Scurry explained that the budget includes \$5,000 annually for dues and registrations. From that budget, after the ASPPB dues and conference registrations are paid, there would be monies available for these trainings.

Harry Ward, Deputy Attorney General, added that oftentimes during legal case discovery, the question of training of Board members and investigators is raised. As a result, he supported ongoing training of the investigators and Board members.

**On motion by Stephanie Woodard, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved the reimbursement to Dr. Sheila Young in the amount of \$480 for the "Online National Certified Investigator and Inspector Training"** (Yea: Whitney Owens, Stephanie Holland, Monique Abarca, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 5-0

**C. (For Possible Action) Discussion and Possible Action to Select one or more members of the Nevada Board of Psychological Examiners or Board Staff to Attend the Midyear Meeting of the Association of State and Provincial Psychological Boards in New Orleans, LA on April 21-24, 2022; and approval of an Expenditure of not more than \$1,250 per person in travel expenses**

President Owens explained that the ASPPB Midyear Meeting will be held in New Orleans, Louisiana on April 21-24, 2022. She stated her desire to attend as the agenda will include discussion of master's level licensure. It will also include discussion of barriers to licensure and encouraged members of the Board's mobility committee to attend.

Travel costs were estimated at approximately \$1,200 per person. The registration window had not opened so the registration cost was not known. Ms. Scurry suggested the Board approve an initial expenditure of up to \$1,250 per person, which would allow flights to be purchased and rooms reserved.

Dr. Woodard, Dr. Holland, and Dr. Lenkeit expressed interest in attending.

An additional item will come to the Board in March once attendees are finalized and any additional costs are known.

**On motion by Monique Abarca, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved attendance at the Midyear Meeting of the Association of State and Provincial Psychological Boards in New Orleans, Louisiana on April 21-24, 2022, and allocated an expenditure of up to \$1,250 for travel costs for up to four Board or staff members to attend the conference.** (Yea: Whitney Owens, Stephanie Holland, Monique Abarca, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 5-0

## **5. Board Needs and Operations**

### **A. Update and Report from the Nevada Psychological Association (NPA)**

Dr. Sara Hunt, NPA current past president, provided an update on upcoming activities of the Nevada Psychological Association. The annual conference will be held on Friday, April 22, 2022, and will be conducted virtually. The topic will be ethics.

NPA requested clarification on the change in law for continuing education requirements related to diversity and cultural competency.

Lastly, the NPA Board will be looking for candidates to the executive board and the south and north regional boards.

### **B. Report From the Executive Director on Board Office Operations**

Lisa Scurry, Executive Director, provided a report on the activities of the Board office including the number of licensure/registration applications received, licenses/registrations issued, etc., over the past month.

**6. (For Possible Action) Discussion and Possible Action to Provide Guidance on Matters Related to the Covid-19 Pandemic and Governor Sisolak's Directive 011. Discussion May Include Options for Temporary Licensure to Ensure Continuity of Care for Patients Being Seen by Out-Of-State Providers when the Provisions of Directive 011 Expire, Licensure Renewal, Continuing Education Credits, Supervision Concerns, Obtaining Clinical Hours for Licensure, and the Use of Telepsychology and Interjurisdictional Practice.**

There were no updates on the status of Directive 011.

**7. (For Possible Action) Discussion, and Possible Action on Pending Consumer Complaints:**

Harry Ward, Deputy Attorney General, stated there were no updates on the consumer complaints listed below.

- A. Complaint #19-0626
- B. Complaint #19-0709
- C. Complaint #19-1106
- D. Complaint #19-1223
- E. Complaint #20-0501
- F. Complaint #20-0818
- G. Complaint #20-0819
- H. Complaint #21-0524
- I. Complaint #21-0726
- J. Complaint #21-0810
- K. Complaint #21-0816
- L. Complaint #22-0121

**8. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Intern or Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in an Open Session.**

President Owens presented the following applicants for consideration of licensure, contingent upon satisfactory completion of all licensure requirements: Dana Anderson, Jessica Boyle, Nicola De Paul, Saira Jhorn, Steven Klee, Paul Kwon, George Lough,

Jennifer Luboski, Kellie Nesto, Alyssa Newman, Cedar O'Donnell, Donna Truong, and John Tsanadis.

**On motion by Stephanie Woodard, second by Stephanie Holland, the Nevada State Board of Psychological Examiners approved the following applicants for licensure, contingent upon satisfactory completion of all licensure requirements: Dana Anderson, Jessica Boyle, Nicola De Paul, Saira Jhorn, Steven Klee, Paul Kwon, George Lough, Jennifer Luboski, Kellie Nesto, Alyssa Newman, Cedar O'Donnell, Donna Truong, and John Tsanadis.** (Yea: Whitney Owens, Stephanie Holland, Monique Abarca, Soseh Esmaeili, and Stephanie Woodard. Not Present at Vote: Monique Abarca) Motion Carries: 4-0

(This item was taken out of order.)

Dr. Danielle Nishida was an applicant for licensure as a psychologist. Her background check was returned with incidents from 2000, 2002, and 2015, none of them violent. She was licensed in California in 2021 and the license was in good standing.

Dr. Nishida explained that two of the findings were charges that were dropped as she was not the driver of the vehicle. The third incident was expunged in the state but not dismissed. Mr. Ward explained that expungement is an erasure of the record in the state where the incident occurred. Many of those records continue to appear in the national database.

The members of the Board expressed no concerns with the background check.

**On motion by Soseh Esmaeili, second by Monique Abarca, the Nevada State Board of Psychological Examiners approved the Application for Licensure of Dr. Danielle Nishida, contingent upon satisfactory completion of all other licensure requirements.** (Yea: Whitney Owens, Stephanie Holland, Monique Abarca, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 5-0

**A. (For Possible Action) Discussion and Possible Action to Approve the Application of Dr. John Barona for testing accommodations for the Nevada State Exam, the EPPP Part-1, and, if necessary, the EPPP Part-2**

Lisa Scurry, Executive Director, presented Dr. John Barona's request for a testing accommodation of double time for the EPPP Part-1, Nevada State Exam, and, if applicable, the EPPP Part-2. Candidates for the EPPP Part-1 are normally allowed 4 hours and 15 minutes to complete the exam. Candidates for the state exam are allowed 3 hours to complete the exam.

President Owens asked about the history of Dr. Barona's application. Ms. Scurry explained that he originally applied in 2019. In 2021, he asked for a one-year extension of the application which was granted due to the barriers presented by COVID-19. He was recently told that he would not receive another extension but would have to re-submit his application and pay the application fee again, in accordance with Nevada Administrative Code. The application will expire in June 2022. Ms. Scurry explained that this was relevant because under the original application he would not have to take the EPPP Part-2. She asked if he would be subject upon re-application or if that exam would still be waived.

There were no concerns expressed with the request for accommodations.

**On motion by Stephanie Holland, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved the Application of Dr. John Barona for testing accommodations for the Nevada State Exam, the EPPP Part-1, and, if necessary, the EPPP Part-2, for double time to take the exams.** (Yea: Whitney Owens, Stephanie Holland, Monique Abarca, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 5-0

## **9. (For Possible Action) Discussion and Possible Action to Approve the Supervision of Practicum Students from Institutions Outside of Nevada**

At the December meeting, the Board discussed a proposal to allow licensed psychologists to supervise practicum students from institutions outside of Nevada. Under the plan, a student from outside of Nevada could provide psychological services to an individual in Nevada while under the supervision of a Nevada licensed psychologist.

There was discussion about whether the supervisor at the educational institution would also need to be licensed in Nevada; how the members felt about a student outside of Nevada providing services to Nevada residents; and if the student would need to be registered by the Nevada Board.

President Owens stated she didn't think the students would need to be registered unless there is reimbursement to Medicaid, as with any other Nevada psychological trainee.

There was discussion about whether an individual who was registered under PsyPact but not licensed in Nevada could serve as the supervisor. Dr. Lenkeit, PsyPact Commissioner, stated the issue may need to be reviewed by the PsyPact Commission to decide whether a psychologist's registration with PsyPact would be sufficient for supervision.

President Owens stated that as long as the institution supervisor and Nevada site supervisor are both licensed in the state of Nevada, they can supervise a practicum student (psychological trainee) to provide psychological services to patients in Nevada.

There was no disagreement from the members. No action was taken.

#### **10. (For Possible Action) Discussion and Possible Action to Create a Master's Degree Level License**

President Owens stated that the American Psychology Association is considering writing a model act to allow accreditation for a master's level licensure. Her intent in bringing the item was to discuss and make decisions in the best interests of Nevada prior to any national standards being developed. This discussion will continue at future meetings.

No action was taken.

#### **11. (For Possible Action) Discussion and Possible Action to Revise the Provisions of Nevada Administrative Code (NAC) 641.1515, Psychological Interns: Registration, including a proposal to require registration of certain psychological interns**

Member Dr. Holland presented a proposal to register psychological interns. Currently, interns only need to register in order for the supervisor to bill Medicaid.

The Board discussed the benefits of requiring registration, including how mandating registration could create more protections for the public. It was suggested that registration would help create standardization of training, although the current regulations state that programs must be APA-accredited or equivalent.

President Owens stated that the Board is also considering registration of supervisors and suggested that the same goal may be achieved through that effort. She added that standardization is important, and students must be getting an equivalent experience. Registration of interns may create a burden on the intern, particularly related to the costs incurred during registration.

Member Dr. Esmaili suggested that registration of supervisors should be considered first and agreed that it may accomplish the same goal as registering interns.

Member Dr. Holland stated that registering both would be prudent, adding that registering interns ensures they understand the laws and regulations and prepares them for the licensure process. Registration adds protections for the public, the interns, and supervisors.

