

**PUBLIC NOTICE OF A MEETING FOR  
NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS**

DATE OF MEETING: Friday, February 12, 2021 Time: 8:30 a.m.

Due to COVID-19 and Governor Sisolak's Emergency Mandate to Stay at Home for Nevada and Directive 006, this meeting will only take place via Zoom. Individuals are invited to participate in the meeting remotely. On the scheduled day and time, enter the meeting from the Zoom website at: <https://zoom.us/j/98305171747>. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID: **983 0517 1747**.

The Board office recommends that individuals unfamiliar with ZOOM visit the website in advance to familiarize themselves with the format by viewing the online tutorials and reading the FAQs. To learn more about Zoom, go to <https://zoom.us/>.

The Board will also receive public comment via email. Those wishing to make public comment should email their public comments to the Board office at [nbop@govmail.state.nv.us](mailto:nbop@govmail.state.nv.us). Public comments received before and during the meeting will be forwarded to the Board for their consideration. All public comments will be included in the public record (meeting minutes) but will not necessarily be read aloud during the meeting. In compliance with Nevada Revised Statutes (NRS) Chapter 241 (Open Meeting Law), the Board is precluded from taking action on items raised by public comment which are not already on the agenda.

PLEASE NOTE: The Board may take items out of order, combine items for consideration, and items may be pulled or removed from the agenda at any time. Public comment will be taken at the beginning and end of the meeting. The public may provide comment on any matter whether or not that matter is a specific topic on the agenda. However, prior to the commencement and conclusion of a contested case or quasi-judicial proceeding that may affect the due process rights of an individual, the Board may refuse to consider public comment on that item. (NRS 233B.126) Public comment that is willfully disruptive is prohibited, and individuals who willfully disrupt the meeting may be removed from the meeting. (NRS 241.030(5)(b)) The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person (NRS 241.030). Once all items on the agenda are completed, the meeting will adjourn.

**AGENDA**

1. CALL TO ORDER/ROLL CALL TO DETERMINE THE PRESENCE OF A QUORUM.
2. PUBLIC COMMENT - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as

time allows and in their sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020)

3. (For Possible Action) PUBLIC HEARING TO SOLICIT COMMENTS ON REGULATIONS (LEGISLATIVE COUNSEL BUREAU FILE NUMBERS R115-19, R173-20, AND R114-19) PROPOSED FOR ADOPTION; AND POSSIBLE ACTION TO MAKE REVISIONS TO AND/OR FORWARD ANY/ALL OF THE PROPOSED REGULATIONS TO THE LEGISLATIVE COUNSEL BUREAU IN ACCORDANCE WITH NRS CHAPTER 233B. (SEE ATTACHED PUBLIC NOTICE FOR INFORMATION ON EACH DRAFT REGULATION)  
Note - The Public Hearing will begin not earlier than 8:40 a.m.
4. (For Possible Action) DISCUSSION AND POSSIBLE APPROVAL OF THE MINUTES OF THE MEETINGS OF THE NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS FROM JANUARY 15, 2021.
5. FINANCIAL REPORT
  - A. (For Possible Action) DISCUSSION AND POSSIBLE ACTION TO APPROVE THE TREASURER'S REPORT FOR F/Y 2021 (JULY 1, 2020, THROUGH JUNE 30, 2021).
  - B. (For Possible Action) DISCUSSION AND POSSIBLE ACTION TO PROVIDE DIRECTION TO THE BOARD OFFICE REGARDING THE STATUS OF RECOUPING OUTSTANDING LEGAL FEES OWED TO THE BOARD FROM DISCIPLINARY AND UNLICENSED PRACTICE CASES.
6. (For Possible Action) DISCUSSION AND POSSIBLE ACTION TO PROVIDE GUIDANCE ON MATTERS RELATED TO THE COVID-19 PANDEMIC AND GOVERNOR SISOLAK'S DIRECTIVE 011. DISCUSSION MAY INCLUDE LICENSURE RENEWAL, CONTINUING EDUCATION CREDITS, TEMPORARY LICENSURE, SUPERVISION CONCERNS, OBTAINING CLINICAL HOURS FOR LICENSURE, AND THE USE OF TELEPSYCHOLOGY AND INTERJURISDICTIONAL PRACTICE.
7. (For Possible Action) DISCUSSION AND POSSIBLE ACTION RELATED TO CONSIDERATION OF TEMPORARY LICENSURE TO ENSURE CONTINUITY OF CARE FOR PATIENTS BEING SEEN BY OUT-OF-STATE PROVIDERS WHEN THE PROVISIONS OF DIRECTIVE 011 EXPIRE
8. (For Possible Action) DISCUSSION AND POSSIBLE ACTION TO APPROVE THE ONLINE STATE EXAMINATION, BASED ON THE EVALUATION AND VALIDATION OF THE EXAMINATION BY DR. STEPHEN BENNING, CONSULTANT / PSYCHOMETRICIAN. POSSIBLE ACTION MAY BE TAKEN TO APPROVE ONE TO THREE VERSIONS OF THE EXAM TO BE USED IN THE ONLINE FORMAT

9. (For Possible Action) DISCUSSION AND POSSIBLE ACTION TO ALLOW REGISTERED PSYCHOLOGICAL INTERNS TO TAKE THE EPPP EXAMS RATHER THAN WAITING UNTIL BECOMING A POST-DOCTORAL PSYCHOLOGICAL ASSISTANT

10. BOARD NEEDS AND OPERATIONS

A. UPDATE ON THE ACTIVITIES OF THE APPLICATION TRACKING EQUIVALENCY AND MOBILITY (ATEAM) COMMITTEE

B. UPDATE AND REPORT FROM THE NEVADA PSYCHOLOGICAL ASSOCIATION

C. REPORT ON BOARD OFFICE OPERATIONS

D. (For Possible Action) NOTICE OF THE ASPPB MIDYEAR MEETING SCHEDULED FOR APRIL 9 AND 10, 2021; AND POSSIBLE ACTION TO APPROVE THE REGISTRATION OF INTERESTED BOARD MEMBERS AND STAFF AT A COST OF \$50 PER REGISTRATION AND NOT MORE THAN A TOTAL EXPENSE OF \$500

11. (For Possible Action) DISCUSSION AND POSSIBLE ACTION TO PROVIDE REVISION TO AND/OR ADOPT A POLICY RELATED TO BOARD STAFF AND EMPLOYMENT PRACTICES

12. (For Possible Action) DISCUSSION AND POSSIBLE ACTION REGARDING NON-RENEWAL OF A LICENSE AND WHETHER A CORRESPONDING SUSPENSION OF LICENSE SHOULD BE DOCUMENTED AS DISCIPLINARY

13. (For Possible Action) REVIEW, DISCUSSION, AND POSSIBLE ACTION ON PENDING CONSUMER COMPLAINTS:

A. Complaint #19-0514

B. Complaint #19-0626

C. Complaint #19-0709

D. Complaint #19-1106

E. Complaint #19-1223

F. Complaint #20-0501

G. Complaint #20-0728

H. Complaint #20-0818

I. Complaint #20-0819

J. Complaint #20-1130

K. Complaint #20-1229

14. (For Possible Action) REVIEW AND POSSIBLE ACTION ON APPLICATIONS FOR LICENSURE AS A PSYCHOLOGIST OR REGISTRATION AS A PSYCHOLOGICAL

ASSISTANT, INTERN OR TRAINEE. THE BOARD MAY CONVENE IN CLOSED SESSION TO RECEIVE INFORMATION REGARDING APPLICANTS, WHICH MAY INVOLVE CONSIDERING THE CHARACTER, ALLEGED MISCONDUCT, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF THE APPLICANT (NRS 241.030). ALL DELIBERATION AND ACTION WILL OCCUR IN AN OPEN SESSION. *Note: Applicant names are listed on the agenda to allow the Board to discuss applicants when necessary to move the applicant through the licensure process. The listing of an applicant's name on the agenda indicates only that an application for licensure/registration has been received. It does not mean that the application has been approved or that the applicant must appear at the meeting in order for the applicant's application to move forward through the licensure process. If an applicant needs to attend the meeting for the Board to take action, the applicant will be notified in writing prior to the meeting. Please, direct questions or comments regarding licensure applications to the Board office.*

## PSYCHOLOGISTS

Liana Abascal	Marie Ehrler	Rhea Pobuda
Irina Abramians	Anthony Francisco	Katherine Pruzan
Jodi Abramowitz	Miriam Funtowicz	Vesna Radojevic
Michael Abrams	Marlene Garza	Maxwell Rappaport
Danielle Agnello	Dana Gionta	Cathy Reimers
Tony Angelo	Ariel Gonzalez	Danielle Richards
Jose Arauz	Jonathan Gould	Luz Robles Gonzalez
Nats Babel	Douglas Grant	Anthony Rodriguez
Hope Bagley	Kalana Greer	Amber Rose
Cherly Ballou	Lisa Hancock	Janina Scarlet
John Barona	Jill Hayes Barbee	Shweta Sharma
Stephanie Bellusa	Sharlene Jeffers	Christopher Shewbarran
Andrew Bertagnolli	Kathryn Kimball	Nicole Steiner-Pappalardo
Mantsha Boikanyo	Katherine Kruser	Janella Street Jones
Amanda Borlenghi	Beth Lavin	Vahe Sukiasyan
Beth Borosh Gissane	Karen Lehman	Samantha Swanson
Latoya Brogdon	Debbie Maddox	Alisa Turner-Augustyn
Jodi Cabrera	Mavis Major	Aaron Van Smith
Cynthia Cameron	Robert Martin	Angela Waldrop
Jonathan Campos	Patricia McGuire	Nicolle Walters
Andrew Carr	Shanna Mohler	Dale Watson
Sylvia Chang	Luzviminda Morrow	Lauren Wecker
Nino Chkhaidze	Heather Neill	Yvonne Westover
Richard Coder	Lyle Noisy Hawk	Brenda Wiederhold
Tanya Crabb	Brooke Norton	Carrie Wilkens
Oral Custer	Raymond Nourmand	Marilyn Wright
Matthew Damon	Tiffany O'Shaughnessy	Leah York
Melissa Depa	Ariel Ogilvie McSweeney	Dona Zimmerman
John Drozd	Monica Parkins Mousa	

## PSYCHOLOGICAL ASSISTANTS

Irina Abramians	Deva Dorris	Dylena Pierce
Danielle Agnello	Daphne Fowler	Amanda Powers
Jose Arauz	Jennifer Grimes Vawters	Richard Pratt
Abigail Baily	Andrew Hickman	January Prince
John Barona	Bernadette Hinojos	Elizabeth Pritchard
Kathleen Beckman	Sharlene Jeffers	Sarah Ramos
Stephanie Bellusa	Elysse Kompaniez-Dunigan	David Robinson
Shannon Burns-Darden	Cynthia Lancaster	Mariah Schwan
Rachel Butler Pagnotti	Patrice Leverett	Jesse Scott
Jonathan Campos	Vanessa Ma	Gerald Shorty
Nicholas Carfagno	James Maltzahn	Meghan Walls
Leandrea Caver	Carolina Meza Perez	Marquez Wilson
Jessica Crellin	Desiree Misanko	Lauren Wing
Lucas Cylke	Candis R. Mitchell	Jaime Wong
Georgia Dalto	Carolina Morales Alicea	Michelle Zochowski
Melissa Depa	Luzviminda Morrow	
Nicole Dionisio	Rory Newlands	
Alicia Doman	Gabriela Olavarrieta	

## PSYCHOLOGICAL INTERNS

Luke Allen	Joseph Henrich	Ximena Radienovic
Leslie Bautista	Michael Hobbs	Dana Schmidt
Katie Biggers	Monica Jackson	Sharon Simington
Jena Casas	Dorota Krotkiewicz	Alexis Sliva
Linda Curtis	Isra Malik	Barbara Sommer
Chad Davis	Desiree Misanko-Louvat	Sean Traynor
Edward De Anda	Tracy Moore	Alexandro Velez
Bryon Gallant	Kelly Nelson	Melina Yaraghchi
Kimberly Gray	Kellie Nesto	Qingqing Zhu
Jennifer Guttman	Jeffery Newell	
Laurie Harris	Chelsea Powell	

## PSYCHOLOGICAL TRAINEES

Yen-Ling Chen	Nicky Petersen	Sherri Tschida
Leila Gail	Samantha Sherwood	Charlotte Watley
Jaqueline Green	Cory Stanton	Kayli Wrenn
Alex Kinzler	Karolyne Stucki	
Mollie McDonald	Holly Summers	

15. (For Possible Action) CONSIDERATION AND POSSIBLE APPROVAL OF A REQUEST FOR TESTING ACCOMMODATIONS. THE BOARD MAY CONVENE IN CLOSED SESSION TO RECEIVE INFORMATION REGARDING APPLICANTS, WHICH MAY

INVOLVE CONSIDERING THE CHARACTER, ALLEGED MISCONDUCT, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF THE APPLICANT (NRS 241.030). ALL DELIBERATION AND ACTION WILL OCCUR IN AN OPEN SESSION.

A. CYNTHIA CAMERON FOR THE EPPP PART 1

B. CANDIS CARSWELL-MITCHELL FOR THE EPPP PARTS 1 AND 2

16. (For Possible Action) CORRESPONDENCE

A. (For Possible Action) DISCUSSION AND POSSIBLE ACTION TO CONSIDER A PROPOSAL TO CHANGE THE CURRENT RENEWAL PROCESS FROM ALL LICENSEES RENEWING AT THE END OF EACH EVEN NUMBERED YEAR TO HAVING LICENSEES RENEW EVERY TWO YEARS FROM THE LICENSURE ANNIVERSARY

17. (For Possible Action) DISCUSSION AND POSSIBLE ACTION TO CREATE A PSYCHOLOGICAL ASSISTANT (POST-DOCTORAL) LICENSE

18. LEGISLATIVE UPDATE

A. (For Possible Action) DISCUSSION AND POSSIBLE ACTION RELATED TO THE 2021 SESSION OF THE NEVADA LEGISLATURE SCHEDULED TO BEGIN FEBRUARY 1, 2021

B. (For Possible Action) DISCUSSION AND POSSIBLE ACTION ON BILL DRAFT REQUEST (BDR) 456 WHICH PROPOSES CHANGES TO NEVADA REVISED STATUTES TO CLARIFY PURPOSE, SCOPE OF USE, AND USE OF AUDIO AND VIDEO RECORDINGS IN THERAPY AND ASSESSMENT TRAINING FOR PSYCHOLOGICAL TRAINEES, PSYCHOLOGICAL INTERNS AND PSYCHOLOGICAL ASSISTANTS.

C. (For Possible Action) DISCUSSION AND POSSIBLE ACTION ON BILL DRAFT REQUEST (BDR) 55-428 OF THE RURAL HEALTH BOARD IN WHICH PROVISIONS OF NRS CHAPTER 641, PSYCHOLOGISTS, ARE PROPOSED FOR REVISION RELATED TO DATA COLLECTION AND LICENSURE BY ENDORSEMENT.

D. (For Possible Action) DISCUSSION AND POSSIBLE ACTION ON A PROPOSAL TO REMOVE LANGUAGE FROM NRS 641.390, REPRESENTATION OR PRACTICE WITHOUT LICENSE OR REGISTRATION PROHIBITED, DURING A FUTURE SESSION OF THE NEVADA STATE LEGISLATURE.