Dr. Lenkeit agreed with registering interns and added that if a concern is raised against an intern who is not registered, that concern would only go to the supervisor as the Board may not have any jurisdiction. As a result, unregistered interns would not be held to the same standard for ethical violations as someone who is registered.

President Owens responded that the same standards could be met by registering supervisors without the additional burden of the registration requirements and costs. Director Scurry reviewed the costs of registration including the application fee, background check, and registration fee. Additionally, to register, the intern would be referred to the ASPPB PLUS process, also at a cost.

Dr. Esmaili stated that interns often have a difficult time coming up with those funds. President Owens added that this could create an unintended consequence of a supervisor not paying those costs for the intern and the intern having to shoulder the burden. If the Board pursues supervisor registration, the burden would be on the supervisor to ensure registration has occurred and that regulations are being followed.

It was decided that a proposal to register all supervisors should be considered first and registration of interns will be considered at a future time.

## **12. (For Possible Action) Discussion and Possible Action to Revise the Provisions of Nevada Administrative Code (NAC) 641.158, Limitations on Number of Assistants, Interns, and Supervisors**

Member Dr. Stephanie Holland presented a proposal to revise Nevada Administrative Code (NAC) 641.158 which defines the number of assistants, interns and/or trainees a licensed psychologist may supervise.

Director Scurry described the current regulation and explained why a revision was being sought. NAC 641.158(1)(a)-(c) lists the numbers of psychological assistants, interns, and/or trainees that can be supervised by a psychologist. That includes a limit of 2 psychological interns. Line 1(d) allows for a combination of 5 supervisees. That clause has been interpreted as allowing the supervision of more than 2 interns at a time which has led to the need to clarify the language.

The proposed revision of the regulation would move #1(d) to #2, to read as, "Within the limits defined in (1) above, a psychologist may serve as a supervisor to a combination of not more than five total psychological assistants, psychological interns, psychological trainees or other interns licensed, registered or certified, as applicable, under the provisions of chapter 641A, 641B or 641C of NRS." The definition of supervisor would also be added, stating that the term "supervisor" would include primary and secondary supervisors."

There was discussion about the definition of primary and secondary supervisors and whether the number of allowable supervisees should be different for secondary

supervisors as their obligation would be different than for a primary supervisor. Director Scurry stated that the Board previously declared the term "supervisor" to include both primary and secondary supervisors within the written policies related to psychological assistants, interns, and trainees.

Dr. Woodard stated her concern that there could be unintended consequences with limiting the number of supervisees that a secondary supervisor can have as the same as of a primary supervisor. She added that typically a primary supervisor has the bulk of the supervisory responsibility while the secondary supervisor provides back-up.

President Owens commented that, under the current regulations, a secondary supervisor could be listed as secondary but actually be serving as the primary with respect to the number of supervisory hours being provided. In that case, the intent of the regulation, to promote adequate supervision, may not be met.

Dr. Woodard suggested the regulation be revised to define primary and secondary supervisors and to further define the responsibilities of each.

### **13. Legislative Update**

#### **A. (For Possible Action) Discussion and Possible Action on the Proposed Revision of Nevada Revised Statutes (NRS) 641.390, Representation or Practice Without License or Registration Prohibited, During the 2023 Session of the Nevada State Legislature**

Director Scurry explained that conversations are ongoing with staff of the Department of Corrections and the Human Resources Division. Proposed changes to the law would mandate licensure for psychologists working with the Department of Corrections. The group continues to meet to discuss potential issues that could arise from the change, particularly anything with a fiscal impact.

President Owens added that the Corrections Department has begun to make informal changes including that their staff who are not licensed are no longer calling themselves psychologists.

Updates will continue to be provided at future meetings.

#### **B. Update from Board Lobbyist**

There was no update on this item.

**14. (For Possible Action) Discussion and Possible Action on Regulations Proposing Changes to Nevada Administrative Code (NAC) Chapter 641 in Accordance with Nevada Revised Statutes (NRS) Chapter 233B**

Lisa Scurry, Executive Director, provided a status update on the regulations listed below. She also stated that R057-19, which changed the Board's fee schedule, and R114-19, which creates procedures related to foreign graduates, were both adopted by the Legislative Commission, have been posted to the Board's website, and filed with both the Secretary of State and the State Archives.

- A. R058-19: Endorsement Language – Due to newly proposed revisions to this regulation, it will be scheduled for a public hearing during a future meeting of the Board.
- B. R115-19: Supervision, payment of psychological assistant, Closure of a Practice – This regulation will be discussed during an upcoming meeting of the Nevada Legislative Commission for consideration of adoption.
- C. R173-20 (Previously R131-15): Requires those teaching or engaging in research to be licensed if providing supervision in a university setting. – This regulation will be discussed during an upcoming meeting of the Nevada Legislative Commission for consideration of adoption.
- D. R174-20: Code of Conduct – The draft regulation will be brought to a public hearing at a future meeting of the Board.
- E. R175-20: Removal of "Moral" - The draft regulation is pending.
- F. R121-21: Regulations related to Senate Bill 44 - The draft regulation is pending.
- G. R122-21: Removal of "Behavior Analyst" ... - The draft regulation is pending.
- H. R127-21: Regulations related to Assembly Bill 327 - The draft regulation is pending.
- I. R128-21: Regulations related to Assembly Bill 366 – The draft regulation will be brought to a public hearing at a future meeting of the Board.

**15. (For Possible Action) Discussion of U.S. District Court Case 2:20-CV-00651-KJD-VCF Where the State of Nevada Board Psychological Examiners is a Named Defendant.**

Harry Ward, Deputy Attorney General, explained that discovery in this matter is continuing. The defendants have responded to discovery and interrogatories. The plaintiff may be filing a new request with the court that will result in a hearing in the future with the magistrate judge. The matter is ongoing.

**16. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates**

- A.** The next regularly scheduled meeting of the Nevada Board of Psychological Examiners is Friday, March 4, 2022, at 8:30 a.m.

There were no questions, comments, nor concerns expressed related to the March 4, 2022, meeting date.

**17. Requests for Future Board Meeting Agenda Items** (No Discussion Among the Members will Take Place on this Item)

There were no requests for future Board meeting agenda items.

**18. Public Comment**

There was no public comment at this time.

**19. (For Possible Action) Adjournment**

There being no further business before the Board, President Owens adjourned the meeting at 10:27 a.m.

## NV State Board of Psychological Examiners Budget-To-Actual - Fiscal Year 2022

2/28/2022

		FY22 Budgeted Amount	Total	% actual to budget
Opening Balance		150,000.00		
<b>INCOME</b>				
40100	Psychologist Application	4,500.00	<b>9,108.00</b>	202.40%
40101	PA Application	2,500.00	<b>2,608.13</b>	104.33%
40102	Intern Application	1,250.00	<b>919.90</b>	73.59%
40103	Trainee Application	500.00	<b>605.70</b>	121.14%
4020	Psych Biennial (licenses, registrations from deferred revenue)	29,250.00	<b>187,482.85</b>	640.97%
40203	Reinstatement of Psych	500.00	<b>200.00</b>	40.00%
4050	Late Fees	0.00	<b>0.00</b>	0.00%
4025, 40251	New License	2,000.00	<b>1,050.00</b>	52.50%
4030	Non-Resident Consultant	1,000.00	<b>905.22</b>	90.52%
4015	Psychologist State Exam	6,000.00	<b>7,527.95</b>	125.47%
4040	CE App Fee	1,500.00	<b>870.63</b>	58.04%
4045	Verification of Licensure	350.00	<b>160.00</b>	45.71%
4078	Cost Recovered (Disciplinary)	1,000.00	<b>0.00</b>	0.00%
xxxx	Mediation Review	500.00	<b>0.00</b>	0.00%
4999	Interest, Misc	100.00	<b>27.16</b>	27.16%
<b>Total Income</b>		<b>\$ 200,950.00</b>	<b>\$ 211,465.54</b>	<b>105.23%</b>

<b>Expenses</b>				
5100	Board Salary/Per Diem	13,000.00	3,600.00	27.69%
5175, 51751	Wages, Staff Salary	67,000.00	37,940.16	56.63%
xxxx	Staff Benefits Reserve	5,000.00	0.00	0.00%
51753	Investigator Salary	23,000.00	4,505.05	19.59%
5250	Workers Compensation	3,000.00	1,183.92	39.46%
5300	PERS	35,000.00	11,773.9	33.64%
xxxx	Payroll Taxes (SS, Medicare)	3,500.00	229.37	6.55%
xxxx	Other	2,500.00		0.00%
<b>Total Payroll</b>		<b>152,000.00</b>	<b>59,232.43</b>	<b>38.97%</b>

6200	Out of State, In-State Travel	3,500.00	<b>887.96</b>	25.37%
7015	Supplies	500.00	<b>421.28</b>	84.26%
7020, 70202, 85100	Office Expense (Office Furniture, Shredding, Office Equipment)	3,000.00	<b>1,201.09</b>	40.04%
7040	Print-Copy	750.00	<b>24.52</b>	3.27%
7500	Copy Lease	1,500.00	<b>1,221.94</b>	81.46%
7050	Rent	15,000.00	<b>9,556.00</b>	63.71%
7100	Postage	1,000.00	<b>46.09</b>	4.61%
7210	DoIt Web SV	4,200.00	<b>785.92</b>	18.71%