19. (For Possible Action) DISCUSSION AND POSSIBLE ACTION ON REGULATIONS SUBMITTED TO THE LEGISLATIVE COUNSEL BUREAU (LCB) FOR CHANGES TO NEVADA ADMINISTRATIVE CODE (NAC) CHAPTER 641

- A. R057-19: Fees
  - B. R058-19: Endorsement Language
  - C. R114-19: Foreign Graduates
  - D. R115-19: Supervision, payment of psychological assistant, Closure of a Practice
  - E. R173-20 (Previously R131-15): Requires those teaching or engaging in research to be licensed if providing supervision in a university setting.
  - F. R174-20: Code of Conduct
  - G. R175-20: Removal of "Moral"
20. (For Possible Action) DISCUSSION OF U.S. DISTRICT COURT CASE 2:20-CV-00651-KJD-VCF WHERE THE STATE OF BOARD PSYCHOLOGICAL EXAMINERS IS A NAMED DEFENDANT.
21. (For Possible Action) SCHEDULE OF FUTURE BOARD MEETINGS, HEARINGS, AND WORKSHOPS. THE BOARD MAY DISCUSS AND DECIDE FUTURE MEETING DATES, HEARING DATES, AND WORKSHOP DATES
- A. The next regularly scheduled meeting of the Nevada Board of Psychological Examiners is Friday, March 12, 2021 at 8:30 a.m.
22. REQUESTS FOR FUTURE BOARD MEETING AGENDA ITEMS (NO DISCUSSION AMONG THE MEMBERS WILL TAKE PLACE ON THIS ITEM)
23. PUBLIC COMMENT - Public comment is welcomed by the Board and may be limited to three minutes per person at the discretion of the Board President. Public comment will be allowed at the beginning and end of the meeting, as noted on the agenda. The Board President may allow additional time to be given a speaker as time allows and in his sole discretion. Comments will not be restricted based on viewpoint. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken (NRS 241.020))
24. (For Possible Action) ADJOURNMENT

The Board may recess for lunch for approximately one hour, at a time to be determined. The Board is pleased to make reasonable accommodations for members of the public who are disabled and wish to participate in the meeting. If such arrangements are necessary, please contact the board office at (775) 688-1268 no later than noon on Thursday, February 11, 2021. For supporting materials, please contact the board office by telephone at (775) 688-1268 or by e-mail at [nbop@govmail.nv.us](mailto:nbop@govmail.nv.us). In accordance with NRS 241.020, this public meeting notice has been properly posted on or before 9 a.m. on Tuesday, February 9, 2021 at the following locations: the Board office located at 4600 Kietzke Lane, Bldg. B-116, Reno; the Nevada Public Notice

website: [notice.nv.gov](http://notice.nv.gov); and posted on the Board's website at <http://psyexam.nv.gov/Board/2021/2021/>. In addition, this public meeting notice has been sent to all persons on the Board's meeting notice list, pursuant to NRS 241.020(3)(c).

## **NOTICE OF INTENT TO ACT UPON A REGULATION**

### **Notice of Hearing for the adoption of Regulations of the State of Nevada Board of Psychological Examiners**

The State of Nevada Board of Psychological Examiners will hold a public hearing at 8:40 a.m., on February 12, 2021. Due to COVID-19 and Governor Sisolak's Emergency Mandate to Stay at Home for Nevada and Directive 006, this meeting will only take place via Zoom. Individuals are invited to participate in the meeting remotely. On the scheduled day and time, enter the meeting from the Zoom website at: <https://zoom.us/j/98305171747>. The meeting ID is **983 0517 1747**. To access the meeting via audio only, dial 1-669-900-6833 and enter the meeting ID.

The purpose of the hearing is to receive comments from all interested persons regarding the adoption of regulations that pertain to Chapter 641 of the Nevada Administrative Code. The following information is provided pursuant to the requirements of NRS 233B.0603:

#### **1. The need for and the purpose of the proposed regulation or amendment.**

LCB File No. R115-19: A REGULATION relating to psychologists; clarifying certain requirements concerning the licensure by the Board of Psychological Examiners of a person who is engaged in the teaching of psychology or psychological research; requiring a psychologist to designate a custodian of health care records; requiring a psychologist who intends to cease providing services to provide certain notice to the Board and to his or her patients; requiring the custodian of the records of a psychologist who has died or discontinued practice to maintain such records for a period of time; revising provisions governing the education and experience required to be completed by an applicant for licensure as a psychologist; and providing other matters properly relating thereto.

LCB File No. R173-20 (Previously known as R131-15): A REGULATION relating to psychologists; clarifying certain requirements concerning the licensure by the Board of Psychological Examiners of a person who is engaged in the teaching of psychology or in psychological research; and providing other matters properly relating thereto.

LCB File No. R114-19. A REGULATION relating to psychology; establishing requirements for applications for licensure as a psychologist submitted by an applicant who has completed a training program outside the United States that is not accredited by the American Psychological Association; and providing other matters properly relating thereto.

#### **2. A statement explaining how to obtain the approved or revised text of the proposed regulation prepared by the Legislative Counsel pursuant to NRS 233B.063.**

A copy of the proposed regulations can be obtained at the Board's website by going to <http://psyexam.nv.gov/About/Amendments/>, or by contacting the Board of Psychological Examiners at 775-688-1268 or 4600 Kietzke Lane, Bldg B-116, Reno, NV 89502. A reasonable fee for copying may be charged.

**3. The estimated economic effect of the regulation on the business which it is to regulate and on the public. These must be stated separately and in each case must include:**

(a) Both adverse and beneficial effects; and

There should be no increased cost to Psychologists in Nevada as a result of adoption of any of the proposed regulations and, therefore, no adverse or beneficial effects.

(b) Both immediate and long-term effects.

There should be no increased cost to Psychologists in Nevada as a result of adoption of any of the proposed regulations and, therefore, no immediate or long-term effects.

**4. A statement identifying the methods used by the agency in determining the impact on a small business prepared pursuant to subsection 3 of NRS 233B.0608.**

The request for input regarding impact was sent to all licensees of the Board of Psychological Examiners. A workshop to hear public input was held on November 13, 2020 for LCB File Nos. R173-20, R114-19, and R115-19. An additional workshop to hear public input on LCB File No. R115-19 was held on December 11, 2020.

**5. The estimated cost to the agency for enforcement of the proposed regulation.**

The Board believes that the cost of enforcement of the proposed regulations will be minimal.

**6. A description of the citation to any regulations of other state or local governmental agencies which the proposed regulation overlaps or duplicates and a statement explaining why the duplication or overlapping necessary. If the proposed regulation overlaps or duplicates a federal regulation, the notice must include the name of the regulating federal agency.**

The Board is not aware of any overlapping or duplicating of federal or state regulations.

**7. If the regulation is required pursuant to federal law, a citation and description of the federal law.**

The Board is not aware of any requirement to federal law.

**8. If the regulation includes provisions which are more stringent than a federal regulation that regulates the same activity, a summary of such provisions.**

There should be no duplication of a federal regulation.

**9. Whether the proposed regulation establishes a new fee or increases an existing fee.**

There are no new fees or increases to an existing fee in any of the proposed regulations.

Persons wishing to comment upon the proposed action of the State of Nevada Board of Psychological Examiners may appear at the scheduled public hearing or may address their comments, data, views, or arguments, in written form, to State of Nevada Board of Psychological Examiners, 4600 Kietzke Lane, Bldg B-116, Reno, NV 89502. Written submissions must be received by the State of Nevada Board of Psychological Examiners on or before February 11, 2021 at 5:00 p.m. If no person who is directly affected by the proposed action appears to request time to make an oral presentation, the State of Nevada Board of Psychological Examiners may proceed immediately to act upon any written submissions.

A copy of this notice and the regulations to be adopted will be on file at the State Library, 100 Stewart Street, Carson City, Nevada, for inspection by members of the public during business hours. Additional copies of the notice and the regulation to be adopted will be available at State of Nevada Board of Psychological Examiners and in all counties in which an office of the agency is not maintained, at the main public library, for inspection and copying by members of the public during business hours. This notice and the text of the proposed regulation are also available in the State of Nevada Register of Administrative Regulations, which is prepared and published monthly by the Legislative Counsel Bureau pursuant to NRS 233B.0653, and on the Internet at <http://www.leg.state.nv.us>. Copies of this notice and the proposed regulation will also be mailed to members of the public upon request. A reasonable fee may be charged for copies if it is deemed necessary.

Upon adoption of any regulation, the agency, if requested to do so by an interested person either before adoption or within 30 days thereafter, will issue a concise statement of the principal reasons for and against its adoption and incorporate therein its reason for overruling the consideration urged against its adoption.

This notice of hearing has been sent to persons on the agenda's mailing list, all licensed psychologists, all Nevada County Public Libraries, posted at the Board's website at <http://psyexam.nv.gov> and the State of Nevada website at <https://notice.nv.gov/> and the follow locations (if currently open and accessible to the public):

Carson City Hall, 201 N. Carson Street, Carson City, NV  
Office of the Attorney General, 100 N. Carson Street, Carson City, NV  
Office of the Attorney General, Grant Sawyer Building, 555 E. Washington Avenue, Las Vegas, NV  
Board of Psychological Examiners, 4600 Kietzke Lane, Bldg B-116, Reno, NV

# NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS

## Meeting Minutes

January 15, 2021

### 1. Call to Order/Roll Call to Determine the Presence of a Quorum.

**Call to Order:** The meeting of the Nevada State Board of Psychological Examiners was called to order by President Whitney Owens, PsyD, at 8:35 a.m. Due to COVID-19 and Governor Sisolak's Emergency Mandate to Stay at Home for Nevada, this meeting was conducted online via Zoom.

#### Roll Call:

Board President Whitney Owens, PsyD, and Members Monique McCoy, LCSW, Soseh Esmaeili, PsyD, and Stephanie Woodard, PsyD, were present at roll call. Board Secretary/Treasurer John Krogh, PhD, and Member Stephanie Holland, PsyD, were absent.

Also present were Harry B. Ward, Deputy Attorney General, Gary Lenkeit, PhD, Board Investigator, Sheila Young, Board Investigator, Neena Laxalt, Lobbyist, Lisa Scurry, Executive Director, and members of the public: Cynthia Lancaster, Rachel Davis, and Noelle Lefforge.

### 2. Public Comment

There was no public comment provided, nor had any public comment had been received by the Board Office as of the start of the meeting.

At approximately 8:40 a.m. the meeting was disrupted by members of the public during Item 18, which had been taken out of order. At the recommendation of Deputy Attorney General Harry Ward, the meeting was recessed and called back to order at approximately 8:50 a.m.

Upon reconvening, Mr. Ward notified the Board and those in attendance that the meeting would continue, and any further disruption could result in that person being excluded. Executive Director Scurry muted all participants unless called on to speak.

### 3. (For Possible Action) Discussion and Possible Approval of the Minutes of the Meeting of the Nevada State Board of Psychological Examiners from December 11, 2020.

There was no discussion nor recommended changes to the minutes.

**On motion by Soseh Esmaeili, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved the meeting minutes from December 11, 2020.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 4-0

#### 4. Financial Report

##### **A. (For Possible Action) Discussion and Possible Action to Approve the Treasurer's Report for F/Y 2021 (July 1, 2020, Through June 30, 2021).**

In the absence of Secretary/Treasurer Krogh, the financial report was provided by Executive Director Lisa Scurry. The Board was provided several financial documents including the general ledger, profit/loss statement, and the balance sheet.

Ms. Scurry reviewed the budget to actual spreadsheet which shows the amount budget per line item and the amount spent to date for each line item. She explained that errors were found in 4 budget line items where the amount spent was miscategorized. That included the categories of in-state travel, rent, postage, and office supplies.

Ms. Scurry also stated that the budget-to-actual document indicated a large bank fees expense. She explained that those bank fees are, for the most part, service charges being paid by the buyer (licensee or applicant). Because the fees appear in the accounting software, they are included in the budget spreadsheet for transparency purposes. She added that the Board is not actually paying those bank fees.

Member Dr. Woodard inquired if the number of renewals matched the number that was budgeted. Ms. Scurry explained that to create the budget, she took the number of licensees at that time and multiplied it by the renewal fee of \$600. Approximately 20 licensees moved to inactive status. As the budget was created with a low estimate, she felt the budgeted revenues should be fairly close to the actual at the end of the year.

**On motion by Soseh Esmaeili, second by Monique McCoy, the Nevada State Board of Psychological Examiners approved the financial report to date for fiscal year 2021.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 4-0

##### **B. (For Possible Action) Discussion and Possible Action to Approve Renewal of the Membership Fees to the Association of State and Provincial Psychological Boards (ASPPB) in an Amount Not to Exceed \$2,250**

Executive Director Scurry informed the Board that the annual membership renewal fee for ASPPB is due by April 1, 2021. The dues are assessed based on the number of licensees plus a flat fee of \$350. Ms. Scurry stated the total paid would not exceed \$2,250.

**On motion by Soseh Esmaeili, second by Monique McCoy, the Nevada State Board of Psychological Examiners approved the renewal of membership fees to ASPPB in an amount not to exceed \$2,250.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 4-0

**C. (For Possible Action) Discussion and Possible Action to Consider Posting to the Board Website the Annual Financial Audit as Accepted at the December 11, 2020 Meeting**

It was proposed that the annual financial audit be posted to the Board's website in an effort to provide greater transparency to the licensees.

Member Woodard agreed with posting the financial information. She also suggested posting the ongoing financial breakdowns of general expenses as well.

**On motion by Stephanie Woodard, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners directed the Executive Director to post the external audit for Fiscal Year 2020 to the Board's website.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 4-0

**D. (For Possible Action) Discussion and Possible Action to Provide Direction to the Board Office Regarding the Status of Recouping Outstanding Legal Fees Owed to the Board from Disciplinary and Unlicensed Practice Cases.**

There was no update on this item.

**5. (For Possible Action) Discussion and Possible Action to Provide Guidance On Matters Related To The Covid-19 Pandemic And Governor Sisolak's Directive 011. Discussion May Include Licensure Renewal, Continuing Education Credits, Temporary Licensure, Supervision Concerns, Obtaining Clinical Hours for Licensure, and the Use of Telepsychology and Interjurisdictional Practice.**

Member Woodard provided an update on the state vaccine rollout. The strategic plan for administration of the vaccine is on the third revision. A tiered approach was developed but the state is now looking at more fluid pathways to get people vaccinated. Dr. Woodard stated that the process varies by county, particularly related to the number of people who make up each tier.

Dr. Woodard described ways that people can register for the immunization and added that Nevada typically has low participation rates for vaccinations. She added that Immunize Nevada (<https://www.immunizenevada.org/>) is a statewide partner providing information related to vaccinations.

There was some discussion about expectations for getting the second shot of the vaccine, and behaviors of those who have and who have not been vaccinated. That includes encouraging people to continue wearing a mask even after being vaccinated. There remains uncertainty surrounding immunity, the ability to pass the virus, etc.

**6. (For Possible Action) Discussion and Possible Action Related to Consideration of Temporary Licensure to Ensure Continuity of Care for Patients Being Seen by Out-Of-State Providers When the Provisions of Directive 011 Expire**

President Owens suggested the Board continue to discuss continuity of care protocols when Directive 011 ends.

Executive Director Scurry stated that more than 275 people have been approved for temporary registration under the Governor's Directive. She added that those individuals are encouraged to seek full licensure.

President Owens inquired as to how long the process is taking to complete licensure. Ms. Scurry replied that some parts of the licensure process, such as the background check, are continuing to take 2 months or more. There is also a delay as a result of the online version of the State Exam currently being on hold and most applicants not wanting to take the test in-person.

There was discussion about drafting a letter to those individuals that have temporary registration informing them of the process for seeking full license.

President Owens asked Mr. Ward, Deputy Attorney General, if the Board would have the ability and authority to provide temporary licensure to an applicant until the background check is received and full licensure can be completed.

**7. (For Possible Action) Discussion and Possible Action on Guidance Provided by ASPPB Related to COVID-19 and Potential Future Accommodations for Psychological Assistants and Psychological Interns**

President Owens explained that there have not been many requests for accommodations through ASPPB and other states for psychological interns and psychological assistants as a result of the pandemic. She added that the item will return for future discussion if such accommodation requests are received by the Board office in the future.

**8. (For Possible Action) Discussion and Possible Action on The Evaluation and Validation of The Online Version of the State Examination, Including a Report By Dr. Stephen Benning, Consultant / Psychometrician. Possible Action May Be Taken to Adjust the Minimum Passing Score, Number of Questions in the Exam, and Length of Time Provided to Complete the Exam.**

Dr. Stephen Benning conducted an evaluation and validation of the online state exam using data from the past in-person version and the current online version of the exam. Based on the data and research he made the following recommendations. The passing score should be lowered to 75%; the length of time given to the test taker should remain at 3 hours; and the number of multiple-choice questions should remain at 50.

There was no discussion or questions related to those recommendations.

There was discussion about the need for or the creation of specific exams rather than exams that are created by the test builder randomly. Director Scurry explained that when the testing window is opened, the exam is created from the establish pool of questions. Then, for each of the categories, the appropriate number of questions are pulled to create the exam. As a result, mathematically there could be many versions of the exam.

President Owens inquired if the recommendations would change if the Board adopted three set exams versus the semi-randomized exams currently being used. Dr. Benning explained that timewise, it will take about the same amount of time to complete validation either way.

Dr. Benning suggested that ideally three exams would be created rather than the random draw.

President Owens asked where the questions from the current pool originated. Ms. Scurry stated that the questions were from the previous written exam. Those questions were reviewed in 2020 by members of the Board to ensure accuracy.

Dr. Benning recommended review of the online questions to verify the data related to how the questions correspond to the technical report and whether there is enough data available to create three exams.

**On motion by Stephanie Woodard, second by Monique McCoy, the Nevada State Board of Psychological Examiners revised the administration of the State Examination to allow for a 75% passing/cut score; kept the number of questions at 50; and the length of time to take the exam would remain at 3 hours.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 4-0

**On motion by Soseh Esmaeili, second by Monique McCoy, the Nevada State Board of Psychological Examiners directed Dr. Benning to create three versions of the State Exam from the current pool of questions.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, and Stephanie Woodard) Motion Carries: 4-0

### **9. (For Possible Action) Discussion of the Comparison of Social Media Guidelines Distributed by ASPPB With Guidance Provided By The State Of Nevada Board Of Psychological Examiners**

Member Esmaeili presented a comparison of the provisions of the social media guidelines created by ASPPB and those of the Board. She noted that the Board's policy was concise and ASPPB's was both general and broad ranging.

Some areas included in the ASPPB guidelines but missing from the Board's policy included the following:

- language related to respect for client privacy;
- a template for an informed consent statement;
- a template for a private practice social media policy
- language about using trusted networks
- language about encrypting protecting information

President Owens asked about the value of being broad in the guidelines, such as in the current Board version, versus more concise, such as the ASPPB guidelines.

Mr. Ward responded that it was the authority of the Board to regulate themselves and set those guidelines.

Member Woodard asked if the Board should consider adopting the ASPPB social media guidelines on behalf of the Board in order to have a more thorough document. She added that the documents are guidelines, not requirements, that should be provided to psychologists.

President Owens agreed that the ASPPB guidelines were more specific and appeared to be in line with best practices.

Member Esmaeili recommended either adopting the ASPPB guidelines or creating a merged document. She added that the ASPPB document does contain several repetitive statements.

**On motion by Soseh Esmaeili, second by Monique McCoy, the Nevada State Board of Psychological Examiners approved the adoption of the ASPPB Social Media Guidelines to replace the current guidelines of the Board.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, Stephanie Woodard) Motion Carries: 4-0

Dr. Esmaeili suggested adding item #4 from the Board document to the adopted ASPPB document. That item reads, "Ensure that social media sites are not be used for case consultation purposes. Due to the limits of confidentiality on social media sites, confidentiality cannot be guaranteed, and therefore consulting about a case on social media sites likely violates Nevada Law, including ethical requirements for Nevada Psychologists." She commented that the provision was specific to Nevada law and was therefore relevant.

President Owens noted that there is a provision under "Security of Information" and asked if the language would meet the same goal.

Dr. Esmaeili agreed but added that #4 referred directly to Nevada law.

**On motion by Soseh Esmaeili, second by Stephanie Woodard, the Nevada State Board of Psychological Examiners approved the addition of statement #4 from the current guidelines of the Board to the newly adopted Social**

**Media policy.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, Stephanie Woodard) Motion Carries: 4-0

## **10. Board Needs and Operations**

### **A. (For Possible Action) Discussion and Possible Action Related to PSYPact, Including an Update from the PSYPact Commissioner**

Gary Lenkeit, PsyPact Commissioner, stated there was no update. The item will be removed from future agendas unless a specific need arises.

### **B. Update and Report from The Nevada Psychological Association**

Noelle Lefforge, representing Nevada Psychological Association, commented on the events in Washington D.C. and shared that a statement is posted to the NPA website.

Additionally, she reported that the NPA Board is in the process of seeking nominations. They are also working on revisions of their website.

### **C. Report from the Executive Director on Board Office Operations**

Executive Director Scurry informed the Board that the general renewal process was completed. There has been an ongoing issue with mail delivery and she asked that anyone who has not received confirmation of the renewal should contact the Board office.

## **11. (For Possible Action) Discussion and Possible Action to Provide Revision To and/or Adopt a Policy Related to Board Staff and Employment Practices**

Executive Director Scurry provided the Board with a draft policy on staff and employment practices. The policy was reviewed at the December meeting with changes being recommended including adding language about the handling of informal and formal complaints. Ms. Scurry stated that the policy is missing a salary schedule, which was recommended for inclusion by the PERS auditor.

As two Board members were absent from the meeting, it was decided to delay approval until they reviewed. The policy will return at a future meeting.

## **12. (For Possible Action) Discussion and Possible Action to Provide Revision to and/or Adopt a "Background Check With Fingerprinting" Policy Related to the Procedures For Review And Disposition Of Background Checks Where a Finding is Reported by the Nevada Department Of Public Safety and/or Federal Bureau Of Investigation**

Executive Director Scurry provided the Board with a draft policy related to the process for the review of background checks when a finding is reported. It was recommended

by legal counsel that a policy be developed that would provide fair and consistent review of background checks and remove unnecessary embarrassment to applicants.

The policy was reviewed to include references to NRS Chapters 641 and 622 that speak to the requirement for fingerprinting of applicants for registration and licensure.

Ms. Scurry explained that the policy suggested a review team be created consisting of the Board president, a Board investigator and the executive director. When a background check is received, the team will review and determine if action of the Board is necessary. Initially, the team will create a set of standards to be used in the evaluation of background checks. Criteria that may be considered include length of time since the arrest/conviction, type of offense, etc.

Member Woodard suggested the policy specify the frequency that the group would meet. She also inquired as to the potential imposition of a \$50 fee to an applicant who files an appeal.

Ms. Scurry explained that the fee is directly from language within NRS Chapter 622. She added that it was unlikely such a fee would need to be imposed. As to the frequency of the review team meeting, she suggested that that group should review the background check within two weeks of a background check finding.

It was decided that the review team can consist of either Board investigator without specific action by the Board.

**On motion by Stephanie Woodard, second by Monique McCoy, the Nevada State Board of Psychological Examiners approved the adoption of the Background Check with the revision of adding that the review team will review within 14 days of receipt of a finding by the Board office.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, Stephanie Woodard) Motion Carries: 4-0

### **13. (For Possible Action) Review, Discussion, And Possible Action on Pending Consumer Complaints:**

Harry Ward, Deputy Attorney General, provided an update on the status of ending consumer complaints. Items A through E, below, are tentatively scheduled for hearings in March. Items F through J are tentatively scheduled for hearings in late summer. He explained that there will be two deputy attorney generals present for each hearing. One will represent the Board and the other will prosecute the case.

Mr. Ward also commented to remind members of the public and licensees that he cannot communicate with Complainants who are represented by legal counsel.

Gary Lenkeit, Board Investigator, made comment that Item G and J are still pending and not necessarily at the point of requiring a hearing.

#### A. Complaint #19-0514

- B. Complaint #19-0626
- C. Complaint #19-0709
- D. Complaint #19-1106
- E. Complaint #19-1223
- F. Complaint #20-0501
- G. Complaint #20-0728
- H. Complaint #20-0818
- I. Complaint #20-0819
- J. Complaint #20-1130

**14. (For Possible Action) Review and Possible Action on Applications for Licensure as a Psychologist or Registration as a Psychological Assistant, Psychological Intern or Psychological Trainee. The Board May Convene in Closed Session to Receive Information Regarding Applicants, Which May Involve Considering the Character, Alleged Misconduct, Professional Competence or Physical or Mental Health of the Applicant (NRS 241.030). All Deliberation and Action Will Occur in An Open Session.**

The following names were presented for approval of licensure pending satisfactory completion of the licensure application requirements: Andrew Bertagnolli, Mantsha Boikanyo, Latoya Brogdon, Jonathan Campos, Lipika Wadhwa Jain, Mavis Major, Heather Neill, Ariel Ogilvie McSweeney, and Cathy Reimers.

**On motion by Monique McCoy, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved the following applicants pending satisfactory completion of the licensure application requirements: Andrew Bertagnolli, Mantsha Boikanyo, Latoya Brogdon, Jonathan Campos, Lipika Wadhwa Jain, Mavis Major, Heather Neill, Ariel Ogilvie McSweeney, and Cathy Reimers.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, Stephanie Woodard) Motion Carries: 4-0

**15. (For Possible Action) Discussion and Possible Action to Approve a One-Year Extension of the Registration of Psychological Assistant Cynthia Lancaster, Ph.D., With a New Expiration Date of June 4, 2022**

(This item taken out of order.)

President Owens explained that Dr. Cynthia Lancaster has requested a one-year extension to her registration as a psychologist assistant. With approval, the registration would continue through June 4, 2022.

**On motion by Stephanie Woodard, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved an extension of the registration of psychological assistant Dr. Cynthia Laster through June 4, 2022.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, Stephanie Woodard)  
Motion Carries: 4-0

**16. (For Possible Action) Discussion and Possible Action to Review and Approve the Request and Study Plan of Michellane Hazel Mouton to Take the National Examination (Examination For Professional Practice In Psychology (EPPP)) In Accordance With NAC 641.120**

President Owens opened discussion into the submitted study plan of Michellane Hazel Mouton and request to take the EPPP a fourth time.

Member Woodard inquired if there are restrictions on the number of times an individual can take the exam.

President Owens responded that after failing the exam a third time, subsequent requests to take the exam require Board approval. She also suggested a standardized form be created to aid in the applicant's development of a study plan.

**On motion by Stephanie Woodard, second by Soseh Esmaeili, the Nevada State Board of Psychological Examiners approved the Study Plan of Michellane Hazel Mouton and approved her taking the EPPP a fourth time in accordance with NAC 641.120.** (Yea: Whitney Owens, Monique McCoy, Soseh Esmaeili, Stephanie Woodard) Motion Carries: 4-0

**17. (For Possible Action) Discussion and Possible Action to Create a Psychological Assistant (Post-Doctoral) License**

Executive Director Scurry explained that this item was originally introduced to the Board in November. At that meeting, Member Krogh volunteered to conduct some research. As he was not present for the meeting, it was suggested that the item return on a future meeting agenda.

**18. Legislative Update**

**A. (For Possible Action) Discussion and Possible Action Related to the 2021 Session of The Nevada Legislature Scheduled to Begin February 1, 2021**

(This item was taken out of order.)

Neena Laxalt, Board lobbyist, provided the Board with a spreadsheet showing relevant bills being followed.

She explained that there is a bill being referred by the Interim Health Committee regarding data collection. The purpose of the bill is to gather data about under-served areas in the state. The draft bill was not available.

**B. (For Possible Action) Discussion and Possible Action on Bill Draft Request (BDR) 456 Which Proposes Changes to Nevada Revised Statutes to Clarify Purpose, Scope Of Use, and Use Of Audio and Video Recordings in Therapy and Assessment Training for Psychological Trainees, Psychological Interns and Psychological Assistants.**

BDR 456 is a bill proposed by the Board. The draft of the bill was not yet available and there was no update.

**C. (For Possible Action) Discussion and Possible Action on Bill Draft Request (BDR) 55-428 of the Rural Health Board in Which Provisions Of NRS Chapter 641, Psychologists, are Proposed for Revision Related To Data Collection and Licensure by Endorsement.**

The bill draft was made available for review. There was no discussion nor questions.

**D. (For Possible Action) Discussion and Possible Action on a Proposal To Remove Language From NRS 641.390, Representation Or Practice Without License Or Registration Prohibited, During A Future Session Of The Nevada State Legislature.**

The Board previously took action to move forward with a proposed change to NRS 641.390. The goal is to have the change introduced during the 2023 Legislative Session to provide time to discuss the draft language with state agencies that could be impacted.

**19. (For Possible Action) Discussion and Possible Action On Regulations Submitted To The Legislative Counsel Bureau (LCB) For Changes To Nevada Administrative Code (NAC) Chapter 641**

Executive Director Scurry provided the Board with an update on the pending regulations.

Items A and B are with the Legislative Counsel Bureau. She explained that it was unlikely they would be adopted until after the upcoming session of the Nevada Legislature.

Items C, D, and E will have a public hearing at the February 12 meeting of the Board.

Items F and G have been submitted to the Legislative Counsel Bureau for creation of a draft regulation. She explained that it was unlikely they would be returned to the Board for public workshops to be conducted until after the upcoming session of the Nevada Legislature.

- A. R057-19: Fees
- B. R058-19: Endorsement Language
- C. R114-19: Foreign Graduates
- D. R115-19: Supervision, payment of psychological assistant, Closure of a Practice
- E. R173-20 (Previously R131-15): Requires those teaching or engaging in research to be licensed if providing supervision in a university setting.
- F. R174-20: Code of Conduct
- G. R175-20: Removal of "Moral"

**20. (For Possible Action) Discussion of U.S. District Court Case 2:20-Cv-00651-Kjd-Vcf Where the Nevada State of Board Psychological Examiners Is A Named Defendant**

Harry Ward, Deputy Attorney General, explained that the plaintiff in this matter is seeking new counsel. There is a hearing scheduled in federal court to allow her counsel to withdraw. The matter is stayed pending that change.

**21. (For Possible Action) Schedule of Future Board Meetings, Hearings, and Workshops. The Board May Discuss and Decide Future Meeting Dates, Hearing Dates, and Workshop Dates**

- A. The next regularly scheduled meeting of the Nevada Board of Psychological Examiners is Friday, February 12, 2021 at 8:30 a.m.**

There were no questions or suggestions to change the meeting date.

**22. Requests for Future Board Meeting Agenda Items (No Discussion Among the Members Will Take Place on This Item)**

President Owens suggested the Board discuss allowing psychological interns access to take the national examination, EPPP Part 1. Currently only psychological assistants and applicants for licensure who have not previously taken the exam are eligible.

**23. Public Comment**

There was no public comment provided, nor had any public comment had been received by the Board Office during the meeting either through email or the public chat forum.

**24. (For Possible Action) Adjournment**

There being no more business before the Board, President Owens adjourned the meeting at 11:10 a.m.