7290, 72901, 72902	Telephone & Internet	2,500.00	1,348.84	53.95%
7770	Software & Database	5,750.00	2,400.83	41.75%
8100	Exam Administration	500.00	0	0.00%
8000, 8010	Legal & Professional Fees	40,000.00	38,347.6	95.87%
8015	Tort Claim	3,000.00	768.60	25.62%
8050	Professional Services (Auditor, Bookkeeper, Lobbyist)	25,000.00	19,609.00	78.44%
8250	Dues & Reg	5,000.00	1,390.00	27.80%
7111, 8500, 8520	Admin Services (LCB)	7,500.00	178.75	2.38%
9001, 9002	Banking Fees	200.00	157.29	78.65%
90100	Miscellaneous Expense	1,500.00	700.44	46.70%
xxxx	PayPal Fees	0.00	982.93	
xxxx	Uncategorized Expense	0.00	276.25	
<b>Total Expenses</b>		<b>\$120,400.00</b>	<b>\$80,305.28</b>	<b>66.70%</b>
<b>Total Expenses + Payroll</b>		<b>\$272,400.00</b>	<b>\$139,537.71</b>	<b>51.23%</b>
<b>Total Income</b>		<b>\$ 200,950.00</b>	<b>\$ 211,465.54</b>	<b>105.23%</b>
<b>Final Balance</b>			<b>\$71,927.83</b>	

# NV State Board of Psychological Examiners

ITEM 5A

## Balance Sheet for Monthly Board Meeting

As of February 28, 2022

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1100 Cash in Bank	160,401.43
3309 Savings	104,989.58
<b>Total Bank Accounts</b>	<b>\$265,391.01</b>
Accounts Receivable	
1200 Accounts Receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
12000 Undeposited Funds	0.00
12100 Inventory Asset	0.00
Uncategorized Asset	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$265,391.01</b>
Other Assets	
1300 Deferred outflows of resources	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$265,391.01</b>

# NV State Board of Psychological Examiners

ITEM 5A

## Balance Sheet for Monthly Board Meeting

As of February 28, 2022

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
1106 Accounts Payable	2,829.89
<b>Total Accounts Payable</b>	<b>\$2,829.89</b>
Other Current Liabilities	
2100 Federal Income Withholding	-28.61
2100 Payroll Liabilities	1,020.98
Federal Taxes (941/944)	-142.53
NV Unemployment Tax	0.00
PERS	4,201.20
<b>Total 2100 Payroll Liabilities</b>	<b>5,079.65</b>
2101 Federal FICA Withholding	0.00
2102 Federal Medicare Withhold	0.00
2105 Employment Security	0.00
2110 Direct Deposit Liabilities	0.00
2200 Unearned Revenue	0.00
2300 Liability	971.08
2301 Payroll Liabilities-Pers	9,198.28
2302 Accrued PTO	5,079.35
2450 Deferred inflow-pension	0.00
2455 Net pension liability	0.00
2600 Deferred Revenue	172,373.73
2700 Direct Deposit Payable	0.00
<b>Total Other Current Liabilities</b>	<b>\$192,673.48</b>
<b>Total Current Liabilities</b>	<b>\$195,503.37</b>
<b>Total Liabilities</b>	<b>\$195,503.37</b>
Equity	
3000 Opening Bal Equity	0.00
3900 2550 Fund Balance	23,112.17
Net Income	46,775.47
<b>Total Equity</b>	<b>\$69,887.64</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$265,391.01</b>

# NV State Board of Psychological Examiners

ITEM 5A

## Profit and Loss Monthly Board Meeting

July 2021 - February 2022

	TOTAL
<b>Income</b>	
4010 Psychologist Application	
40100 Psychologist Application	9,588.00
40101 PA Application	2,608.13
40102 Intern Application	919.90
40103 Trainee Application	605.70
<b>Total 4010 Psychologist Application</b>	<b>13,721.73</b>
4015 Psychologist State Exam	7,527.95
4020 Psych Biennial	187,482.85
40203 Reinstatement of Psych	200.00
<b>Total 4020 Psych Biennial</b>	<b>187,682.85</b>
4025 Psychologist Licensing Fee	
40251 New License	1,050.00
<b>Total 4025 Psychologist Licensing Fee</b>	<b>1,050.00</b>
4028 Registration Fee	-480.00
4030 Non-Resident Consultant	905.22
4040 CE App Fee	870.63
4045 Verification of Licensure	160.00
4999 Interest	27.16
<b>Total Income</b>	<b>\$211,465.54</b>
<b>GROSS PROFIT</b>	<b>\$211,465.54</b>
<b>Expenses</b>	
307910 7210 Dolt Web SVb	-97.82
5100 Board Sal	3,600.00
5175 Board Staf	
51751 Executive Director	0.00
51753 Investigator Salary	4,505.05
<b>Total 5175 Board Staf</b>	<b>4,505.05</b>
5250 Workers Compensation	1,183.92
5300 PERS	9,638.98
6200 In State Travel	
6250 Air Tvl	887.96
<b>Total 6200 In State Travel</b>	<b>887.96</b>
7015 Supplies	421.28
70202 Office Furniture	454.69
<b>Total 7015 Supplies</b>	<b>875.97</b>
7020 Office Expense	524.40
7040 Print-Copy	24.52
7050 Rent	9,556.00

# NV State Board of Psychological Examiners

ITEM 5A

## Profit and Loss Monthly Board Meeting

July 2021 - February 2022

	TOTAL
85100 Shredding	222.00
<b>Total 7020 Office Expense</b>	<b>10,326.92</b>
7100 Postage	46.09
7200 Utilities	
7210 Dolt Web SV	883.74
7290 Telephone	1,024.71
72901 Long Distance	132.28
72902 Internet	191.85
<b>Total 7290 Telephone</b>	<b>1,348.84</b>
<b>Total 7200 Utilities</b>	<b>2,232.58</b>
7500 Copy Lease	1,445.80
7770 Software	1,848.91
7777 Database	532.92
8000 Legal & Professional Fees	521.00
8010 Legal	48,272.50
8015 Tort Claim	768.60
<b>Total 8000 Legal &amp; Professional Fees</b>	<b>49,562.10</b>
8050 Prof Servs	11,275.00
8055 Lobbyist	8,334.00
<b>Total 8050 Prof Servs</b>	<b>19,609.00</b>
8100 Exam Administration	19.00
8250 Dues & Reg	1,390.00
8500 Admin Serv	-21.25
8520 LCB	200.00
<b>Total 8500 Admin Serv</b>	<b>178.75</b>
9001 Banking Fees	21.01
9002 Bank Crgs	136.28
<b>Total 9001 Banking Fees</b>	<b>157.29</b>
90100 Miscellaneous Expense	700.44
PayPal Fees	1,066.64
Payroll Expenses	
9110 Company Contributions	
Retirement	11,773.93
<b>Total 9110 Company Contributions</b>	<b>11,773.93</b>
Taxes	
Federal Taxes (941/944)	599.86
NV Unemployment Tax	0.00
Payroll Taxes/SS/MC	229.37
<b>Total Taxes</b>	<b>829.23</b>

# NV State Board of Psychological Examiners

## Profit and Loss Monthly Board Meeting July 2021 - February 2022

	TOTAL
Wages	42,100.16
<b>Total Payroll Expenses</b>	<b>54,703.32</b>
Uncategorized Expense	276.25
<b>Total Expenses</b>	<b>\$164,690.07</b>
NET OPERATING INCOME	<b>\$46,775.47</b>
NET INCOME	<b>\$46,775.47</b>

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
3309 Savings							
	Beginning Balance						104,989.58
<b>Total for 3309 Savings</b>							
1100 Cash in Bank							
	Beginning Balance						171,391.80
02/01/2022	Expense		Kietzke Plaza		7020 Office Expense:7050 Rent	-1,056.00	170,335.80
02/01/2022	Deposit				-Split-	275.33	170,611.13
02/02/2022	Expense		Shred-it Reno		7020 Office Expense:85100 Shredding	-37.00	170,574.13
02/02/2022	Expense		Michelle Fox		8050 Prof Servs	-308.13	170,266.00
02/03/2022	Deposit				-Split-	1,590.00	171,856.00
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	Pay Period: 01/21/2022-02/03/2022	2700 Direct Deposit Payable	-584.42	171,271.58
02/04/2022	Expense		Lisa Scurry		Payroll Expenses:Wages	-2,088.96	169,182.62
02/04/2022	Payroll Check	DD	Lisa Scurry	Pay Period: 01/21/2022-02/03/2022	2700 Direct Deposit Payable	-2,088.96	167,093.66
02/04/2022	Expense		Gary Lenkeit		5175 Board Staf:51753 Investigator Salary	-584.42	166,509.24
02/04/2022	Expense		State Farm Insurance		5250 Workers Compensation	-290.73	166,218.51
02/09/2022	Expense		Information Technology		7200 Utilities:7290 Telephone	-141.96	166,076.55
02/10/2022	Expense				9001 Banking Fees:9002 Bank Crgs	-1.00	166,075.55
02/11/2022	Expense		Michelle Fox		8050 Prof Servs	-255.00	165,820.55
02/11/2022	Deposit				-Split-	830.49	166,651.04
02/14/2022	Expense		IRS		Payroll Expenses:Taxes:Federal Taxes (941/944)	-529.28	166,121.76
02/14/2022	Tax Payment		IRS	Tax Payment for Period: 01/01/2022-01/31/2022	2100 Federal Income Withholding	-529.28	165,592.48
02/15/2022	Expense		Canon Financial Services, Inc.		7500 Copy Lease	-137.35	165,455.13
02/15/2022	Expense				-Split-	-5,408.96	160,046.17
02/15/2022	Expense				8250 Dues & Reg	-480.00	159,566.17
02/15/2022	Expense		Ray Morgan Company		7020 Office Expense:7040 Print-Copy	-3.58	159,562.59
02/16/2022	Deposit				-Split-	840.78	160,403.37
02/17/2022	Expense		QuickBooks Payroll Service		7770 Software	-57.00	160,346.37
02/18/2022	Payroll Check	DD	Lisa Scurry	Pay Period: 02/04/2022-02/17/2022	2700 Direct Deposit Payable	-2,088.96	158,257.41
02/18/2022	Deposit				-Split-	497.34	158,754.75
02/23/2022	Expense		Kathleen Laxalt		8050 Prof Servs:8055 Lobbyist	-1,041.75	157,713.00
02/24/2022	Expense		Information Technology		7200 Utilities:7290 Telephone	-88.37	157,624.63
02/24/2022	Expense		Canon Financial Services, Inc.		7500 Copy Lease	-137.05	157,487.58
02/25/2022	Deposit				-Split-	596.80	158,084.38
02/25/2022	Deposit				-Split-	2,317.05	160,401.43
<b>Total for 1100 Cash in Bank</b>							
						<b>\$ -</b>	
						<b>10,990.37</b>	
1106 Accounts Payable							
	Beginning Balance						213.55

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
02/01/2022	Bill		Kietzke Plaza		7020 Office Expense:7050 Rent	1,082.00	1,295.55
02/06/2022	Bill		Information Technology		-Split-	141.96	1,437.51
02/06/2022	Bill		State Farm Insurance		5250 Workers Compensation	290.73	1,728.24
02/08/2022	Bill		Ray Morgan Company		7020 Office Expense:7040 Print-Copy	3.58	1,731.82
02/08/2022	Bill		Sheila Young, Ph.D.		4028 Registration Fee	480.00	2,211.82
02/08/2022	Bill		Canon Financial Services, Inc.		7500 Copy Lease	137.35	2,349.17
02/11/2022	Bill		Michelle Fox		8500 Admin Serv	255.00	2,604.17
02/16/2022	Bill		Canon Financial Services, Inc.		7500 Copy Lease	137.35	2,741.52
02/16/2022	Bill		Information Technology		-Split-	88.37	2,829.89
<b>Total for 1106 Accounts Payable</b>						<b>\$2,616.34</b>	
2100 Payroll Liabilities							
Beginning Balance							
							1,020.98
<b>Total for 2100 Payroll Liabilities</b>							
Federal Taxes (941/944)							
Beginning Balance							
							-142.53
<b>Total for Federal Taxes (941/944)</b>						<b>\$0.00</b>	
NV Unemployment Tax							
02/04/2022	Payroll Check	DD	Lisa Scurry	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
02/18/2022	Payroll Check	DD	Lisa Scurry	NV Unemployment Tax	2700 Direct Deposit Payable	0.00	0.00
<b>Total for NV Unemployment Tax</b>						<b>\$0.00</b>	
PERS							
Beginning Balance							
							2,800.80
02/04/2022	Payroll Check	DD	Lisa Scurry	PERS - Company Contribution	2700 Direct Deposit Payable	700.20	3,501.00
02/18/2022	Payroll Check	DD	Lisa Scurry	PERS - Company Contribution	2700 Direct Deposit Payable	700.20	4,201.20
<b>Total for PERS</b>						<b>\$1,400.40</b>	
<b>Total for 2100 Payroll Liabilities with subs</b>						<b>\$1,400.40</b>	
2301 Payroll Liabilities-Pers							
Beginning Balance							
							9,198.28
<b>Total for 2301 Payroll Liabilities-Pers</b>							
2302 Accrued PTO							
Beginning Balance							
							5,079.35
<b>Total for 2302 Accrued PTO</b>							
2600 Deferred Revenue							
Beginning Balance							
							171,886.59
02/01/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX42426129 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	77.21	171,963.80
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	136.89	172,100.69
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424	1100 Cash in Bank	273.04	172,373.73

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD							
<b>Total for 2600 Deferred Revenue</b>						<b>\$487.14</b>	
2700 Direct Deposit Payable							
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	Direct Deposit	1100 Cash in Bank	-584.42	-584.42
02/04/2022	Payroll Check	DD	Lisa Scurry	Pay Period: 01/21/2022-02/03/2022	-Split-	2,088.96	1,504.54
02/04/2022	Payroll Check	DD	Lisa Scurry	Direct Deposit	1100 Cash in Bank	-2,088.96	-584.42
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	Pay Period: 01/21/2022-02/03/2022	-Split-	584.42	0.00
02/18/2022	Payroll Check	DD	Lisa Scurry	Direct Deposit	1100 Cash in Bank	-2,088.96	-2,088.96
02/18/2022	Payroll Check	DD	Lisa Scurry	Pay Period: 02/04/2022-02/17/2022	-Split-	2,088.96	0.00
<b>Total for 2700 Direct Deposit Payable</b>						<b>\$0.00</b>	
2100 Federal Income Withholding							
Beginning Balance							-437.27
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	Federal Taxes (941/944)	2700 Direct Deposit Payable	408.66	-28.61
02/04/2022	Payroll Check	DD	Lisa Scurry	Federal Taxes (941/944)	2700 Direct Deposit Payable	264.64	236.03
02/14/2022	Tax Payment		IRS	Federal Taxes (941/944)	1100 Cash in Bank	-529.28	-293.25
02/18/2022	Payroll Check	DD	Lisa Scurry	Federal Taxes (941/944)	2700 Direct Deposit Payable	264.64	-28.61
<b>Total for 2100 Federal Income Withholding</b>						<b>\$408.66</b>	
2300 Liability							
Beginning Balance							971.08
<b>Total for 2300 Liability</b>							
3900 2550 Fund Balance							
Beginning Balance							23,112.17
<b>Total for 3900 2550 Fund Balance</b>							
4010 Psychologist Application							
40100 Psychologist Application							
Beginning Balance							6,997.20
02/01/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX42426129 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	7,152.30
02/03/2022	Deposit			Deposit	1100 Cash in Bank	150.00	7,302.30
02/03/2022	Deposit			Deposit	1100 Cash in Bank	150.00	7,452.30
02/03/2022	Deposit			Deposit	1100 Cash in Bank	150.00	7,602.30
02/03/2022	Deposit			Deposit	1100 Cash in Bank	150.00	7,752.30
02/03/2022	Deposit			Deposit	1100 Cash in Bank	150.00	7,902.30
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	8,057.40
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	8,212.50
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	8,367.60
02/18/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX45091446 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	8,522.70
02/25/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX64040117 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	8,677.80
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	150.00	8,827.80
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	150.00	8,977.80
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	150.00	9,127.80

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	150.00	9,277.80
02/25/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX64040117 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	9,432.90
02/25/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX64040117 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	9,588.00
<b>Total for 40100 Psychologist Application</b>						<b>\$2,590.80</b>	
40101 PA Application							
Beginning Balance							2,453.03
02/18/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX45091446 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	2,608.13
<b>Total for 40101 PA Application</b>						<b>\$155.10</b>	
40102 Intern Application							
Beginning Balance							764.80
02/25/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX64040117 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	919.90
<b>Total for 40102 Intern Application</b>						<b>\$155.10</b>	
40103 Trainee Application							
Beginning Balance							605.70
<b>Total for 40103 Trainee Application</b>							
<b>Total for 4010 Psychologist Application</b>						<b>\$2,901.00</b>	
4015 Psychologist State Exam							
Beginning Balance							5,494.75
02/03/2022	Deposit			Deposit	1100 Cash in Bank	200.00	5,694.75
02/03/2022	Deposit			Deposit	1100 Cash in Bank	200.00	5,894.75
02/03/2022	Deposit			Deposit	1100 Cash in Bank	200.00	6,094.75
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	6,301.39
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	6,508.03
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	6,714.67
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	6,921.31
02/18/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX45091446 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	206.64	7,127.95
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	200.00	7,327.95
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	200.00	7,527.95
<b>Total for 4015 Psychologist State Exam</b>						<b>\$2,033.20</b>	
4020 Psych Biennial							
Beginning Balance							187,482.85
<b>Total for 4020 Psych Biennial</b>							
40203 Reinstatement of Psych							
Beginning Balance							100.00
02/03/2022	Deposit			Deposit	1100 Cash in Bank	100.00	200.00
<b>Total for 40203 Reinstatement of Psych</b>						<b>\$100.00</b>	
<b>Total for 4020 Psych Biennial with subs</b>						<b>\$100.00</b>	
4025 Psychologist Licensing Fee							
40251 New License							

## NV State Board of Psychological Examiners

## General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance							975.00
02/01/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX42426129 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	1,000.00
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	1,025.00
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	1,050.00
<b>Total for 40251 New License</b>						<b>\$75.00</b>	
<b>Total for 4025 Psychologist Licensing Fee</b>						<b>\$75.00</b>	
4028 Registration Fee							
02/08/2022	Bill		Sheila Young, Ph.D.	CLEAR investigator training reimbursement (BD approved 2/4/22)	1106 Accounts Payable	-480.00	-480.00
<b>Total for 4028 Registration Fee</b>						<b>\$ -480.00</b>	
4030 Non-Resident Consultant							
Beginning Balance							805.22
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	100.00	905.22
<b>Total for 4030 Non-Resident Consultant</b>						<b>\$100.00</b>	
4040 CE App Fee							
Beginning Balance							620.63
02/01/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX42426129 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	30.00	650.63
02/03/2022	Deposit			Deposit	1100 Cash in Bank	30.00	680.63
02/03/2022	Deposit			Deposit	1100 Cash in Bank	90.00	770.63
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	25.00	795.63
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	50.00	845.63
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	25.00	870.63
<b>Total for 4040 CE App Fee</b>						<b>\$250.00</b>	
4045 Verification of Licensure							
Beginning Balance							140.00
02/03/2022	Deposit			Deposit	1100 Cash in Bank	20.00	160.00
<b>Total for 4045 Verification of Licensure</b>						<b>\$20.00</b>	
4999 Interest							
Beginning Balance							27.16
<b>Total for 4999 Interest</b>							
307910 7210 Dolt Web SVb							
Beginning Balance							-152.23
02/16/2022	Bill		Information Technology	382922	1106 Accounts Payable	54.41	-97.82
<b>Total for 307910 7210 Dolt Web SVb</b>						<b>\$54.41</b>	
5100 Board Sal							
Beginning Balance							3,600.00
<b>Total for 5100 Board Sal</b>							
5175 Board Staf							
51753 Investigator Salary							
Beginning							2,998.13