	FY21 Budget	FY21 Actual	FY21 Difference as of 1/11/2021	% of actual to budget
<b>BANK BALANCE * not including Savings</b> (as of app. February 8, 2021)	\$61,024.89	\$304,345.83		
<b>INCOME</b>				
Deferred Revenue (License Renewal)		\$322,233.77		
License Fees - Psychological				
Initial (4010, 40100, 40201, 40202, 40203)	\$350,000.00	\$24,542.66	\$3,223.57	99.08%
Psych Assistants (40101, 40281)	\$7,500.00	\$2,135.70	\$5,364.30	28.48%
Psych Intern (40102, 40282)	\$5,000.00	\$1,230.60	\$3,769.40	24.61%
Trainee (40103, 40283)		\$1,280.40	\$1,280.40	
Non-Resident Consultant (4030)	\$2,000.00	\$300.00	\$1,700.00	15.00%
<b>Total Licensing Fees</b>	<b>\$364,500.00</b>	<b>\$351,723.13</b>	<b>\$12,776.87</b>	96.49%
State Examination (4015)	\$6,000.00	\$2,032.70	\$3,967.30	33.88%
Cost Recovered (disciplinary)	\$1,000.00	\$0.00	\$1,000.00	0.00%
Mediation Review	\$500.00	\$0.00	\$500.00	0.00%
Other Income		\$0.00	\$0.00	
Wall License (4025, 40251, 40252)	\$4,000.00	\$1,292.40	\$2,707.60	32.31%
Late Fees	\$2,400.00	\$200.00	\$2,200.00	8.33%
CE Fees (4040)	\$5,000.00	\$718.21	\$4,281.79	14.36%
Verification (4045)	\$700.00	\$266.32	\$433.68	38.05%
Misc (4999)	\$1,000.00	\$31.31	\$968.69	3.13%
<b>Total Other Income</b>	<b>\$14,600.00</b>	<b>\$2,508.24</b>	<b>\$12,091.76</b>	17.18%
<b>TOTAL INCOME/RESERVE</b>	<b>\$385,100.00</b>	<b>\$356,264.07</b>	<b>\$28,835.93</b>	92.51%

	FY21 Budget	FY21 Actual	FY21 Difference as of	% of actual to
<b>EXPENSES</b>				
Payroll				
Board Staff (Wages)	\$63,400.00	\$36,928.00	\$26,472.00	58.25%
Investgators (51753)	\$21,600.00	\$4,425.00	\$17,175.00	20.49%
Employer Medicare	\$1,200.00	\$0.00	\$1,200.00	0.00%
Employer FICA (941/944)	\$2,250.00	\$338.51	\$1,911.49	15.04%
PERS (5300, Retirement)	\$24,000.00	\$20,854.15	\$3,145.85	86.89%
Workers Comp (5250)	\$3,000.00	\$826.98	\$2,173.02	27.57%
Board Per Diem (5100)	\$13,000.00	\$5,550.00	\$7,450.00	42.69%
Other	\$2,500.00	\$0.00	\$2,500.00	0.00%
<b>TOTAL PAYROLL</b>	<b>\$130,950.00</b>	<b>\$68,922.64</b>	<b>\$62,027.36</b>	<b>52.63%</b>
Professional Services (Auditor, Lobbyist-8055, Bookkeeper-8050)	\$25,000.00	\$18,862.25	\$6,137.75	75.45%
Out of State Travel	\$2,500.00	\$0.00	\$2,500.00	0.00%
In State Travel (6200)	\$1,000.00	\$789.92	\$210.08	78.99%
Operating Expenses (shredding-8510, 7020 (water, alarm))	\$5,000.00	\$229.83	\$4,770.17	4.60%
Postage (7100)	\$2,000.00	\$460.00	\$1,540.00	23.00%
Telephone & Internet (7290, 72901, 72902)	\$3,000.00	\$979.16	\$2,020.84	32.64%
Printing & Copying (7040)	\$750.00	\$687.05	\$62.95	91.61%
Copy Lease (7500)	\$2,000.00	\$762.55	\$1,237.45	38.13%
Office Equipment	\$1,000.00	\$0.00	\$1,000.00	0.00%
Office Supplies (7015)	\$500.00	\$35.91	\$464.09	7.18%
Legal (8000, 8010)	\$40,000.00	\$12,534.14	\$27,465.86	31.34%
Tort Claim (8015)	\$3,000.00	\$769.32	\$2,230.68	25.64%
Rent (7050)	\$15,000.00	\$7,210.00	\$7,790.00	48.07%
Bank Charges (9001, 9002, 9011)	\$200.00	\$6,904.87	-\$6,704.87	3452.44%
Web Services (307910, 7210)	\$4,200.00	\$914.80	\$3,285.20	21.78%
Database & Software (7770)	\$5,750.00	\$1,174.91	\$4,575.09	20.43%
Dues & Registration (8250)	\$5,000.00	\$599.00	\$4,401.00	11.98%
Miscellaneous	\$1,000.00	\$54.00	\$946.00	5.40%
Administrative Services (7111, 8500, 8520)	\$5,000.00	\$2,764.24	\$2,235.76	55.28%

BUDGET-TO-ACTUAL  
as of February 8, 2021

ITEM 5

	FY21 Budget	FY21 Actual	FY21 Difference as of	% of actual to
Payroll Expenses	\$3,500.00	\$0.00	\$3,500.00	0.00%
Exam Administration	\$2,000.00	\$0.00	\$2,000.00	0.00%
Hospitality	\$1,000.00	\$0.00	\$1,000.00	0.00%
<b>TOTAL EXPENSES</b>	<b>\$128,400.00</b>	<b>\$55,731.95</b>	<b>\$72,668.05</b>	43.40%
<b>TOTAL ALL EXPENSES</b>	<b>\$259,350.00</b>	<b>\$124,654.59</b>	<b>\$134,695.41</b>	48.06%
<b>NET BALANCE</b>	<b>\$125,750.00</b>	<b>\$231,609.48</b>	<b>-\$105,859.48</b>	
	<b>Amount in Reserve</b>			
	\$61,024.89	\$304,345.83	\$304,345.83	
<b>Total with Reserve</b>	<b>rolled to FY22</b>	<b>\$186,774.89</b>	<b>\$535,955.31</b>	<b>\$198,486.35</b>

# NV State Board of Psychological Examiners

ITEM 5

## BALANCE SHEET As of February 8, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1100 Cash in Bank	304,345.83
3309 Savings	104,940.86
<b>Total Bank Accounts</b>	<b>\$409,286.69</b>
Accounts Receivable	
1200 Accounts Receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1103 Prepaid Expenses	0.00
12000 Undeposited Funds	0.00
12100 Inventory Asset	0.00
Uncategorized Asset	-144.98
<b>Total Other Current Assets</b>	<b>\$ -144.98</b>
<b>Total Current Assets</b>	<b>\$409,141.71</b>
Other Assets	
1300 Deferred outflows of resources	94,485.33
<b>Total Other Assets</b>	<b>\$94,485.33</b>
<b>TOTAL ASSETS</b>	<b>\$503,627.04</b>

# NV State Board of Psychological Examiners

ITEM 5

## BALANCE SHEET As of February 8, 2021

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
1106 Accounts Payable	2,164.53
<b>Total Accounts Payable</b>	<b>\$2,164.53</b>
Other Current Liabilities	
2100 Federal Income Withholding	571.41
2100 Payroll Liabilities	-971.08
Federal Taxes (941/944)	0.00
NV Unemployment Tax	0.00
PERS	30,444.07
<b>Total 2100 Payroll Liabilities</b>	<b>29,472.99</b>
2101 Federal FICA Withholding	0.00
2102 Federal Medicare Withhold	0.00
2105 Employment Security	0.00
2110 Direct Deposit Liabilities	25,500.51
2200 Unearned Revenue	78,582.00
2450 Deferred inflow-pension	10,210.00
2455 Net pension liability	129,905.00
Deferred Revenue	324,024.25
Direct Deposit Payable	-23,407.10
<b>Total Other Current Liabilities</b>	<b>\$574,859.06</b>
<b>Total Current Liabilities</b>	<b>\$577,023.59</b>
<b>Total Liabilities</b>	<b>\$577,023.59</b>
Equity	
3000 Opening Bal Equity	-4,349.53
3900 2550 Fund Balance	21,577.27
Net Income	-90,624.29
<b>Total Equity</b>	<b>\$ -73,396.55</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$503,627.04</b>

# NV State Board of Psychological Examiners

ITEM 5

## PROFIT AND LOSS

July 1, 2020 - February 8, 2021

	TOTAL
Income	
4010 Psychologist Application	150.00
40100 Psychologist Application	10,569.60
40101 PA Application	1,535.70
40102 Intern Application	1,080.60
40103 Trainee Application	1,220.40
<b>Total 4010 Psychologist Application</b>	<b>14,556.30</b>
4015 Psychologist State Exam	2,032.70
4020 Psych Biennial	
40201 Prorated Psych Biennial	6,728.06
40202 Inactive Psych Biennial	6,795.00
40203 Reinstatement of Psych	300.00
<b>Total 4020 Psych Biennial</b>	<b>13,823.06</b>
4025 Psychologist Licensing Fee	426.05
40251 New License	689.55
40252 Change/Duplicate/Reinstatement	176.80
<b>Total 4025 Psychologist Licensing Fee</b>	<b>1,292.40</b>
4028 Registration Fee	
40281 Psych Asst fee	600.00
40282 Psych Intern Fee	150.00
40283 Psych Trainee	60.00
<b>Total 4028 Registration Fee</b>	<b>810.00</b>
4030 Non-Resident Consultant	300.00
4040 CE App Fee	718.21
4045 Verification of Licensure	266.32
4050 Renewal Late Fee	200.00
4999 Interest	31.31
<b>Total Income</b>	<b>\$34,030.30</b>
<b>GROSS PROFIT</b>	<b>\$34,030.30</b>
Expenses	
307910 7210 Dolt Web SVb	193.79
5100	450.00
5100 Board Sal	5,100.00
5175 Board Staf	
51753 Investigator Salary	4,425.00
<b>Total 5175 Board Staf</b>	<b>4,425.00</b>
5250 Workers Compensation	826.98
5300 PERS	9,876.72
6200 In State Travel	789.92
7015 Supplies	35.91

# NV State Board of Psychological Examiners

ITEM 5

## PROFIT AND LOSS

July 1, 2020 - February 8, 2021

	TOTAL
7020 Office Expense	81.83
7040 Print-Copy	687.05
7050 Rent	7,210.00
85100 Shredding	148.00
<b>Total 7020 Office Expense</b>	<b>8,126.88</b>
7100 Postage	460.00
7111 Property & Contents Insur	4.53
7200 Utilities	
7210 Dolt Web SV	721.01
7290 Telephone	537.19
72901 Long Distance	141.21
72902 Internet	300.76
<b>Total 7290 Telephone</b>	<b>979.16</b>
<b>Total 7200 Utilities</b>	<b>1,700.17</b>
7500 Copy Lease	762.55
7770 Software	1,174.91
8000 Legal & Professional Fees	1,651.66
8010 Legal	10,882.48
8015 Tort Claim	769.32
<b>Total 8000 Legal &amp; Professional Fees</b>	<b>13,303.46</b>
8050 Prof Servs	11,570.00
8055 Lobbyist	7,292.25
<b>Total 8050 Prof Servs</b>	<b>18,862.25</b>
8250 Dues & Reg	599.00
8500 Admin Serv	1,270.00
8520 LCB	1,489.71
<b>Total 8500 Admin Serv</b>	<b>2,759.71</b>
9001 Banking Fees	5,181.15
9002 Bank Crgs	1,507.81
9011 Fees Coll	215.91
<b>Total 9001 Banking Fees</b>	<b>6,904.87</b>
Payroll Expenses	
Company Contributions	
Retirement	10,801.44
<b>Total Company Contributions</b>	<b>10,801.44</b>
Taxes	
Federal Taxes (941/944)	338.51
NV Unemployment Tax	0.00
<b>Total Taxes</b>	<b>338.51</b>

NV State Board of Psychological Examiners

PROFIT AND LOSS

July 1, 2020 - February 8, 2021

	TOTAL
Wages	36,928.00
<b>Total Payroll Expenses</b>	<b>48,067.95</b>
PERS	175.99
<b>Total Expenses</b>	<b>\$124,600.59</b>
NET OPERATING INCOME	<b>\$ -90,570.29</b>
Other Expenses	
Reconciliation Discrepancies-1	54.00
<b>Total Other Expenses</b>	<b>\$54.00</b>
NET OTHER INCOME	<b>\$ -54.00</b>
NET INCOME	<b>\$ -90,624.29</b>

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
3309 Savings							
	Beginning Balance						104,936.40
01/29/2021	Deposit		Interest		4999 Interest	4.46	104,940.86
<b>Total for 3309 Savings</b>						<b>\$4.46</b>	
1100 Cash in Bank							
	Beginning Balance						302,270.71
01/12/2021	Expense				9001 Banking Fees	-1.00	302,269.71
01/13/2021	Deposit				-Split-	1,644.96	303,914.67
01/14/2021	Deposit				-Split-	4,790.80	308,705.47
01/15/2021	Tax Payment		IRS	Tax Payment for Period: 12/01/2020-12/31/2020	2100 Federal Income Withholding	-600.66	308,104.81
01/22/2021	Deposit				-Split-	1,960.54	310,065.35
01/22/2021	Payroll Check	DD	Lisa Scurry	Pay Period: 01/08/2021-01/21/2021	Direct Deposit Payable	-2,044.95	308,020.40
01/22/2021	Expense		Kathleen Laxalt		8050 Prof Servs:8055 Lobbyist	-1,041.75	306,978.65
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	Pay Period: 01/08/2021-01/21/2021	Direct Deposit Payable	-562.82	306,415.83
01/25/2021	Check		Rebecca Loftis		-Split-	-612.00	305,803.83
01/25/2021	Deposit				-Split-	2,520.00	308,323.83
01/25/2021	Bill Payment (Check)		AT&T		1106 Accounts Payable	-62.54	308,261.29
01/26/2021	Bill Payment (Check)		Office of the Attorney General		1106 Accounts Payable	-3,596.61	304,664.68
01/27/2021	Expense				8250 Dues & Reg	-57.00	304,607.68
01/28/2021	Bill Payment (Check)		Bank of America Credit Card		1106 Accounts Payable	-643.61	303,964.07
01/28/2021	Deposit				-Split-	280.00	304,244.07
01/29/2021	Deposit				-Split-	2,146.71	306,390.78
02/05/2021	Payroll Check	DD	Lisa Scurry	Pay Period: 01/22/2021-02/04/2021	Direct Deposit Payable	-2,044.95	304,345.83
<b>Total for 1100 Cash in Bank</b>						<b>\$2,075.12</b>	
Uncategorized Asset							
	Beginning Balance						-144.98
<b>Total for Uncategorized Asset</b>							
1300 Deferred outflows of resources							
	Beginning Balance						94,485.33
<b>Total for 1300 Deferred outflows of resources</b>							
1106 Accounts Payable							
	Beginning Balance						323.11
01/19/2021	Bill		Office of the Attorney General		8000 Legal & Professional Fees:8010 Legal	3,596.61	3,919.72
01/25/2021	Bill Payment (Check)		AT&T		1100 Cash in Bank	-62.54	3,857.18
01/26/2021	Bill Payment (Check)		Office of the Attorney General		1100 Cash in Bank	-3,596.61	260.57
01/27/2021	Bill		Michelle Fox		8050 Prof Servs	220.00	480.57
01/27/2021	Bill		Bank of America Credit Card		-Split-	643.61	1,124.18
01/28/2021	Bill Payment (Check)		Bank of America Credit Card		1100 Cash in Bank	-643.61	480.57
02/02/2021	Bill		Information Technology		-Split-	120.96	601.53
02/02/2021	Bill		Lisa A Scurry		-Split-	1,147.07	1,748.60
02/04/2021	Bill		Canon Financial Services, Inc.		7500 Copy Lease	106.94	1,855.54
02/04/2021	Bill		State Farm Insurance		5250 Workers Compensation	255.00	2,110.54
02/04/2021	Bill		Information Technology		307910 7210 Dolt Web SVb	41.56	2,152.10