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Balance							
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	922.50	3,920.63
02/04/2022	Expense		Gary Lenkeit	PAYROLL DES:PAYROLL ID:8480390 STATE BOARD OF PSYC CO ID:XXXXX00242 CCD	INDN:NV 1100 Cash in Bank	584.42	4,505.05
<b>Total for 51753 Investigator Salary</b>						<b>\$1,506.92</b>	
<b>Total for 5175 Board Staf</b>						<b>\$1,506.92</b>	
5250 Workers Compensation							
Beginning Balance							
							602.46
02/04/2022	Expense		State Farm Insurance	STATE FARM INSURANCE Bill Payment	1100 Cash in Bank	290.73	893.19
02/06/2022	Bill		State Farm Insurance	1145-1405-24	1106 Accounts Payable	290.73	1,183.92
<b>Total for 5250 Workers Compensation</b>						<b>\$581.46</b>	
5300 PERS							
Beginning Balance							
							9,638.98
<b>Total for 5300 PERS</b>							
6200 In State Travel							
6250 Air Tvl							
02/15/2022	Expense			Southwest Air: Owens to ASPPB	1100 Cash in Bank	640.96	640.96
02/15/2022	Expense			Southwest: Scurry to ASPPB	1100 Cash in Bank	247.00	887.96
<b>Total for 6250 Air Tvl</b>						<b>\$887.96</b>	
<b>Total for 6200 In State Travel</b>						<b>\$887.96</b>	
7015 Supplies							
Beginning Balance							
							421.28
<b>Total for 7015 Supplies</b>							
70202 Office Furniture							
Beginning Balance							
							454.69
<b>Total for 70202 Office Furniture</b>							
<b>Total for 7015 Supplies with subs</b>							
7020 Office Expense							
Beginning Balance							
							524.40
<b>Total for 7020 Office Expense</b>							
7040 Print-Copy							
Beginning Balance							
							17.36
02/08/2022	Bill		Ray Morgan Company	Invoice 3604736	1106 Accounts Payable	3.58	20.94
02/15/2022	Expense		Ray Morgan Company	Ray Morgan Company Bill Payment	1100 Cash in Bank	3.58	24.52
<b>Total for 7040 Print-Copy</b>						<b>\$7.16</b>	
7050 Rent							
Beginning Balance							
							7,418.00
02/01/2022	Bill		Kietzke Plaza	Feb 2022	1106 Accounts Payable	1,082.00	8,500.00
02/01/2022	Expense		Kietzke Plaza	Kietzke Plaza Bill Payment	1100 Cash in Bank	1,056.00	9,556.00
<b>Total for 7050 Rent</b>						<b>\$2,138.00</b>	
85100 Shredding							
Beginning Balance							
							185.00
02/02/2022	Expense		Shred-it Reno	Shred-it USA Bill Payment	1100 Cash in Bank	37.00	222.00
<b>Total for 85100 Shredding</b>						<b>\$37.00</b>	
<b>Total for 7020 Office Expense with subs</b>						<b>\$2,182.16</b>	

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
7100 Postage							
	Beginning Balance						46.09
<b>Total for 7100 Postage</b>							
7200 Utilities							
7210 Dolt Web SV							
	Beginning Balance						741.78
02/06/2022	Bill		Information Technology	379705	1106 Accounts Payable	54.41	796.19
02/06/2022	Bill		Information Technology	378560	1106 Accounts Payable	1.83	798.02
02/06/2022	Bill		Information Technology	366654	1106 Accounts Payable	31.31	829.33
02/06/2022	Bill		Information Technology	367037	1106 Accounts Payable	54.41	883.74
<b>Total for 7210 Dolt Web SV</b>						<b>\$141.96</b>	
7290 Telephone							
	Beginning Balance						794.38
02/09/2022	Expense		Information Technology	NV Information Technology Bill Payment	1100 Cash in Bank	141.96	936.34
02/24/2022	Expense		Information Technology	NV Information Technology Bill Payment	1100 Cash in Bank	88.37	1,024.71
<b>Total for 7290 Telephone</b>						<b>\$230.33</b>	
72901 Long Distance							
	Beginning Balance						129.63
02/16/2022	Bill		Information Technology	383559	1106 Accounts Payable	2.65	132.28
<b>Total for 72901 Long Distance</b>						<b>\$2.65</b>	
72902 Internet							
	Beginning Balance						160.54
02/16/2022	Bill		Information Technology	384196	1106 Accounts Payable	31.31	191.85
<b>Total for 72902 Internet</b>						<b>\$31.31</b>	
<b>Total for 7290 Telephone with subs</b>						<b>\$264.29</b>	
<b>Total for 7200 Utilities</b>						<b>\$406.25</b>	
7500 Copy Lease							
	Beginning Balance						896.70
02/08/2022	Bill		Canon Financial Services, Inc.	Invoice 27953482	1106 Accounts Payable	137.35	1,034.05
02/15/2022	Expense		Canon Financial Services, Inc.	Canon Financial Services Bill Payment	1100 Cash in Bank	137.35	1,171.40
02/16/2022	Bill		Canon Financial Services, Inc.		1106 Accounts Payable	137.35	1,308.75
02/24/2022	Expense		Canon Financial Services, Inc.	Canon Financial Services Bill Payment	1100 Cash in Bank	137.05	1,445.80
<b>Total for 7500 Copy Lease</b>						<b>\$549.10</b>	
7770 Software							
	Beginning Balance						1,665.92
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	14.99	1,680.91
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333	1100 Cash in Bank	14.99	1,695.90

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
02/11/2022	Deposit			INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-14.99	1,680.91
02/15/2022	Expense			Intuit T-Sheets	1100 Cash in Bank	20.00	1,700.91
02/15/2022	Expense			Jotform	1100 Cash in Bank	19.00	1,719.91
02/15/2022	Expense			Google Suite	1100 Cash in Bank	72.00	1,791.91
02/17/2022	Expense		QuickBooks Payroll Service	18004INTUIT DES:QuickBooks ID:1585049 INDN:NV BOARD OF PSYCHOLGIC CO ID:XXXXX56346 CCD	1100 Cash in Bank	57.00	1,848.91
<b>Total for 7770 Software</b>						<b>\$182.99</b>	
7777 Database							
Beginning Balance							
<b>Total for 7777 Database</b>							532.92
8000 Legal & Professional Fees							
Beginning Balance							
<b>Total for 8000 Legal &amp; Professional Fees</b>							521.00
8010 Legal							
Beginning Balance							
02/25/2022	Deposit			BKOFAMERICA ATM 02/25 #000003729 DEPOSIT MEADOWOOD RENO NV CKCD XXXXXXXXXXXX9419	1100 Cash in Bank	-1,117.05	48,272.50
<b>Total for 8010 Legal</b>						<b>\$ -</b> <b>1,117.05</b>	
8015 Tort Claim							
Beginning Balance							
<b>Total for 8015 Tort Claim</b>							768.60
<b>Total for 8000 Legal &amp; Professional Fees with subs</b>						<b>\$ -</b> <b>1,117.05</b>	
8050 Prof Servs							
Beginning Balance							
02/02/2022	Expense		Michelle Fox	Zelle Transfer Conf# pjnrq0i1; Fox, Michelle	1100 Cash in Bank	308.13	7,520.00
02/11/2022	Expense		Michelle Fox	Zelle Transfer Conf# vzm2q5y2i; Fox, Michelle	1100 Cash in Bank	255.00	7,775.00
02/15/2022	Expense			Campbell Jones Cohen: Audit	1100 Cash in Bank	3,500.00	11,275.00
<b>Total for 8050 Prof Servs</b>						<b>\$4,063.13</b>	
8055 Lobbyist							
Beginning Balance							
02/23/2022	Expense		Kathleen Laxalt	Kathleen Laxalt Bill Payment	1100 Cash in Bank	1,041.75	8,334.00
<b>Total for 8055 Lobbyist</b>						<b>\$1,041.75</b>	
<b>Total for 8050 Prof Servs with subs</b>						<b>\$5,104.88</b>	
8100 Exam Administration							
Beginning Balance							
<b>Total for 8100 Exam Administration</b>							19.00
8250 Dues & Reg							
02/15/2022	Expense		Sheila Young	Bill Payment	1100 Cash in Bank	480.00	480.00
02/15/2022	Expense			PsyPact Dues	1100 Cash in Bank	910.00	1,390.00
<b>Total for 8250 Dues &amp; Reg</b>						<b>\$1,390.00</b>	
8500 Admin Serv							
Beginning Balance							
02/11/2022	Bill		Michelle Fox	Bookkeeping	1106 Accounts Payable	255.00	-21.25
<b>Total for 8500 Admin Serv</b>						<b>\$255.00</b>	
8520 LCB							