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
02/04/2021	Bill		Ray Morgan Company		7020 Office Expense:7040 Print-Copy	12.43	2,164.53
<b>Total for 1106 Accounts Payable</b>						<b>\$1,841.42</b>	
2100 Payroll Liabilities							
02/02/2021	Bill		Lisa A Scurry	Reimbursed incorrect withdrawal	1106 Accounts Payable	-971.08	-971.08
<b>Total for 2100 Payroll Liabilities</b>						<b>\$ -971.08</b>	
NV Unemployment Tax							
01/22/2021	Payroll Check	DD	Lisa Scurry	NV Unemployment Tax	Direct Deposit Payable	0.00	0.00
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	NV Unemployment Tax	Direct Deposit Payable	0.00	0.00
02/05/2021	Payroll Check	DD	Lisa Scurry	NV Unemployment Tax	Direct Deposit Payable	0.00	0.00
<b>Total for NV Unemployment Tax</b>						<b>\$0.00</b>	
PERS							
Beginning Balance							29,093.89
01/22/2021	Payroll Check	DD	Lisa Scurry	PERS - Company Contribution	Direct Deposit Payable	675.09	29,768.98
02/05/2021	Payroll Check	DD	Lisa Scurry	PERS - Company Contribution	Direct Deposit Payable	675.09	30,444.07
<b>Total for PERS</b>						<b>\$1,350.18</b>	
<b>Total for 2100 Payroll Liabilities with subs</b>						<b>\$379.10</b>	
2110 Direct Deposit Liabilities							
Beginning Balance							25,500.51
<b>Total for 2110 Direct Deposit Liabilities</b>							
2450 Deferred inflow-pension							
Beginning Balance							10,210.00
<b>Total for 2450 Deferred inflow-pension</b>							
2455 Net pension liability							
Beginning Balance							129,905.00
<b>Total for 2455 Net pension liability</b>							
2100 Federal Income Withholding							
Beginning Balance							239.94
01/15/2021	Tax Payment		IRS	Federal Taxes (941/944)	1100 Cash in Bank	-600.66	-360.72
01/22/2021	Payroll Check	DD	Lisa Scurry	Federal Taxes (941/944)	Direct Deposit Payable	263.05	-97.67
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	Federal Taxes (941/944)	Direct Deposit Payable	406.03	308.36
02/05/2021	Payroll Check	DD	Lisa Scurry	Federal Taxes (941/944)	Direct Deposit Payable	263.05	571.41
<b>Total for 2100 Federal Income Withholding</b>						<b>\$331.47</b>	
2200 Unearned Revenue							
Beginning Balance							78,582.00
<b>Total for 2200 Unearned Revenue</b>							
Deferred Revenue							
Beginning Balance							320,242.39
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	618.14	320,860.53
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-618.14	320,242.39
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-618.14	319,624.25
01/14/2021	Deposit			Deposit	1100 Cash in Bank	600.00	320,224.25
01/14/2021	Deposit			Deposit	1100 Cash in Bank	600.00	320,824.25
01/14/2021	Deposit			Deposit	1100 Cash in Bank	800.00	321,624.25
01/14/2021	Deposit			Deposit	1100 Cash in Bank	600.00	322,224.25
01/25/2021	Check		Rebecca Loftis	Return item (check)	1100 Cash in Bank	-600.00	321,624.25
01/25/2021	Deposit			Deposit	1100 Cash in Bank	600.00	322,224.25
01/25/2021	Deposit			Deposit	1100 Cash in Bank	600.00	322,824.25
01/25/2021	Deposit			Deposit	1100 Cash in Bank	600.00	323,424.25
01/25/2021	Deposit			Deposit	1100 Cash in Bank	600.00	324,024.25

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Total for Deferred Revenue</b>						<b>\$3,781.86</b>	
Direct Deposit Payable							
Beginning Balance							-23,407.10
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	Pay Period: 01/08/2021-01/21/2021	-Split-	562.82	-22,844.28
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	Direct Deposit	1100 Cash in Bank	-562.82	-23,407.10
01/22/2021	Payroll Check	DD	Lisa Scurry	Direct Deposit	1100 Cash in Bank	-2,044.95	-25,452.05
01/22/2021	Payroll Check	DD	Lisa Scurry	Pay Period: 01/08/2021-01/21/2021	-Split-	2,044.95	-23,407.10
02/05/2021	Payroll Check	DD	Lisa Scurry	Direct Deposit	1100 Cash in Bank	-2,044.95	-25,452.05
02/05/2021	Payroll Check	DD	Lisa Scurry	Pay Period: 01/22/2021-02/04/2021	-Split-	2,044.95	-23,407.10
<b>Total for Direct Deposit Payable</b>						<b>\$0.00</b>	
3000 Opening Bal Equity							
Beginning Balance							-4,349.53
<b>Total for 3000 Opening Bal Equity</b>							
3900 2550 Fund Balance							
Beginning Balance							21,577.27
<b>Total for 3900 2550 Fund Balance</b>							
4010 Psychologist Application							
Beginning Balance							305.10
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-155.10	150.00
<b>Total for 4010 Psychologist Application</b>						<b>\$ -155.10</b>	
40100 Psychologist Application							
Beginning Balance							9,804.30
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	9,959.40
01/14/2021	Deposit			Deposit	1100 Cash in Bank	150.00	10,109.40
01/14/2021	Deposit			Deposit	1100 Cash in Bank	150.00	10,259.40
01/22/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	10,414.50
01/29/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	155.10	10,569.60
<b>Total for 40100 Psychologist Application</b>						<b>\$765.30</b>	
40101 PA Application							
Beginning Balance							1,535.70
<b>Total for 40101 PA Application</b>							
40102 Intern Application							
Beginning Balance							1,080.60
<b>Total for 40102 Intern Application</b>							
40103 Trainee Application							
Beginning Balance							1,220.40
<b>Total for 40103 Trainee Application</b>							
<b>Total for 4010 Psychologist Application with subs</b>						<b>\$610.20</b>	
4015 Psychologist State Exam							
Beginning Balance							2,032.70
<b>Total for 4015 Psychologist State Exam</b>							
4020 Psych Biennial							
40201 Prorated Psych Biennial							
Beginning Balance							1,398.33
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	589.95	1,988.28
01/14/2021	Deposit			Deposit	1100 Cash in Bank	592.25	2,580.53

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION NUM NAME TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
01/14/2021	Deposit	Deposit	1100 Cash in Bank	548.55	3,129.08
01/22/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	584.20	3,713.28
01/22/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	584.20	4,297.48
01/22/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	597.15	4,894.63
01/29/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	618.14	5,512.77
01/29/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	618.14	6,130.91
01/29/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	597.15	6,728.06
<b>Total for 40201 Prorated Psych Biennial</b>				<b>\$5,329.73</b>	
40202 Inactive Psych Biennial					
Beginning Balance					5,986.00
01/13/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	106.00	6,092.00
01/14/2021	Deposit	Deposit	1100 Cash in Bank	100.00	6,192.00
01/14/2021	Deposit	Deposit	1100 Cash in Bank	100.00	6,292.00
01/14/2021	Deposit	Deposit	1100 Cash in Bank	100.00	6,392.00
01/14/2021	Deposit	Deposit	1100 Cash in Bank	100.00	6,492.00
01/14/2021	Deposit	Deposit	1100 Cash in Bank	100.00	6,592.00
01/25/2021	Deposit	Deposit	1100 Cash in Bank	100.00	6,692.00
01/28/2021	Deposit	Deposit	1100 Cash in Bank	100.00	6,792.00
01/29/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-106.00	6,686.00
01/29/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	109.00	6,795.00
<b>Total for 40202 Inactive Psych Biennial</b>				<b>\$809.00</b>	
40203 Reinstatement of Psych					
Beginning Balance					200.00
01/14/2021	Deposit	Deposit	1100 Cash in Bank	100.00	300.00
<b>Total for 40203 Reinstatement of Psych</b>				<b>\$100.00</b>	
<b>Total for 4020 Psych Biennial</b>				<b>\$6,238.73</b>	
4025 Psychologist Licensing Fee					
Beginning Balance					426.05
<b>Total for 4025 Psychologist Licensing Fee</b>					
40251 New License					
Beginning Balance					459.55
01/13/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	484.55
01/14/2021	Deposit	Deposit	1100 Cash in Bank	25.00	509.55
01/14/2021	Deposit	Deposit	1100 Cash in Bank	25.00	534.55
01/22/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	559.55
01/22/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	584.55
01/22/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	609.55
01/22/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	634.55
01/28/2021	Deposit	Deposit	1100 Cash in Bank	30.00	664.55
01/29/2021	Deposit	PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	25.00	689.55
<b>Total for 40251 New License</b>				<b>\$230.00</b>	
40252 Change/Duplicate/Reinstatement					
Beginning Balance					176.80

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
	Balance						
	<b>Total for 40252 Change/Duplicate/Reinstatement</b>						
	<b>Total for 4025 Psychologist Licensing Fee with subs</b>					<b>\$230.00</b>	
	4028 Registration Fee						
	40281 Psych Asst fee						
	Beginning						450.00
	Balance						
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	150.00	600.00
	<b>Total for 40281 Psych Asst fee</b>					<b>\$150.00</b>	
	40282 Psych Intern Fee						
	Beginning						150.00
	Balance						
	<b>Total for 40282 Psych Intern Fee</b>						
	40283 Psych Trainee						
	Beginning						60.00
	Balance						
	<b>Total for 40283 Psych Trainee</b>						
	<b>Total for 4028 Registration Fee</b>					<b>\$150.00</b>	
	4030 Non-Resident Consultant						
	Beginning						200.00
	Balance						
01/14/2021	Deposit			Deposit	1100 Cash in Bank	100.00	300.00
	<b>Total for 4030 Non-Resident Consultant</b>					<b>\$100.00</b>	
	4040 CE App Fee						
	Beginning						568.21
	Balance						
01/28/2021	Deposit			Deposit	1100 Cash in Bank	150.00	718.21
	<b>Total for 4040 CE App Fee</b>					<b>\$150.00</b>	
	4045 Verification of Licensure						
	Beginning						246.32
	Balance						
01/25/2021	Deposit			Deposit	1100 Cash in Bank	20.00	266.32
	<b>Total for 4045 Verification of Licensure</b>					<b>\$20.00</b>	
	4050 Renewal Late Fee						
01/29/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	100.00	100.00
01/29/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	100.00	200.00
	<b>Total for 4050 Renewal Late Fee</b>					<b>\$200.00</b>	
	4999 Interest						
	Beginning						26.85
	Balance						
01/29/2021	Deposit		Interest	Interest Earned	3309 Savings	4.46	31.31
	<b>Total for 4999 Interest</b>					<b>\$4.46</b>	
	307910 7210 Dolt Web SVb						
	Beginning						152.23
	Balance						
02/04/2021	Bill		Information Technology	Invoice 329444	1106 Accounts Payable	41.56	193.79
	<b>Total for 307910 7210 Dolt Web SVb</b>					<b>\$41.56</b>	
	5100						
	Beginning						450.00
	Balance						
	<b>Total for 5100</b>						
	5100 Board Sal						
	Beginning						5,100.00
	Balance						
	<b>Total for 5100 Board Sal</b>						
	5175 Board Staf						

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
51753 Investigator Salary							
Beginning Balance							3,525.00
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	Gross Pay - This is not a legal pay stub	Direct Deposit Payable	900.00	4,425.00
<b>Total for 51753 Investigator Salary</b>							<b>\$900.00</b>
<b>Total for 5175 Board Staf</b>							<b>\$900.00</b>
5250 Workers Compensation							
Beginning Balance							571.98
02/04/2021	Bill		State Farm Insurance	Payment Plan 1145-1405-24	1106 Accounts Payable	255.00	826.98
<b>Total for 5250 Workers Compensation</b>							<b>\$255.00</b>
5300 PERS							
Beginning Balance							9,876.72
<b>Total for 5300 PERS</b>							
6200 In State Travel							
Beginning Balance							789.92
<b>Total for 6200 In State Travel</b>							
7015 Supplies							
Beginning Balance							35.91
<b>Total for 7015 Supplies</b>							
7020 Office Expense							
Beginning Balance							146.77
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-64.94	81.83
<b>Total for 7020 Office Expense</b>							<b>\$ -64.94</b>
7040 Print-Copy							
Beginning Balance							674.62
02/04/2021	Bill		Ray Morgan Company	Inv 3214466	1106 Accounts Payable	12.43	687.05
<b>Total for 7040 Print-Copy</b>							<b>\$12.43</b>
7050 Rent							
Beginning Balance							7,210.00
<b>Total for 7050 Rent</b>							
85100 Shredding							
Beginning Balance							148.00
<b>Total for 85100 Shredding</b>							
<b>Total for 7020 Office Expense with subs</b>							<b>\$ -52.51</b>
7100 Postage							
Beginning Balance							460.00
<b>Total for 7100 Postage</b>							
7111 Property & Contents Insur							
Beginning Balance							4.53
<b>Total for 7111 Property &amp; Contents Insur</b>							
7200 Utilities							
7210 Dolt Web SV							
Beginning Balance							610.34
02/02/2021	Bill		Information Technology	Invoice 329560	1106 Accounts Payable	110.67	721.01
<b>Total for 7210 Dolt Web SV</b>							<b>\$110.67</b>

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
7290 Telephone							
Beginning Balance							457.26
01/27/2021	Bill		Bank of America Credit Card	AT&T	1106 Accounts Payable	69.64	526.90
02/02/2021	Bill		Information Technology	Invoice 330641	1106 Accounts Payable	10.29	537.19
<b>Total for 7290 Telephone</b>						<b>\$79.93</b>	
72901 Long Distance							
Beginning Balance							141.21
<b>Total for 72901 Long Distance</b>							
72902 Internet							
Beginning Balance							300.76
<b>Total for 72902 Internet</b>							
<b>Total for 7290 Telephone with subs</b>						<b>\$79.93</b>	
<b>Total for 7200 Utilities</b>						<b>\$190.60</b>	
7500 Copy Lease							
Beginning Balance							655.61
02/04/2021	Bill		Canon Financial Services, Inc.	Feb 2021, Invoice 26042294	1106 Accounts Payable	106.94	762.55
<b>Total for 7500 Copy Lease</b>						<b>\$106.94</b>	
7770 Software							
Beginning Balance							600.92
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	14.99	615.91
01/27/2021	Bill		Bank of America Credit Card	Google Suite	1106 Accounts Payable	60.00	675.91
01/27/2021	Bill		Bank of America Credit Card	Quizworks Online Exam Builder	1106 Accounts Payable	499.00	1,174.91
<b>Total for 7770 Software</b>						<b>\$573.99</b>	
8000 Legal & Professional Fees							
Beginning Balance							1,651.66
<b>Total for 8000 Legal &amp; Professional Fees</b>							
8010 Legal							
Beginning Balance							7,285.87
01/19/2021	Bill		Office of the Attorney General	Statement no 100045	1106 Accounts Payable	3,596.61	10,882.48
<b>Total for 8010 Legal</b>						<b>\$3,596.61</b>	
8015 Tort Claim							
Beginning Balance							769.32
<b>Total for 8015 Tort Claim</b>							
<b>Total for 8000 Legal &amp; Professional Fees with subs</b>						<b>\$3,596.61</b>	
8050 Prof Servs							
Beginning Balance							11,350.00
01/27/2021	Bill		Michelle Fox	Bookkeeper Invoice 108	1106 Accounts Payable	220.00	11,570.00
<b>Total for 8050 Prof Servs</b>						<b>\$220.00</b>	
8055 Lobbyist							
Beginning Balance							6,250.50
01/22/2021	Expense		Kathleen Laxalt	Kathleen Laxalt Bill Payment	1100 Cash in Bank	1,041.75	7,292.25
<b>Total for 8055 Lobbyist</b>						<b>\$1,041.75</b>	
<b>Total for 8050 Prof Servs with subs</b>						<b>\$1,261.75</b>	

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
8250 Dues & Reg							
	Beginning Balance						542.00
01/27/2021	Expense			Payroll Service DES:Fee ID:8480390 Morgan CO ID:XXXXX45425 CCD	INDN:Alldredge, 1100 Cash in Bank	57.00	599.00
<b>Total for 8250 Dues &amp; Reg</b>						<b>\$57.00</b>	
8500 Admin Serv							
	Beginning Balance						1,270.00
<b>Total for 8500 Admin Serv</b>							
8520 LCB							
	Beginning Balance						1,489.71
<b>Total for 8520 LCB</b>							
<b>Total for 8500 Admin Serv with subs</b>							
9001 Banking Fees							
	Beginning Balance						6,365.45
01/12/2021	Expense			External transfer fee - 3 Day - 01/11/2021 324129362	Confirmation: 1100 Cash in Bank	1.00	6,366.45
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	18.23	6,384.68
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	18.13	6,402.81
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-155.10	6,247.71
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-618.14	5,629.57
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-618.14	5,011.43
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	4.80	5,016.23
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	4.65	5,020.88
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	3.37	5,024.25
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	14.99	5,039.24
01/13/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX11113397 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	-14.99	5,024.25
01/22/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	4.80	5,029.05
01/22/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	1.03	5,030.08
01/22/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	17.97	5,048.05
01/22/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	17.97	5,066.02
01/22/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX25160066 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	18.34	5,084.36
01/25/2021	Check		Rebecca Loftis	Return check charge	1100 Cash in Bank	12.00	5,096.36
01/27/2021	Bill		Bank of America Credit Card	International Transaction Fee Quizworks	1106 Accounts Payable	14.97	5,111.33
01/29/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	7.32	5,118.65
01/29/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	21.13	5,139.78
01/29/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	4.80	5,144.58
01/29/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	18.34	5,162.92
01/29/2021	Deposit			PAYPAL DES:TRANSFER ID:XXXXX18259685 INDN:NEVADA BOARD OF PSYCHO CO ID:PAYPALSD11 PPD	1100 Cash in Bank	18.23	5,181.15

## NV State Board of Psychological Examiners

## GENERAL LEDGER

January 12 - February 8, 2021

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Total for 9001 Banking Fees</b>						\$ -	
						<b>1,184.30</b>	
9002 Bank Crgs							
Beginning Balance							
							1,507.81
<b>Total for 9002 Bank Crgs</b>							
9011 Fees Coll							
Beginning Balance							
							215.91
<b>Total for 9011 Fees Coll</b>							
<b>Total for 9001 Banking Fees with subs</b>						\$ -	
						<b>1,184.30</b>	
Payroll Expenses							
Company Contributions							
Retirement							
Beginning Balance							
							9,451.26
01/22/2021	Payroll Check	DD	Lisa Scurry	Employer Retirement Contribution	Direct Deposit Payable	675.09	10,126.35
02/05/2021	Payroll Check	DD	Lisa Scurry	Employer Retirement Contribution	Direct Deposit Payable	675.09	10,801.44
<b>Total for Retirement</b>						<b>\$1,350.18</b>	
<b>Total for Company Contributions</b>						<b>\$1,350.18</b>	
Taxes							
Federal Taxes (941/944)							
Beginning Balance							
							269.66
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	Social Security Employer	Direct Deposit Payable	55.80	325.46
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	Medicare Employer	Direct Deposit Payable	13.05	338.51
<b>Total for Federal Taxes (941/944)</b>						<b>\$68.85</b>	
NV Unemployment Tax							
01/22/2021	Payroll Check	DD	Lisa Scurry	NV SUI Employer	Direct Deposit Payable	0.00	0.00
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	NV SUI Employer	Direct Deposit Payable	0.00	0.00
01/22/2021	Payroll Check	DD	Gary C. Lenkeit	NV Career Enhancement Program	Direct Deposit Payable	0.00	0.00
01/22/2021	Payroll Check	DD	Lisa Scurry	NV Career Enhancement Program	Direct Deposit Payable	0.00	0.00
02/05/2021	Payroll Check	DD	Lisa Scurry	NV SUI Employer	Direct Deposit Payable	0.00	0.00
02/05/2021	Payroll Check	DD	Lisa Scurry	NV Career Enhancement Program	Direct Deposit Payable	0.00	0.00
<b>Total for NV Unemployment Tax</b>						<b>\$0.00</b>	
<b>Total for Taxes</b>						<b>\$68.85</b>	
Wages							
Beginning Balance							
							32,312.00
01/22/2021	Payroll Check	DD	Lisa Scurry	Gross Pay - This is not a legal pay stub	Direct Deposit Payable	2,308.00	34,620.00
02/05/2021	Payroll Check	DD	Lisa Scurry	Gross Pay - This is not a legal pay stub	Direct Deposit Payable	2,308.00	36,928.00
<b>Total for Wages</b>						<b>\$4,616.00</b>	
<b>Total for Payroll Expenses</b>						<b>\$6,035.03</b>	
PERS							
02/02/2021	Bill		Lisa A Scurry	Reimbursed incorrect withdrawal	1106 Accounts Payable	175.99	175.99
<b>Total for PERS</b>						<b>\$175.99</b>	
Reconciliation Discrepancies-1							
Beginning Balance							
							54.00
<b>Total for Reconciliation Discrepancies-1</b>							



## DECLARATION OF EMERGENCY

### DIRECTIVE 011

**WHEREAS**, on March 12, 2020, I, Steve Sisolak, Governor of the State of Nevada issued a Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic; and

**WHEREAS**, on March 13, 2020, Donald J. Trump, President of the United States declared a nationwide emergency pursuant to Sec. 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"); and

**WHEREAS**, pursuant to NRS 414.070(6), the Governor may exercise the power "[t]o authorize providers of emergency medical services and providers of mental health services who are not licensed, certified or registered, as applicable, in this State but hold a license, certificate, registration or similar credential in good standing in another state of the United States, the District of Columbia, the Commonwealth of Puerto Rico or any territory or insular possession subject to the jurisdiction of the United States to practice their profession within their scope of practice as if they were licensed, certified or registered, as applicable, in this State for the amount of time necessary to assist in responding to the emergency or disaster;" and

**WHEREAS**, pursuant to NRS 414.070(7), the Governor may perform and exercise such other functions, powers and duties as are necessary to promote and secure the safety and protection of the civilian population; and

**WHEREAS**, NRS 414.110(1) provides that all functions under Chapter 414 and all other activities relating to emergency management are hereby declared to be governmental functions. Neither the State nor any political subdivision thereof nor other agencies of the State or political subdivision thereof, nor except in cases of willful misconduct, gross negligence, or bad faith, any worker complying with or reasonably attempting to comply with this chapter, or any order or regulation adopted pursuant to the provisions of this chapter, or pursuant to any ordinance relating to any necessary emergency procedures or other precautionary measures enacted by any political subdivision of the State, is liable for the death of or injury to persons, or for damage to property, as a result of any such activity.

**WHEREAS**, NRS 414.110(2) provides that any requirement for a license to practice any professional, mechanical or other skill does not apply to any authorized worker who, in the course of performing

his or her duties as such, practices that professional, mechanical or other skill during an emergency or disaster.

**WHEREAS**, NRS 414.110(3) defines “worker” to include without limitation any full-time or part-time paid, volunteer or auxiliary employee of this State, of any political subdivision thereof, of other states, territories, possessions or the District of Columbia, of the Federal Government, of any neighboring country, or of any political subdivision thereof, or of any agency or organization, performing services for emergency management at any place in this State subject to the order or control of, or pursuant to a request of, the State Government or any political subdivision thereof; and

**WHEREAS**, Nevada must be prepared to expand its health care workforce to protect its citizens who require emergency care and services and ensure all critical medical resources are available to identify and treat those impacted by COVID-19 during this emergency;

**WHEREAS**, Article 5, Section 1 of the Nevada Constitution provides: “The supreme executive power of this State, shall be vested in a Chief Magistrate who shall be Governor of the State of Nevada;” and

**NOW THEREFORE**, by the authority vested in me as Governor by the Constitution and the laws of the State of Nevada and the United States, and pursuant to the March 12, 2020, Emergency Declaration,

IT IS HEREBY ORDERED THAT:

SECTION 1: The waiver of licensing provision of NRS 414.110 is hereby invoked. Professional licensing boards regulating providers of medical services shall temporarily waive certain licensing requirements to allow the practice of currently unlicensed skilled medical professionals during the pendency of the COVID-19 crisis. For the purposes of this Directive, a provider of medical services includes all categories of skilled personnel deemed necessary by the Governor’s COVID-19 Medical Advisory Team to augment and bolster Nevada’s healthcare workforce to the levels necessary to combat this pandemic, including without limitation, medical doctors, physician assistants, nurse practitioners, advanced practice registered nurses, registered nurses, licensed practical nurses, emergency medical technicians, advanced emergency medical technicians, respiratory care practitioners, paramedics, pharmacists, pharmacy technicians, medical students, nursing students, medical laboratory directors or technicians, and licensed or certified behavioral health professionals.

SECTION 2: The waiver and exemption of professional licensing requirements shall apply to qualified providers of medical services during this declared emergency who currently hold a valid license in good standing in another state, providers of medical services whose licenses currently stand suspended for licensing fee delinquencies, providers of medical services whose licenses currently stand suspended for failure to meet continuing medical education requirements, and providers of medical services who have retired from their practice in any state with their license in good standing. These waivers and exemptions shall not apply to persons whose licenses have been revoked or voluntarily surrendered as a result of disciplinary proceedings.

- SECTION 3: The Chief Medical Officer is authorized to approve the waiver and exemption of professional licensing requirements for any provider of medical services who has received training in another country but is not currently licensed in the United States, subject to verification of their credentials.
- SECTION 4: Individuals seeking waiver and exemption of professional licensing requirements are required to notify the applicable Nevada licensing board or agency and provide any requested information. Any medical facility as defined by NRS 449.0151, laboratory, or pharmacy employs or contracts with a provider of emergency medical services who is not licensed in Nevada during this declared emergency must ensure that the provider has notified the applicable Nevada license board or agency.
- SECTION 5: The Chief Medical Officer and, to the extent necessary, the appropriate professional licensing board shall expedite the processing and final disposition of all applications to practice under the terms of this Directive.
- SECTION 6: A provider of medical services during this emergency is authorized to supervise students in their profession to provide any emergency medical services as is appropriate to the student's knowledge and skill level without further licensure or certification.
- SECTION 7: All providers of medical services in the State of Nevada are authorized to practice outside the scope of their specialization, within the limits of their competency, to the extent necessary to augment and bolster Nevada's healthcare system during the COVID-19 crisis.
- SECTION 8: The Governor authorizes the Chief Medical Officer or his designee to review and approve the Crisis Standards of Care Guidance for COVID-19 promulgated by the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health, and the Governor's COVID-19 Medical Advisory Team.
- SECTION 9: All regulatory requirements for providers of medical services that are not compatible with the applicable Crisis Standards of Care approved by the Chief Medical Officer during this declared emergency will be suspended.
- SECTION 10: All providers of medical services related to COVID-19 are performing services for emergency management subject to the order or control of and at the request of State Government and shall be afforded the immunities and protections set forth in NRS 414.110, subject to the same exclusions therein.
- SECTION 11: All licensing fees assessed on providers of medical services by the State of Nevada or professional licensing boards shall be waived for all persons applying to practice in the State of Nevada pursuant to this Directive, for the duration that this Directive shall be in effect. Providers of medical services currently licensed by the State of Nevada may, at their election, delay submission of outstanding licensing fees for the period this Directive shall be in effect, except that no person who has paid the fee prior to the date of this Directive shall be entitled to a refund thereof by virtue of this order. No

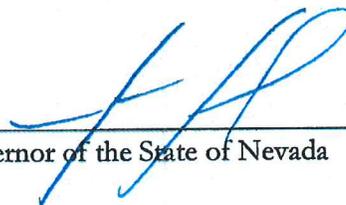
license for a provider of medical services shall be suspended for nonpayment of licensing fees while this Directive is in effect, and for a period of 60 days thereafter.

SECTION 12: No license for a provider of medical services shall be suspended for any administrative reasons, including without limitation, continuing education requirements while this Directive is in effect, and for a period of 60 days thereafter. This restriction shall not be construed to prohibit the suspension or revocation of licenses for reasons that jeopardize patient health, including without limitation, incompetency or malpractice.

SECTION 13: This Directive shall remain in effect until specifically modified or terminated by a subsequent Directive promulgated pursuant to the March 12, 2020 Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic.



IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Nevada to be affixed at the State Capitol in Carson City, this 1st day of April, in the year two thousand twenty.

  
\_\_\_\_\_

Governor of the State of Nevada

  
\_\_\_\_\_

Secretary of State

  
\_\_\_\_\_

Deputy Secretary of State



**NEVADA STATE  
BOARD OF PSYCHOLOGICAL EXAMINERS**

**State Examination in Jurisprudence & Ethics Policy**

---

### **Purpose**

In accordance with Nevada state law and administrative code (Chapter 641), this procedure describes the process by which the State Examination in jurisprudence and ethics ("Exam") will be administered to applicants for licensure as a psychologist through the Nevada State Board of Psychological Examiners ("Board").

### **Procedure**

1. The Board will administer the Exam to each applicant for a license as a psychologist.<sup>1</sup>
  - a. Psychological Assistants, registered by the Board, may register to take the Exam once 1,400 post-doctoral hours have been earned, attested to, and submitted to the Board Office.
  - b. A waiver of the requirement to take and pass the Exam may only be granted by action of the Board.
2. A fee in the amount of \$200 must be paid before the state examination is administered. The fee must be paid each time the applicant takes the state examination.
3. Content
  - a. The state examination will consist of questions addressing the practice of professional psychology, including, but not limited to, federal and state laws, ethical principles and codes of professional conduct relevant to the practice of psychology in this State.
  - b. The Nevada State Licensing Examination tests on the following areas of practice competence:
    - i. Confidentiality and Mandatory Reporting,
    - ii. Record Keeping and Handling,
    - iii. Patient Rights and Informed Consent,
    - iv. Professional Standards of Conduct, Scope of Practice and Professional Boundaries,
    - v. Licensing and Supervision; and
    - vi. Risk Assessment and Management of Dangerousness.

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<sup>1</sup> By action of the Board November 13, 2020

#### 4. Administration<sup>2</sup>

- a. The exam shall be conducted online, is open book, and comprised of 50 multiple-choice questions.
- b. The passing rate for the exam is 75%.
- c. The test taker shall be given 3 hours (180 minutes) to complete the exam.

#### 5. Testing Window

- a. The Board will furnish a description of the content to be covered in the state examination to each applicant, generally at least 30 days in advance of the testing date.
- b. Upon approval to take the exam, the applicant shall be given a 6-day window in which to complete the test. Once begun, it must be completed. The exam shall not allow the test taker to pause and re-start the exam.

#### 6. Test Results

- a. When the testing window has closed, the Board office will receive the test results and provide official notice as to whether or not the test was passed.
- b. A passing score shall be valid for the life of the active application file.
- c. Review of Failed Exam
  - i. An applicant who fails the state examination may review their state examination upon written request submitted to the Board. The written request must be submitted within 10 days after receiving written notice of the failure.
  - ii. Review shall be in a method prescribed by the Board. It shall be limited to review of the questions missed. No answers shall be provided.