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
	Beginning Balance						200.00
<b>Total for 8520 LCB</b>							
<b>Total for 8500 Admin Serv with subs</b>						<b>\$255.00</b>	
9001 Banking Fees							
	Beginning Balance						21.01
<b>Total for 9001 Banking Fees</b>							
9002 Bank Crgs							
	Beginning Balance						135.28
02/10/2022	Expense			External transfer fee - 3 Day - 02/09/2022 374730178	Confirmation: 1100 Cash in Bank	1.00	136.28
<b>Total for 9002 Bank Crgs</b>						<b>\$1.00</b>	
<b>Total for 9001 Banking Fees with subs</b>						<b>\$1.00</b>	
90100 Miscellaneous Expense							
	Beginning Balance						700.44
<b>Total for 90100 Miscellaneous Expense</b>							
PayPal Fees							
	Beginning Balance						946.03
02/01/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX42426129 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	951.93
02/01/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX42426129 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	3.18	955.11
02/01/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX42426129 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	1.36	956.47
02/01/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX42426129 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	1.54	958.01
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	7.70	965.71
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	971.61
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	977.51
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	7.70	985.21
02/11/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX24496333 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	991.11
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	7.70	998.81
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	7.70	1,006.51
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	10.89	1,017.40
02/16/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX08724424 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	6.14	1,023.54
02/18/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX45091446 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	1,029.44
02/18/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX45091446 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	7.70	1,037.14
02/18/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX45091446 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	1,043.04
02/25/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX64040117 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	1,048.94
02/25/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX64040117 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	1,054.84
02/25/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX64040117 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	1,060.74
02/25/2022	Deposit			PAYPAL DES:TRANSFER ID:XXXXX64040117 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	5.90	1,066.64

## NV State Board of Psychological Examiners

General Ledger

February 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD							
<b>Total for PayPal Fees</b>						<b>\$120.61</b>	
Payroll Expenses							
9110 Company Contributions							
Retirement							
Beginning Balance							10,373.53
02/04/2022	Payroll Check	DD	Lisa Scurry	Employer Retirement Contribution	2700 Direct Deposit Payable	700.20	11,073.73
02/18/2022	Payroll Check	DD	Lisa Scurry	Employer Retirement Contribution	2700 Direct Deposit Payable	700.20	11,773.93
<b>Total for Retirement</b>						<b>\$1,400.40</b>	
<b>Total for 9110 Company Contributions</b>						<b>\$1,400.40</b>	
Taxes							
Federal Taxes (941/944)							
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	Social Security Employer	2700 Direct Deposit Payable	57.20	57.20
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	Medicare Employer	2700 Direct Deposit Payable	13.38	70.58
02/14/2022	Expense		IRS	IRS DES:USATAXPYMT ID:XXXXX4566005144 INDN:NEVADA BOARD OF PSYCHO CO ID:XXXXX02000 CCD	1100 Cash in Bank	529.28	599.86
<b>Total for Federal Taxes (941/944)</b>						<b>\$599.86</b>	
NV Unemployment Tax							
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
02/04/2022	Payroll Check	DD	Lisa Scurry	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
02/04/2022	Payroll Check	DD	Lisa Scurry	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
02/04/2022	Payroll Check	DD	Gary C. Lenkeit	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
02/18/2022	Payroll Check	DD	Lisa Scurry	NV Career Enhancement Program	2700 Direct Deposit Payable	0.00	0.00
02/18/2022	Payroll Check	DD	Lisa Scurry	NV SUI Employer	2700 Direct Deposit Payable	0.00	0.00
<b>Total for NV Unemployment Tax</b>						<b>\$0.00</b>	
Payroll Taxes/SS/MC							
Beginning Balance							229.37
<b>Total for Payroll Taxes/SS/MC</b>							
<b>Total for Taxes</b>						<b>\$599.86</b>	
Wages							
Beginning Balance							35,304.00
02/04/2022	Payroll Check	DD	Lisa Scurry	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	2,353.60	37,657.60
02/04/2022	Expense		Lisa Scurry	PAYROLL DES:PAYROLL ID:8480390 STATE BOARD OF PSYC CO ID:XXXXX00242 CCD	INDN:NV 1100 Cash in Bank	2,088.96	39,746.56
02/18/2022	Payroll Check	DD	Lisa Scurry	Gross Pay - This is not a legal pay stub	2700 Direct Deposit Payable	2,353.60	42,100.16
<b>Total for Wages</b>						<b>\$6,796.16</b>	
<b>Total for Payroll Expenses</b>						<b>\$8,796.42</b>	
Uncategorized Expense							
Beginning Balance							276.25
<b>Total for Uncategorized Expense</b>							



## 2022 Membership Dues

Effective: 1/1/2022 - 12/31/2022

### The Association of State and Provincial Psychology Boards

## Invoice

Date	Invoice #
2/3/2022	300000867

Bill To
Lisa Scurry Nevada Board of Psychological Examiners 4600 Kietzke Lane Bldg. B-116 Reno, NV 89502 United States

Member Information
Ms Lisa Scurry Nevada Board of Psychological Examiners 4600 Kietzke Lane Bldg. B-116 Reno, NV 89502 United States

PO	Terms	Due Date
	Due in 90 days	5/4/2022

Description	Amount
2022 Member Board Dues	\$350.00
Number of Licensees (\$3 per licensee)	\$1,860.00
<b>Total</b>	\$2,210.00
<b>Balance Due</b>	\$2,210.00

Taxpayer ID: 83-6011630

Please remit payments to:

ASPPB

PO Box 849

215 Market Road

Tyrone, GA 30290

Attn: Membership Dues

NAC 641.1519 Qualifications of supervisor. ([NRS 641.100](#), [641.170](#))

1. A psychologist who wishes to serve as a supervisor of a psychological assistant, psychological intern or psychological trainee must:
  - a. Except as otherwise approved by the Board, be licensed by the Board to practice psychology; and
  - b. Have had training in clinical supervision, including, without limitation, the completion of continuing education courses, other courses or courses of independent study relating to clinical supervision.
2. In addition to the requirements of subsection 1, a psychologist who wishes to serve as a supervisor of a psychological assistant must, except as otherwise approved by the Board, have been licensed to practice psychology for 3 years or more.
3. A supervisor of:
  - a. A psychological assistant shall maintain, and provide to the Board upon request, documentation substantiating that he or she satisfies the requirements set forth in subsections 1 and 2.
  - b. A psychological intern or psychological trainee shall maintain, and provide to the Board upon request, documentation substantiating that he or she satisfies the requirements set forth in subsection 1.

## PROPOSED CHANGES

NAC 641.1519 Qualifications of supervisor. ([NRS 641.100](#), [641.170](#))

1. A psychologist who wishes to serve as a supervisor of a psychological assistant, psychological intern or psychological trainee must:
  - a. Be approved by the Board to serve as the supervisor of a psychological assistant, psychological intern, or psychological trainee;
  - b. ~~Except as otherwise approved by the Board,~~ be licensed by the Board to practice psychology; and
  - c. Demonstrate completion of the following: Coursework in supervision, continuing education in supervision, or supervised supervision. At a minimum, education and training in supervision should include: models

and theories of supervision; modalities; relationship formation, maintenance, rupture and repair; diversity and multiculturalism; feedback, evaluation; management of supervisee's emotional reactivity and interpersonal behavior; reflective practice; application of ethical and legal standards; decision making regarding gatekeeping; and considerations of developmental level of the trainee.

~~d. Have had training in clinical supervision, including, without limitation, the completion of continuing education courses, other courses or courses of independent study relating to clinical supervision.~~

2. In addition to the requirements of subsection 1, a psychologist who wishes to serve as a supervisor of a psychological assistant must, except as otherwise approved by the Board, have been licensed to practice psychology for 3 years or more.
3. A supervisor of:
  - a. A psychological assistant shall maintain, and provide to the Board upon request, documentation substantiating that he or she satisfies the requirements set forth in subsections 1 and 2.
  - b. A psychological intern or psychological trainee shall maintain, and provide to the Board upon request, documentation substantiating that he or she satisfies the requirements set forth in subsection 1.
4. Each supervisor must submit to the Board a plan of supervision which meets the requirements described in NAC Chapter 641 (e.g. terms of employment, work location).
5. The Board shall maintain a list of persons who have been approved by the Board to supervise psychological assistants, psychological interns, or psychological trainees and will provide, upon request, a copy of the list to any person who is applying to become a psychological assistant, psychological intern, or psychological trainee.
6. The Board shall not recognize time spent by a psychological assistant, psychological intern, or psychological trainee:
  - a. Under the supervision of a person who has not been approved by the Board to supervise psychological assistants, psychological interns, or psychological trainees; or

- b. Under the supervision of a person not covered by the supervised practice plan that psychological assistant, psychological intern, or psychological trainee has not been previously approved by the Board.
- 7. The Board will, if it deems it appropriate, withdraw its approval of a person to supervise a psychological assistant, psychological intern, or psychological trainee if the supervisor:
  - a. Fails to provide supervision in accordance with commensurate hourly requirement of training for psychological assistants, psychological interns, or psychological trainees;
  - b. Fails to comply with each applicable provision of a statute or regulation;
  - c. Fails to submit acceptable reports or documentation as required regarding the progress of each psychological assistant, psychological intern, or psychological trainee under his or her supervision;
  - d. Without good cause or approval by the Board, fails to submit two consecutive reports as required in 7(c).
  - e. Becomes subject to an order issued by the Board for disciplinary action.
- 8. A person whose approval to supervise a psychological assistant, psychological intern, or psychological trainee has been withdrawn by the Board because he or she is subject to an order issued by the Board for disciplinary action may reapply for approval to supervise after satisfactorily completing the requirements of the order.
- 9. If the Board withdraws its approval of the person supervising a psychological assistant, psychological intern, or psychological trainee:
  - a. The psychological assistant, psychological intern, or psychological trainee may apply to the Board for the:
    - i. Assignment of another approved supervisor; and
    - ii. Approval of a new Supervised Practice Plan agreement

**TO BE CONSIDERED:**

1. Should there be a fee associated with this? One time fee or fee with renewal as well?
2. Do we want supervisors to have to renew with the board with biannual renewal?
3. Any additional requirements of the supervisor?



Executive Director Report  
Office Stats - 2022

ITEM 6C

		Feb	Jan	2022 TOTALS	2021 TOTALS	2020 TOTALS	2019 TOTALS	2018 TOTALS
Psychologists	Licenses Issued	2	1	0	58	37	56	45
	Applications Received	8	10	0	62			
Psychological Assistants	Registrations Issued	0	2	0	17			
	Applications Received	1	3	0	19			
Psychological Interns	Registrations Issued	0	0	0	7			
	Applications Received	0	0	0	10			
Psychological Trainees	Registrations Issued	0	6	0	15			
	Applications Received	1	0	0	13			
Non-Resident Consultants	Registrations Issued	0	1	13	13			
Directive 011	Temporary Registrations (430 total)	7	14	0	89			
Background Checks	Reviewed	1	2	0	8			
Continuing Education	Applications Reviewed	5	4	0	32			
State Exams	Administered	5	2	0	71			
Complaints	Received	0	1	0	13			
	Informal	3	0	0	2			
Totals		33	46	13	429			

Executive Director Report  
Office Stats - 2021

ITEM 6C

		Dec	Nov	Oct	Sept	Aug	July	June	May	April	2021 TOTALS	2020 TOTALS	2019 TOTALS	2018 TOTALS
Psychologists	Licenses Issued	4	5	8	7	5	7	8	8	6	58	37	56	45
	Applications Received	5	4	6	3	7	9	9	10	9	62			
Psychological Assistants	Registrations Issued	1	0	1	3	7	1	2	0	2	17			
	Applications Received	1	0	5	1	3	0	2	2	5	19			
Psychological Interns	Registrations Issued	0	0	1	1	3	1	0	1	0	7			
	Applications Received	3	0	0	2	1	1	0	0	3	10			
Psychological Trainees	Registrations Issued	7	0	1	0	2	2	2	0	1	15			
	Applications Received	7	0	0	0	0	2	3	1	0	13			
Non-Resident Consultants	Registrations Issued	1	1	0	0	3	1	1	2	4	13			
Directive 011	Temporary Registrations (414 total)	8	9	6	10	2	9	12	13	20	89			
Background Checks	Reviewed	0	0	2	2	0	1	0	2	1	8			
Continuing Education	Applications Reviewed	4	2	1	1	4	7	6	3	4	32			
State Exams	Administered	2	4	7	8	6	3	10	5	26	71			
Complaints	Received	0	0	0	2	2	5	0	3	1	13			
	Informal	1	1								2			
Totals		44	26	38	40	45	49	55	50	82				

## Masters Level Licensure Notes

Scope of the problem – Nevada continues to be 51<sup>st</sup> in the nation for mental health care. We do not have enough providers to care for the needs of the people in our state. With the COVID crisis, mental health needs are increasing, and the demand for more providers is increasing.

Nevada has one of the most diverse populations in the nation, but due to the high cost of a doctoral education, among other barriers, the diversity of our providers is sorely lacking.

Nevada currently licenses master's level clinical psychology students at the MFT/CPC board. This results in less training of assessment and less availability of providers in the state to provide much needed psychological assessment.

### Proposal for Clinical Psychology Masters Level Licensure in Nevada

1. Scope of Practice – In many other states that currently license masters level practice, scope of practice is similar or the same with a certain amount of supervised hours.  
**Proposal** – In Nevada, at the master's level, scope of practice can be the same as licensed Psychologist only if the following requirements are met:
  - Completion of an APA Accredited Master's Program in Health Service Psychology
  - Completion of 3000 hours (completed within 24-48 months) of post graduate supervised work by a licensed Psychologist, not inclusive of internship.
  - Completion of the EPPP1, EPPP2, and state exam.
  - Limitation on forensic and neuropsych work?
2. Title of Master's Level Practitioner – Across states currently licensing master's level titles vary widely.  
**Proposal** – In Nevada, at the master's level, you are licensed as a Psychology Associate. We change the name of Post-Doc's to Psychological Fellow.
3. Supervision of Master's level practitioners can only be completed by Licensed Psychologists (Hoping that more Doc programs include more supervision training in their programs as MA folks are eligible to be licensed.)



## **POLICY OF THE NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS**

### **Executive Director Employment, Compensation, and Evaluation**

---

#### **Purpose**

In accordance with Nevada state law (NRS 641.045), the Nevada State Board of Psychological Examiners ("Board") has established this policy "concerning compensation and reviewing the performance of the staff of the Board." This policy, and any accompanying procedures, defines and describes the course and scope of employment of an Executive Director of the Board.

#### **Procedure**

##### **1. General Provisions**

- a. The Board shall recruit, employ, and retain an Executive Director without regard to actual or perceived race, color, religion, sex (including pregnancy, childbirth, and related medical conditions), national origin, native language, age (against individuals 40 years of age or older), sexual orientation, gender identity or expression, genetic information, veterans or military status, political affiliation, marital status, disability, lawful use of any product when not at work, or opposing unlawful employment practices.
- b. This policy applies to all opportunities and privileges of employment including but not limited to hiring, termination, compensation, and training.
- c. The Board may adopt administrative procedures as necessary to implement the provisions of this document.
- d. The Executive Director shall comply with actions of the Board, including approved policies and procedures, as well as applicable state laws and regulations. Failure to do so may result in disciplinary action. Executive Director is accountable to the Board as a whole and not to individual members of the Board.

##### **2. Employment**

- a. Probationary Period / Status of Appointment. The probationary period of the Executive Director shall be six months from the date of hire. During the probationary period, the conduct and job performance may be reviewed by the Board at the request of the Board President. Dismissal may be made at any time during the probationary period. Once the probationary period has been successfully completed, the Executive Director will have attained permanent status.

- 
- b. Compensation. See Addendum A for salary schedule
- i. The Board shall pay Executive Director a gross annual salary incrementally as it is earned at the Board's regular payroll intervals, less any deductions required by law or authorized by Executive Director ("Salary").
  - ii. Executive Director shall receive and be subject to such annual cost of living adjustments ("COLA") as determined by the Board.
  - iii. Merit Pay Increase. Executive Director shall be eligible for an annual merit salary increase if the annual performance evaluation is rated as average or better. Such increase shall be not less than 2% of the annual salary.
  - iv. Payroll. Payroll shall be distributed on a bi-weekly basis.
- c. Fringe Benefits.
- i. Insurance. Executive Director shall not receive Board-paid group medical, dental, vision, or life insurance plans.
  - ii. Retirement Program. Within the adopted procedures of the Nevada Public Employees Retirement System (PERS), Executive Director shall elect to receive one of the following two plans:
    1. Employee Contribution Plan A. The Board shall make 100% of normal contributions to PERS. Under this plan, the Board shall make the full retirement contribution based on an adjusted gross salary. The employee shall pay their share via a salary reduction. Executive Director shall receive full payment by the Board of normal contributions to the Nevada Public Employees Retirement System (PERS).
    2. Employee Contribution Plan B. The Board shall make 50% of normal contributions to PERS and Executive Director shall be responsible for 50% as a payroll deduction.
  - iii. Paid Vacation and Sick Leave. Executive Director shall accrue and be entitled to use paid vacation and sick leave as follows.
    1. Accrual shall be at the rate of 1.25 days of vacation time and 1.25 days of sick leave for each full month worked. Executive Director may earn a total of fifteen (15) vacation days and fifteen (15) sick leave days per fiscal year.

2. Upon separation from employment with the Board, Executive Director shall be entitled to payment for any unused vacation days and one-third (1/3) of any unused sick days.
3. Executive Director may save unused vacation days and/or sick leave days to the next year up to a maximum of thirty (30) vacation days or sick leave days. Once 30 days of either vacation days or sick leave days have been reached, no further accrual may occur until the balance falls below 30 days.
  - a. Executive Director may elect a cash payout at the end of each fiscal year of up to five (5) unused vacation days. No cash payout of sick leave days shall be allowed.
4. If Executive Director is absent from official duties, Executive Director shall notify the Board President or the Board President's designee in advance.
  - iv. Leave without Pay. Leave without pay may be taken at the discretion of the Executive Director or Board.
- d. Holidays. Executive Director shall receive payment for eleven recognized state holidays per year (New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Nevada Day, Veterans Day, Thanksgiving Day / Family Day, and Christmas Day) plus the federally recognized holiday of Juneteenth.
- e. Travel. Executive Director may be required to travel in connection with official duties.
  - i. If appropriate, Executive Director shall receive an allowance for meals and lodging in accordance with the rate established by the U.S. General Services Administration or State of Nevada.
  - ii. If, in the course of official duties, Executive Director is required to use their own personal vehicle (e.g. travel to State Legislature), reimbursement will be made at the mileage rate authorized by the current federal rate as determined by the U.S. Internal Revenue Service.
- f. Background Check. The Executive Director shall undergo a background check with fingerprints upon his/her initial employment. Any findings in the background check shall be disclosed to the Board President who shall determine if the Board of the Whole should review and/or take action.
- g. Termination.