#### 7. Retaking the Exam

- a. An applicant who fails the state examination:
  - i. Once or twice may retake the state examination upon request to the Board Office.
  - ii. Three times may not retake the state examination without permission of the Board.
    1. The applicant must submit to the Board a written request to retake the state examination and a written plan explaining the steps the applicant will take to pass the state examination.

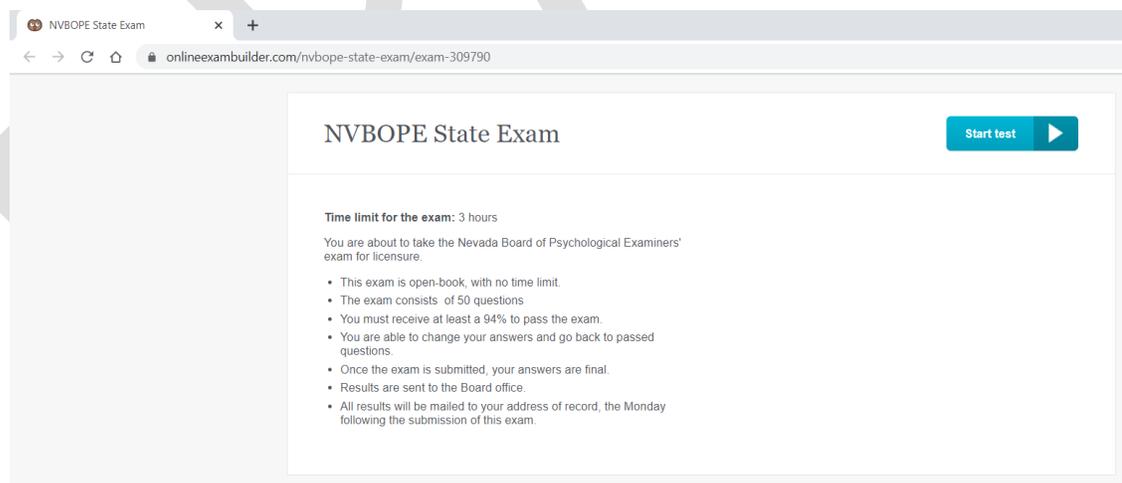
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<sup>2</sup> By action of the Board on January 15, 2021

2. The Board will approve the request to retake the state examination if the Board determines that the written plan submitted by the applicant is likely to result in the applicant passing the state examination.
- iii. Four or more times may not retake the state examination except as otherwise provided in Nevada administrative code. The application for licensure shall be deemed denied.
  1. A person whose application is deemed denied for this reason may, not earlier than 18 months after the date on which they are notified by the Board about failing the state examination for the immediately preceding time, request permission in writing from the Board to reapply for licensure and retake the state examination.
  2. The Board will, if good cause is shown, approve the request.

## 8. Online Test Instructions

- a. Once invited to take the examination, the applicant will have a 6-day window in which to begin the exam. There is a three-hour time limit to complete the exam once it is started.
- b. Following are the instructions to take the exam.
  - i. Click on the link provided in the e-mailed invitation to reach the exam start screen.
  - ii. Read information on "NBOPE State Exam" start page.



- iii. Click "Start Test" to begin. The system will direct the test taker to the Log-In and Start Page. Enter the Email address and the Access Code you provided in the invitation, then click Start to begin the exam.

Log in and start

Email address \*

Access code \*

Start

- iv. Read each question and click on the correct response below the question. Once a response is provided, the system will advance to the next question. The test taker:
- will be advanced automatically to the next question.
  - may not advance or navigate to any question that has not been answered.
  - may navigate to any question previously answered and change the response prior to completion of test. To navigate to previously answered questions, click on the completed item number at the bottom of the page that corresponds to the question to return to or click on the arrows at bottom of the screen to progress forward or back by one page.



- v. When all items are completed, click on "Submit My Answers" to complete the exam.

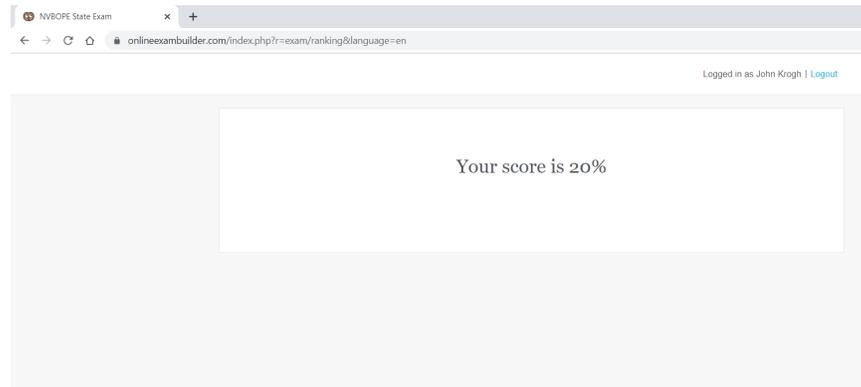
Question 51 / 51

You have answered all questions

If you want you can go back to review your answers.

Submit my answers

- vi. At the conclusion of the exam, the test taker will be provided with a score showing percentage of items correct on the exam.



- vii. The test is concluded and the test taker may log out of the system.

## Revision History

DRAFT

# Regulatory Resiliency

Is There an “Old Normal”  
In a Post-COVID World?



*April 9 – 10, 2021*

**ASPPB announces its 35<sup>th</sup> Midyear Meeting**

The ASPPB 2021 Midyear Meeting will be held virtually this spring. Registration is now open!

#### **Registration Fee**

The registration fee is \$50.00.

#### **Questions regarding registration**

Please contact [meetinghelpdesk2@asppb.org](mailto:meetinghelpdesk2@asppb.org) for any registration questions.

Click here to register: <https://cms.eventur.com/register/468>

## MEETING INFORMATION

The agenda is now available on our website at <https://www.asppb.net/general/custom.asp?page=2020AM> (login required)

### Overall Learning Objectives

As a result of attending this meeting, attendees will be able to:

1. Describe jurisdictional plans for returning to a regulatory “normal” after COVID exemptions and restrictions have been lifted.
2. Assess the new procedures that have been initiated to ensure the EPPP is a fair and valid exam for all test-takers.
3. List three legal trends and regulatory consequences that have resulted from changes made during COVID.

### Continuing Education

- Attendance at the 36th Midyear Meeting will give participants the opportunity to earn **5.5** APA-Approved CE credit hours.
- The target audience for the entire conference is psychology board members, registrars, public board members, board staff and attorneys engaging in the regulation of the profession. The instructional level of this conference is a broad range from introductory to advanced.



*The Association of State and Provincial Psychology Boards (ASPPB) is approved by the American Psychological Association to sponsor continuing education for psychologists. The Association of State and Provincial Psychology Boards maintains responsibility for this program and its content.*

## CONTACT US

### Jurisdiction Financial Assistance (JFA)

Please note that each jurisdiction has \$500 a year available to use for assistance with meeting expenses. If you want to use this to offset any registration fees for your jurisdiction, please contact Stacey Camp at [scamp@asppb.org](mailto:scamp@asppb.org).

**Main ASPPB Phone Number: 678-216-1175**  
**Meetings & Events: [meetinghelpdesk2@asppb.org](mailto:meetinghelpdesk2@asppb.org)**

**Meetings:**  
 Anita Scott at [ascott@asppb.org](mailto:ascott@asppb.org)  
 John Mickley at [jmickley@asppb.org](mailto:jmickley@asppb.org)

# Regulatory Resiliency

Is There an “Old Normal”  
In a Post-COVID World?



## ASPPB 2021 35<sup>th</sup> Midyear Meeting

**April 9 – 10, 2021**

FRIDAY, APRIL 9, 2021

1:00 p.m. Eastern

Welcome

Tomas Granados, PsyD, President, ASPPB Board of Directors

Midyear Meeting Theme

Cindy Olvey, PsyD, ASPPB Secretary-Treasurer

Chair, Midyear Meeting Committee

Continuing Education Instructions

John Mickley, ASPPB Meetings and Events Coordinator

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Consider Volunteering / Running for the ASPPB Board  
 Sheila Young, PhD, Past-President, ASPPB Board of Directors  
 Alan Slusky, PhD, President-Elect, ASPPB Board of Directors

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1:35 p.m. Eastern      Applied Mindfulness Activity

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### SESSION 1

1:45 p.m. Eastern      Session 1: Regulatory Resiliency: Evaluating Education and Training  
 1.5 CE credits      Credentials for Licensure

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2:15 p.m.      Q&A

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2:40 p.m.      FIVE-MINUTE BREATHER

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2:45 p.m.      Small Groups

3:15 p.m.      30-MINUTE BREAK AND SNACK TIME

3:45 p.m.      Applied Mindfulness Activity

### SESSION 2

3:55 p.m. Eastern      Session 2: EPPP Update  
 1.5 CE Credits

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4:55 p.m.      Q&A

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5:30 p.m.      Adjourn for the Day  
 Tomas Granados, PsyD

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11:00 a.m. Eastern      Optional Session: Question and Answer with ASPPB Board Members and Senior Staff

12:00 p.m.              Welcome Back  
Tomas Granados, PsyD

12:15 p.m.              Consider Volunteering / Running for the ASPPB Board  
Sheila Young, PhD / Alan Slusky, PhD

12:25                      Continuing Education Instructions  
John Mickley

12:25                      Applied Mindfulness Activity



12:35 p.m. Eastern      Session 3: What was Learned: Feedback to Member Jurisdictions from the Year-Long Interview Process  
Brendan Tapley

Q&A

1:35 p.m.                FIVE-MINUTE BREATHER



1:40 p.m. Eastern      Session 4: Dale Atkinson: Legal Updates  
*1 CE Credit*  
Q&A

2:40 p.m.                30-MINUTE BREAK AND SNACK TIME

3:10 p.m.                Applied Mindfulness Activity

## SESSION 5

3:20 p.m. Eastern  
1.5 CE Credits

Session 5: Regulatory Resiliency: Transitioning Back to "Normal"

3:50 p.m.

Q&A

4:20 p.m.

5-MINUTE BREATHER

4:25 p.m.

Small Groups

5:00 p.m.

Adjourn the Midyear Meeting  
Tomas Granados, PsyD



## **POLICY OF THE NEVADA STATE BOARD OF PSYCHOLOGICAL EXAMINERS**

### **Executive Director Employment, Compensation, and Evaluation**

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#### **Purpose**

In accordance with Nevada state law (NRS 641.045), the Nevada State Board of Psychological Examiners ("Board") shall establish policy "concerning compensation and reviewing the performance of the staff of the Board." This policy, and any accompanying procedures, shall define and describe the course and scope of employment of an Executive Director of the Board.

#### **Procedure**

##### **1. General Provisions**

- a. The Board shall recruit, employ, and retain an Executive Director without regard to actual or perceived race, color, religion, sex (including pregnancy, childbirth, and related medical conditions), national origin, native language, age (against individuals 40 years of age or older), sexual orientation, gender identity or expression, genetic information, veterans or military status, political affiliation, marital status, disability, lawful use of any product when not at work, or opposing unlawful employment practices.
- b. This policy applies to all opportunities and privileges of employment including but not limited to hiring, termination, compensation, and training.
- c. The Board may adopt administrative procedures as necessary to implement the provisions of this document.
- d. The Executive Director shall comply with actions of the Board, including approved policies and procedures, as well as applicable state laws and regulations. Failure to do so may result in disciplinary action. Executive Director is accountable to the Board as a whole and not to individual members of the Board.

##### **2. Employment**

- a. Probationary Period/Status of Appointment. The probationary period of the Executive Director shall be six months from the date of hire. During the probationary period, the conduct and job performance may be reviewed by the Board at the request of the Board President. Dismissal may be made at any time during the probationary period. Once the

probationary period has been successfully completed, the Executive Director will have attained permanent status.

- b. Compensation. See Addendum A for salary schedule
  - i. The Board shall pay Executive Director a gross annual salary incrementally as it is earned at the Board's regular payroll intervals, less any deductions required by law or authorized by Executive Director ("Salary").
  - ii. Executive Director shall receive and be subject to such annual cost of living adjustments ("COLA") as determined by the Board. See [Attachment A, Salary Schedule](#)
  - iii. Merit Pay Increase. Executive Director shall be eligible for an annual merit salary increase if the annual performance evaluation is rated as average or better. Such increase shall be not less than 2% of the annual salary.
  - iv. Payroll. Payroll shall be distributed on a bi-weekly basis.
- c. Fringe Benefits.
  - i. Insurance. Executive Director shall not receive Board-paid group medical, dental, vision, or life insurance plans.
  - ii. Retirement Program. Executive Director shall receive full payment by the Board of normal contributions to the Nevada Public Employees Retirement System (PERS).
  - iii. Paid Vacation and Sick Leave. Executive Director shall accrue and be entitled to use paid vacation and sick leave as follows.
    - 1. Accrual shall be at the rate of 1.25 days of vacation time and 1.25 days of sick leave for each full month worked. Executive Director may earn a total of fifteen (15) vacation days and fifteen (15) sick leave days per fiscal year.
    - 2. Upon separation from employment with the Board, Executive Director shall be entitled to payment for any unused vacation days and one-third (1/3) of any unused sick days.
    - 3. Executive Director may save unused vacation days and/or sick leave days to the next year up to a maximum of thirty (30) vacation days or sick leave days.

4. If Executive Director is absent from official duties, Executive Director shall notify the Board President or the Board President's designee in advance.
  - iv. Leave without Pay. Leave without pay may be taken at the discretion of the Executive Director or Board.
- d. Holidays. Executive Director shall receive payment for eleven recognized state holidays per year (New Year's Day, Martin Luther King Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Nevada Day, Veterans Day, Thanksgiving Day / Family Day, and Christmas Day)
- e. Travel. Executive Director may be required to travel in connection with official duties.
  - i. If appropriate, Executive Director shall receive an allowance for meals and lodging in accordance with the rate established by the U.S. General Services Administration or State of Nevada.
  - ii. If, in the course of official duties, Executive Director is required to use their own personal vehicle (e.g. travel to State Legislature), reimbursement will be made at the mileage rate authorized by the current federal rate as determined by the U.S. Internal Revenue Service.
- f. Background Check. The Executive Director shall undergo a background check with fingerprints upon his/her initial employment. Any findings in the background check shall be disclosed to the Board President who shall determine if the Board of the Whole should review and/or take action.
- g. Termination.
  - i. Termination by Resignation. Executive Director may terminate employment at any time and is encouraged to provide at least 30 days' advance written notice to the Board.
  - ii. Involuntary Termination. Executive Director's employment may be terminated by the Board at any time for any not unlawful reason or no reason, with or without Cause, as follows:
    1. Termination by the Board Without Cause. The Board may terminate Executive Director's employment at-will, at any time, for any not unlawful reason or no stated reason, without Cause (as defined below), upon providing Executive Director at least 5 working days personal notice or 21 working days written notice sent certified U.S. Mail to

Executive Director's last known residence address on file with the Board.

2. Termination by the Board for Cause. Executive Director's employment as Executive Director may be terminated at any time for Cause upon a majority vote of the Board. "Cause" shall be defined as: (1) any act of dishonesty, fraud, malfeasance, embezzlement, theft, unethical conduct, or for gross negligence in the performance of the Executive Director's duties and responsibilities under this document; (2) Executive Director's substantial neglect of or refusal to discharge Executive Director's duties; (3) Executive Director's willful refusal to follow a lawful order or instruction of the Board.
- iii. In the event of termination, the Board shall pay Executive Director: (1) earned Salary through the last day of employment; (2) any accrued and unused paid vacation; (3) One-third of any accrued and unused sick leave; (4) and any unreimbursed appropriate expenses.

**h. Confidentiality.**

- i. Executive Director agrees to hold as confidential information defined as confidential and gained during employment. Such information may include, but is not limited to, personally identifiable information related to licensees, registrants, and applicants, and information deemed as non-public under state and/or federal law including information protected by the ADA and HIPPA.
- ii. This agreement shall continue upon Executive Director's separation from employment.
- i. Executive Director shall not take for personal use any items purchased by the Board including electronic equipment and office supplies. This includes upon separation from employment.

**3. Employee Dispute Resolution**

- a. Mediation. In the event a conflict arises between the Executive Director and a Board member or other staff of the Board, mediation shall be available as a voluntary and informal means of reaching a resolution to a particular situation. The mediation process shall generally be conducted under the direction of the Board President. Where the Board President is a party in the mediation, the Board shall designate an alternative.
- b. Grievance and Complaint Procedure.



President of all significant decisions related to the function of the Board and the Board Office.

- e. The Executive Director shall be required and expected to perform the duties and responsibilities at a high professional level in order to meet the various goals, objectives, and priorities established by the Board. The Executive Director shall be expected to meet and attain all such goals and objectives, as well as any other goals and objectives as the Board may otherwise set for the Executive Director after consultation with Executive Director.
  - f. Attendance at Board and Significant Meetings. The Executive Director shall attend all regular, special, and closed meetings of the Board. Executive Director shall also attend other meetings as may be appropriate or necessary in his/her judgment or as directed by the Board, and may submit any recommendations on any business or issues being considered by the Board.
  - g. Communication. The Executive Director shall be responsible for keeping the Board updated in a timely manner with respect to developments, occurrences, and activities of the Board and the Board office.
  - h. The Board and the Executive Director shall maintain a collaborative and cooperative working relationship that is in the best interests of the Board as a whole. The Board shall provide the Executive Director with periodic opportunities to discuss their working relationship.
  - i. Confidentiality. Except as otherwise required by applicable law or order of a court or government agency of competent jurisdiction, Executive Director agrees:
    - i. to treat any Board confidential information as strictly confidential; and
    - ii. not to directly or indirectly use, copy, remove from the Board premises, disclose, publish, or communicate to any entity or person any Confidential Information except as required in the performance of Executive Director's duties and for the effective administration of The Board.
5. Training and Professional Development. The Board supports training programs and professional development to improve the efficiency and productivity of the Executive Director.
- a. The Executive Director is responsible for identifying necessary and appropriate orientation, on-the-job training, and any formal or specialized training in areas unique to the work environment and required by the

Board. Such training may include that which is required or recommended by the State of Nevada, including the Division of Human Resource Management (e.g. courses in supervision, management, customer service, and business/finance/purchasing).

6. Evaluation of Performance.

- a. Evaluation of performance shall be conducted during an public meeting of the Board.
- b. Work Performance Standards are written statements of the results and/or behavior expected of the Executive Director when job elements are satisfactorily performed under existing working conditions. Standards should be provided annually.
- c. The Board and Executive Director shall meet annually, at a minimum to discuss progress toward annual performance goals. The Executive Director shall schedule his/her annual performance evaluation by the Board to take place no later than April 1 annually, unless otherwise mutually agreed to by the Parties. The Board shall evaluate the Executive Director's performance of the goals adopted by the Board with consultation and input from the Executive Director using an evaluation form and process determined solely by the Board after consultation with any input from the Executive Director. The Board shall provide the Executive Director with a copy of the completed performance evaluation form regarding the Executive Director's to which the Executive Director shall have the right to respond orally and/or in writing within 30 days of receipt of the form. Nothing in this document prohibits or limits the Board's ability to conduct formal or informal interim evaluations of the Executive Director's performance as deemed appropriate by the Board.
- d. Each evaluation will include a discussion between the Executive Director and the Board President, or other designee of the Board, to review and clarify goals and methods to achieve them. It will also include a written evaluation of the Executive Director's progress in the job. Evaluations will be made with reference to established work performance standards.
- e. If the Executive Director disagrees with the report on performance, a review by the Board may be requested. Such a request must be made in writing, identifying specific points of disagreement, and must be submitted within 10 days of the discussion of the report on performance between the Executive Director and the Board President, or other designee of the Board. An alternative member of the Board shall be assigned to review the report on performance.

7. Indemnification.

- a. The Board shall defend and hold Executive Director harmless from any demands, claims, suits, actions, and legal proceedings (including the cost of defending against such matters) ("Claims") brought against him/her, whether in his/her individual or in her official capacity as the Board's Executive Director, provided that he/she was acting within the course and scope of employment as Executive Director at the time of the alleged acts or omissions giving rise to the Claims, and excluding criminal litigation.
  - b. The Board shall have the right to choose counsel to defend and hold Executive Director harmless from any Claims. Executive Director shall furnish such information and proper assistance to the Board as it may require in connection with any litigation or administrative proceeding in which the Board, the Board, or any the Board officers, employees, or agents is or may become a party, which arose during Executive Director's employment with the Board.
  - c. Nothing in this policy imposes an obligation upon any individual Board member to personally indemnify and/or hold the Executive Director harmless against any Claims.
  - d. Executive Director agrees to release and discharge the Board and the Board harmless and indemnify the Board and the Board for all liabilities, losses, demands, claims, accounts, actions and proceedings arising or resulting from Executive Director breaching this policy. This paragraph shall survive termination of the Executive Director's employment and shall be enforceable, in addition to other remedies provide by law or this policy, by injunctive relief issued by a court of competent jurisdiction.
8. State of Nevada Employee Handbook. As appropriate and applicable, the State of Nevada Employee Handbook, most recent edition, and/or Chapter 284 of Nevada Revised Statutes, State Personnel, may be referenced for any terms not specifically addressed in this document or any associated administrative procedure(s).

### **Revision History**

**ADDENDUM A – Salary Schedule**

Executive Director Salary Schedule (2% annual increase)

Employer Contribution Plan

<b>STEP</b>	<b>PER YEAR</b>
01	\$60,000
02	\$61,200
03	\$62,424
04	\$63,672
05	\$64,946

Employer/Employee Contribution Plan

<b>STEP</b>	<b>PER YEAR</b>
01	\$68,827.50
02	\$70,204.50
03	\$73,039.74
04	\$68,979.00
05	\$74,535.59

Board Investigator Salary Schedule (2.5% annual increase)

<b>STEP</b>	<b>HOURLY</b> Maximum 6 Hours per month or 72 Hours per Year
01	\$150.00
02	\$153.75
03	\$158.00
04	\$173.25
05	\$182.00

Part-time Staff (2% annual increase; Not PERS eligible)

<b>STEP</b>	<b>HOURLY</b> Maximum 4 Hours per day or 20 Hours per Month
01	\$15.00
02	\$15.30
03	\$15.61
04	\$15.92
05	\$16.24

**(For Possible Action) DISCUSSION AND POSSIBLE ACTION REGARDING  
NON-RENEWAL OF A LICENSE AND WHETHER A CORRESPONDING  
SUSPENSION OF LICENSE SHOULD BE DOCUMENTED AS DISCIPLINARY**

**Item Summary**

In accordance with NRS 641.222, a licensee who fails to pay the biennial renewal fee shall have their license suspended. The Executive Director shall request clarification from the Board as to whether such a suspension should be recorded as a disciplinary action and, if so, is that action subject to appeal?

Based on the discussion and potential action of the Board, the Executive Director may seek further guidance at a future meeting on developing a process that would allow a licensee to sever their license in Nevada.

**Applicable Statute**

NRS 641.222 Automatic suspension of psychologist's license for failure to pay biennial fee for renewal of license; reinstatement; notice of suspension.

1. *The license of any person who fails to pay the biennial fee for the renewal of a license within 60 days after the date when it is due is automatically suspended.* The Board may, within 2 years after the date the license is so suspended, reinstate the license upon payment to the Board of the amount of the then current biennial fee for the renewal of a license and the amount of the fee for the restoration of a license so suspended. If the license is not reinstated within 2 years, the Board may reinstate the license only if it also determines that the holder of the license is competent to practice psychology.

2. A notice must be sent to any person who fails to pay the biennial fee, informing the person that the license is suspended.

(Added to NRS by [1963, 193](#); A [1985, 1915](#); [1989, 1547](#); [1995, 2496](#)) — (Substituted in revision for NRS 641.350)

Code # / Origin	Date Complaint Received	Investigator	Current Status	Complaint	Timeline	Comments
<b>19-0514</b> <b>Public</b>	5/14/2019	GL	Forwarded to DAG	HIPAA Violation	5/14/2019	Complaint Received from medical board
					5/14/2019	Psychologist Notified
					5/20/2019	Request for response from Psychologist - Psychologists attorney requested extension
					7/12/2019	Presented to Board. Investigator recommends to forward to DAG for further investigation.
					7/12/2019	Forwarded complaint to DAG via Email
					11/13/2019	DAG reached psychologist attorney to discuss settlement
					2/10/2020	Under review by new NBOPE DAG
					5/6/2020	Sr. DAG was in contact with representative but is now on leave. There are no new updates regarding potential settlement.
					8/20/2020	Will be referred to Board w/recommendation on 9/11
					12/17/2020	DAG will send a Notice of Complaint and Notice of Hearing; hearing tentatively scheduled for March 12. There is potential for a "settlement"
					1/8/2021	DAG contacted Respondent attorney noticing potential hearing on 3/12/2021
<b>19-0626</b> <b>Public</b>	6/26/2019	SY	Forwarded to DAG	Inappropriate Conduct	6/26/2019	Recieved complaint
					6/26/2019	Forwarded to DAG and Investigator for further guidance. Additional investigation conducted prior to notifying Psychologist
					8/12/2019	Psychologist notified
					10/8/2019	Response received/Forwarded to Investigator
					11/8/2019	Report presented to Board; unable to vote due to recusals
					12/13/2019	Report presented to Board; forwarded to AG
					8/20/2020	Likely going to hearing at end of year
					12/17/2020	DAG will send notice to Respondent attorney to schedule a hearing.
					1/8/2021	Per DAG, potential hearing on 3/12/2021

Code # / Origin	Date Complaint Received	Investigator	Current Status	Complaint	Timeline	Comments
<b>19-0709 Public</b>	7/9/2019	SY	Forwarded to DAG	Unethical Behavior	7/9/2019	Complaint Received
					7/9/2019	Forwarded to DAG and Investigator for further guidance. Additional investigation conducted prior to notifying Psychologist
					8/12/2019	Psychologist notified
					8/28/2019	Response received
					8/28/2019	Complaint Sent to Investigator
					11/8/2019	Report presented to Board. Voted to forward to AG
					11/13/2019	Pending New AG assigned
					8/20/2020	Likely going to hearing at end of year
					12/17/2020	DAG will send correspondence related to a lack of response by Respondent. Board Office provide last known mailing and email address from renewal
					1/8/2021	Per DAG, potential hearing on 3/12/2021
<b>19-1106 Public</b>	11/6/2019	GL	Forwarded to DAG	Unlicensed activity	11/6/2019	Received complaint
					11/8/2019	Verified with DAG that new review policy in place
					11/14/2019	Forwarded to GL for initial review
					11/15/2019	Received request for further information from investigator for complainant.
					11/20/2019	Requested redacted report from complainant
					1/23/2020	Board voted to forward complaint to DAG
					5/6/2020	DAG is in process of and will send out a Cease & Desist letter in near future. Also, case referred to AG's investigators for possible Insurance Fraud.
					12/17/2020	Investigator recommends DAG send Cease and Dissist letter; then monitor activity
					1/8/2021	Cease and Desist Letter sent to Respondent from DAG; copy provided to Board members

Code # / Origin	Date Complaint Received	Investigator	Current Status	Complaint	Timeline	Comments
<b>19-1223 Public</b>	12/23/2019	SY	Pending receipt of Respondent's answer	Dual relationship	12/23/2019	Received complaint
					1/14/2020	Forwarded to SY for initial review
					1/15/2020	Requested response from psychologist
					2/11/2020	Respondents attorney requested additional time to respond
					8/20/2020	Pending
					11/13/2020	Bd Meeting - Flag renewal due to lack of response to communication
					11/16/2020	License is "expired" due to non-renewal. As of 3/1/2019 should have been made "suspended"
					1/8/2021	Per DAG, potential hearing on 3/12/2021
<b>20-0501 Public</b>	5/1/2020	SY	Pending receipt of insurance report	Unprofessional Conduct	5/1/2020	Received complaint. Forwarded to investigator.
					5/26/2020	Response received from Respondent
					6/2/2020	Insurance Report requested of Complainant
					6/12/2020	Received requested information from Complainant
					6/25/2020	Follow-request to Complainant for final insurance investigation report
					11/16/2020	insurance company will be subpoenaed
<b>20-0728 Public</b>	7/28/2020	GL	Review of Complaint by Investigator	Unprofessional Conduct	7/28/2020	Received complaint. Forwarded to investigator
					8/6/2020	sent Complainant Records waiver
					12/14/2020	Received statement from patient (daughter of complainant)
					12/16/2020	Office received statement from Resp attorney
<b>20-0818 Public</b>	8/18/2020	SY	Review of Complaint by Investigator	Unprofessional Conduct; HIPPA violation	8/18/2020	Received complaint; Forwarded to investigator
					8/18/2020	Contacted Complainant with records release
<b>20-0819 Public</b>	8/19/2020	SY	Review of Complaint by Investigator	Unprofessional or Unethical Conduct	8/19/2020	Received complaint. Forwarded to investigator
					8/19/2020	Request for formal complaint form with signature sent to Complainant
<b>20-1130 Public</b>	11/30/2020	GL	Review of Complaint by Investigator	Unprofessional or Unethical Conduct	11/30/2020	Received complaint; Forwarded to investigator
					12/1/2020	Requested release from complainant
					1/8/2021	Release and additional information received from complainant provided to investigator

Code # / Origin	Date Complaint Received	Investigator	Current Status	Complaint	Timeline	Comments
20-12-29 Public	12/29/2020	SY	Review of Complaint by Investigator	Unprofessional or Unethical Conduct	12/29/2020	Received complaint; Forwarded to investigator
					1/5/2021	Requested formal complaint and release from complainant
					2/8/2021	Response received from Respondent; Provided to investigator

**From:** [REDACTED]  
**To:** [NBOP ED](#)  
**Subject:** NBOP Meeting Agenda item regarding Psychologist License Renewals  
**Date:** Tuesday, January 12, 2021 11:34:49 AM

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Dear NBOP:

I am writing to request that an item for discussion be added to the agenda for the next NBOP Meeting.

Given that I just renewed my Psychologist license - along with every other Psychologist in the entire state - at the end of the year, during holiday season, it occurred to me that there is a more efficient course of action for Psychologist License Renewals so that the Executive Director is not put into a time crunch and so Psychologists are not delayed in getting their new license verified in a timely manner.

I work with several organizations whose computer systems would NOT allow them to book appointments for me beginning JAN 1st because my License had not yet been updated in the system. While this matter was resolved, it still cost me almost two weeks of work. How many people during a global pandemic can afford to lose two weeks income? Not me.

I respectfully propose that Psychologist License Renewals be staggered throughout the year either by first letter of last name, by birth date, etc. so that there is a relatively even distribution throughout the year when licenses are renewed.

I further propose that the NBOP enable the online license renewal system to be available throughout the year so that psychologists may renew at their convenience rather than waiting for the portal to be opened, looking for an email with instructions, etc.

Thank you for your consideration.

Respectfully,

Valerie Galante, Ph.D., M.Div.  
Licensed Clinical Psychologist/Ordained Interfaith Minister

[REDACTED]

If the only prayer you say in your entire life is 'thank you,' that will be enough. ~ Meister Eckhart

Strive not to be a success, but rather to be of value. ~ Albert Einstein