- i. Termination by Resignation. Executive Director may terminate employment at any time and is encouraged to provide at least 30 days' advance written notice to the Board.
  - ii. Involuntary Termination. Executive Director's employment may be terminated by the Board at any time for any not unlawful reason or no reason, with or without Cause, as follows:
    1. Termination by the Board Without Cause. The Board may terminate Executive Director's employment at-will, at any time, for any not unlawful reason or no stated reason, without Cause (as defined below), upon providing Executive Director at least 5 working days personal notice or 21 working days written notice sent certified U.S. Mail to Executive Director's last known residence address on file with the Board.
    2. Termination by the Board for Cause. Executive Director's employment as Executive Director may be terminated at any time for Cause upon a majority vote of the Board. "Cause" shall be defined as: (1) any act of dishonesty, fraud, malfeasance, embezzlement, theft, unethical conduct, or for gross negligence in the performance of the Executive Director's duties and responsibilities under this document; (2) Executive Director's substantial neglect of or refusal to discharge Executive Director's duties; (3) Executive Director's willful refusal to follow a lawful order or instruction of the Board.
  - iii. In the event of termination, the Board shall pay Executive Director: (1) earned Salary through the last day of employment; (2) any accrued and unused paid vacation; (3) One-third of any accrued and unused sick leave; (4) and any unreimbursed appropriate expenses.
- h. Confidentiality.
- i. Executive Director agrees to hold as confidential information defined as confidential and gained during employment. Such information may include, but is not limited to, personally identifiable information related to licensees, registrants, and applicants, and information deemed as non-public under state and/or federal law including information protected by the ADA and HIPPA.
  - ii. This agreement shall continue upon Executive Director's separation from employment.

- i. Executive Director shall not take for personal use any items purchased by the Board including electronic equipment and office supplies. This includes upon separation from employment.

### 3. Employee Dispute Resolution

- a. Mediation. In the event a conflict arises between the Executive Director and a Board member or other staff of the Board, mediation shall be available as a voluntary and informal means of reaching a resolution to a particular situation. The mediation process shall generally be conducted under the direction of the Board President. Where the Board President is a party in the mediation, the Board shall designate an alternative.

- b. Grievance and Complaint Procedure.

- i. If Executive Director is aggrieved by an action that relates, but is not limited, to such issues as working conditions, discipline, a report on performance, or the inconsistent application of policies and procedures, he/she may file a written grievance to the Board. Before filing a grievance, an attempt to resolve the situation through informal discussions with the Board President is recommended.
- ii. A grievance must be filed with the Board within 20 working days after the date of the event being grieved or the date that Executive Director learned of the event. The specified period to resolve a grievance may be extended by mutual agreement. A grievance shall include a proposed resolution.

- c. Appeal

- i. In the event the Board moves to discipline, demote, or dismiss Executive Director, Executive Director shall be provided at least 10 working days' written notice of such action. Executive Director shall be provided the findings of the Board in writing.
- ii. Executive Director shall have the opportunity to appeal a decision of the Board in a publicly noticed meeting.

### 4. Duties and Responsibilities. Executive Director shall well and faithfully perform all the normal duties and responsibilities of an Executive Director under Nevada law as the Chief Executive Officer of the Board, the specifically described duties set forth below, and any additional and reasonable duties as the Board may assign.

- a. Executive Director's duties include, but are not limited to the following:
  - i. Management of the daily operations of the Board Office;

- ii. Purchasing, Payroll, and other financial transactions;
  - iii. Oversight of licensure and registrant procedures; and
  - iv. Communication with Board members, licensees and applicants, and members of the general public.
- b. The Executive Director shall work in conjunction with the Board President or the Board President's designee to ensure the Board functions properly, professionally, and appropriately.
  - c. The Board shall establish the general responsibilities and duties of the Executive Director. Unless otherwise directed through Board action, policy or procedure, or in accordance with state law, it shall be the duty of the Board President, or the Board's designee, to oversee the execution of the duties and responsibilities of the Executive Director.
  - d. When formal approval by the Board is not required in connection with the performance of duties, the Executive Director shall advise the Board President of all significant decisions related to the function of the Board and the Board Office.
  - e. The Executive Director shall be required and expected to perform the duties and responsibilities at a high professional level in order to meet the various goals, objectives, and priorities established by the Board. The Executive Director shall be expected to meet and attain all such goals and objectives, as well as any other goals and objectives as the Board may otherwise set for the Executive Director after consultation with Executive Director.
  - f. Attendance at Board and Significant Meetings. The Executive Director shall attend all regular, special, and closed meetings of the Board. Executive Director shall also attend other meetings as may be appropriate or necessary in his/her judgment or as directed by the Board, and may submit any recommendations on any business or issues being considered by the Board.
  - g. Communication. The Executive Director shall be responsible for keeping the Board updated in a timely manner with respect to developments, occurrences, and activities of the Board and the Board office.
  - h. The Board and the Executive Director shall maintain a collaborative and cooperative working relationship that is in the best interests of the Board as a whole. The Board shall provide the Executive Director with periodic opportunities to discuss their working relationship.
  - i. Confidentiality. Except as otherwise required by applicable law or order of a court or government agency of competent jurisdiction, Executive Director agrees:

- i. to treat any Board confidential information as strictly confidential; and
  - ii. not to directly or indirectly use, copy, remove from the Board premises, disclose, publish, or communicate to any entity or person any Confidential Information except as required in the performance of Executive Director's duties and for the effective administration of The Board.
5. Training and Professional Development. The Board supports training programs and professional development to improve the efficiency and productivity of the Executive Director.
  - a. The Executive Director is responsible for identifying necessary and appropriate orientation, on-the-job training, and any formal or specialized training in areas unique to the work environment and required by the Board. Such training may include that which is required or recommended by the State of Nevada, including the Division of Human Resource Management (e.g. courses in supervision, management, customer service, and business/finance/purchasing).
6. Evaluation of Performance.
  - a. Evaluation of performance shall be conducted during an public meeting of the Board.
  - b. Work Performance Standards are written statements of the results and/or behavior expected of the Executive Director when job elements are satisfactorily performed under existing working conditions. Standards should be provided annually.
  - c. The Board and Executive Director shall meet annually, at a minimum to discuss progress toward annual performance goals. The Executive Director shall schedule his/her annual performance evaluation by the Board to take place no later than April 1 annually, unless otherwise mutually agreed to by the Parties. The Board shall evaluate the Executive Director's performance of the goals adopted by the Board with consultation and input from the Executive Director using an evaluation form and process determined solely by the Board after consultation with any input from the Executive Director. The Board shall provide the Executive Director with a copy of the completed performance evaluation form regarding the Executive Director's to which the Executive Director shall have the right to respond orally and/or in writing within 30 days of receipt of the form. Nothing in this document prohibits or limits the Board's ability to conduct formal or informal interim evaluations of the Executive Director's performance as deemed appropriate by the Board.

- 
- d. Each evaluation will include a discussion between the Executive Director and the Board President, or other designee of the Board, to review and clarify goals and methods to achieve them. It will also include a written evaluation of the Executive Director's progress in the job. Evaluations will be made with reference to established work performance standards.
  - e. If the Executive Director disagrees with the report on performance, a review by the Board may be requested. Such a request must be made in writing, identifying specific points of disagreement, and must be submitted within 10 days of the discussion of the report on performance between the Executive Director and the Board President, or other designee of the Board. An alternative member of the Board shall be assigned to review the report on performance.
7. Indemnification.
- a. The Board shall defend and hold Executive Director harmless from any demands, claims, suits, actions, and legal proceedings (including the cost of defending against such matters) ("Claims") brought against him/her, whether in his/her individual or in her official capacity as the Board's Executive Director, provided that he/she was acting within the course and scope of employment as Executive Director at the time of the alleged acts or omissions giving rise to the Claims, and excluding criminal litigation.
  - b. The Board shall have the right to choose counsel to defend and hold Executive Director harmless from any Claims. Executive Director shall furnish such information and proper assistance to the Board as it may require in connection with any litigation or administrative proceeding in which the Board, the Board, or any the Board officers, employees, or agents is or may become a party, which arose during Executive Director's employment with the Board.
  - c. Nothing in this policy imposes an obligation upon any individual Board member to personally indemnify and/or hold the Executive Director harmless against any Claims.
  - d. Executive Director agrees to release and discharge the Board and the Board harmless and indemnify the Board and the Board for all liabilities, losses, demands, claims, accounts, actions and proceedings arising or resulting from Executive Director breaching this policy. This paragraph shall survive termination of the Executive Director's employment and shall be enforceable, in addition to other remedies provide by law or this policy, by injunctive relief issued by a court of competent jurisdiction.
8. State of Nevada Employee Handbook. As appropriate and applicable, the State of Nevada Employee Handbook, most recent edition, and/or Chapter 284 of Nevada

Revised Statutes, State Personnel, may be referenced for any terms not specifically addressed in this document or any associated administrative procedure(s).

### Revision History

2/12/2021	Adopted	
TBD	Reviewed and revised	Updated information on PERS benefits

### ADDENDUM A – Salary Schedule

Executive Director Salary Schedule (2% annual increase)

Employer Contribution Plan A

STEP	PER YEAR
01	\$60,000
02	\$61,200
03	\$62,424
04	\$63,672
05	\$64,946

Employer/Employee Contribution Plan B

STEP	PER YEAR
01	\$68,827.50
02	\$70,204.50
03	\$73,039.74
04	\$68,979.00
05	\$74,535.59

Board Investigator Salary Schedule (2.5% annual increase)

STEP	HOURLY
	Maximum 6 Hours per month or 72 Hours per Year
01	\$150.00
02	\$153.75
03	\$158.00
04	\$162.00
05	\$166.00

Part-time Staff (2% annual increase; Not PERS eligible)

<b>STEP</b>	<b>HOURLY</b> Maximum 4 Hours per day or 20 Hours per Week
01	\$15.00
02	\$15.30
03	\$15.61
04	\$15.92
05	\$16.24